

# 2017 Summer Staff Application Packet

# Lake Wenatchee YMCA Camp

Tim McElravy, Camp Director  
(509) 763-9622 • Fax (509) 763-5200  
e-mail [tmcelravy@lwycamp.org](mailto:tmcelravy@lwycamp.org)  
web page: [www.lwycamp.org](http://www.lwycamp.org)

*The mission of the **Wenatchee Valley YMCA** is to strengthen youth, families, and communities by promoting Christian principles and putting them into practice through leadership and programs that build healthy spirit, mind, and body for all.*

# Because Character Counts ...

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**At the Wenatchee Valley YMCA we have believed for over 90 years that character counts. Character development starts at an early age and continues throughout our lives, and the development of character begins with teaching of Christian values. The values we emphasize are those shared by people from almost all cultures, faiths, and belief systems. They are the values of Caring, Honesty, Respect, and Responsibility. We believe that the Lake Wenatchee YMCA Camp offers unique opportunities for the development of character in youth.**

The Lake Wenatchee YMCA Camp is located 20 miles west of the Bavarian village of Leavenworth, in Washington State's beautiful Cascade Mountains. The camp owns 26 acres with one half mile of shoreline on Lake Wenatchee. We utilize our natural setting to offer a wide variety of traditional camp activities for our campers. Summer programs include resident camps for elementary and middle school campers and teen leadership programs.

## **The YMCA Purpose**

We are committed to providing a safe environment where children can make new friends, experience diversity in a positive setting and learn more about themselves and their place in God's beautiful world. YMCA Camp programs are challenging, fun, age appropriate, and help campers to grow in Spirit, Mind and Body.

**SPIRIT** - The YMCA was founded on Christian principles in 1844, and the values of Caring, Honesty, Respect, and Responsibility are stressed in daily chapels, cabin devotions and every other activity at the Lake Wenatchee YMCA Camp. Campers also have the opportunity to participate in the YMCA Rag and Leather program, which gives them the chance to make an individual commitment for personal growth over the next year.

**MIND** - Initiative activities give campers the opportunity to creatively solve problems and develop teamwork and communication skills. Arts and crafts, songs and skits allow for

creative expression, while nature study and ecology teach respect for creation.

**BODY** - Camp promotes physical fitness through a variety of activities including swimming, fishing, canoeing/kayaking, archery, and hiking. Large and small group games develop coordination and provide exercise. The low ropes course is physically challenging and increases flexibility.

This emphasis on Christian principles and the development of the whole person is what makes YMCA Camp so special!

## **The Campers**

The Lake Wenatchee YMCA Camp is a facility of the Wenatchee Valley YMCA, which serves the greater Wenatchee area in Central Washington. Our campers range in age from Mini Campers entering first grade to Teen Leadership Campers who will be seniors in high school. The majority of our campers come to camp from the Wenatchee Valley and surrounding communities. We also have campers from all over Washington State and out of state.



# ... and We Build Character!

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## What We're Looking For

We are looking for mature staff members to role model healthy living and the YMCA's four character values of Caring, Honesty, Respect, and Responsibility. We expect our staff to have a genuine liking for youth and a character that fits our camp values.

Camp is for people who love working with kids and roughing it in the outdoors. The ideal staff member enjoys hiking, camping, and cooking over a fire. They don't mind the insects or rodents and can survive without a shower everyday. Staff must feel comfortable working as a part of a team, have the desire to pitch in when needed and stay positive throughout these experiences. The staff must be able to uphold the standards and policies and be willing to live in an alcohol, tobacco and drug-free living environment. This will be a challenging and rewarding summer job experience!

## What to Expect At Camp

Cabin Leaders live in cabins with 5-8 campers, and spend much of their day with that group. Throughout each one-week session, cabin leaders act as mentors, teachers, and role models for campers and have unbelievable opportunities to have a positive impact on campers' lives. During their time as program staff, cabin leaders will assist with cabins where possible, as well as running one of the program areas in camp, which may include lifeguarding, archery, or working in the kitchen. All staff members work six days each week, with a break from Friday evening until Sunday morning. Each day staff will have scheduled time off and our goal is to give each person 2 hours each day.

## The Next Step

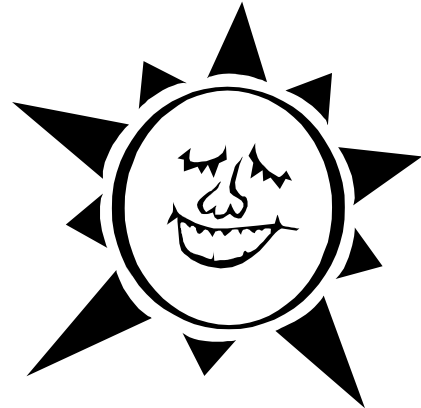
Please review the list of summer positions available. If you are interested in a summer position at the Lake Wenatchee YMCA Camp, please complete the enclosed application and return it as soon as possible to the address listed below. **Applications for summer positions will be collected until January 31, 2017.** However, positions remain open until a suitable applicant is found. Once we have received your completed application, we will contact you to arrange an interview, if appropriate. Camp staff interviews will take place in February 2017 and may be conducted in person, over the phone or via Skype.

## The Camp Facilities and Site

Camp is a rustic living environment, with several modern conveniences. Most cabins sleep 8 people and have electric lights. While all cabins have windows and doors, small critters will likely visit from time to time. Showers and restrooms are centrally located in our main lodge with additional Showers and restrooms located in the Outdoor Environmental Education Building. Camp has a somewhat rugged and hilly terrain, with temperatures in the summer ranging from 40 to 95 degrees Fahrenheit.

## Our Summer Schedule

**Our summer begins with a full week of staff training starting June 23-29, 2017. Camp sessions run from July 2, 2017 through August 12, 2017.** Opportunities are available for those staff members interested in working at camp from mid-June through the end of August and beyond.



## Return Completed Applications to:

**Peggy Thomas • Human Resources Director  
Wenatchee Valley YMCA • 217 Orondo Ave • Wenatchee WA 98801  
(509) 662-2109 • Fax (509) 662-8532 • [peggy@wenymca.org](mailto:peggy@wenymca.org)**

# Summer Positions

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**Cabin Leader** – must be 18 yrs or older, 14 positions, 7 weeks, \$50-\$55/day (\$300-\$330/week)

Manage the health, welfare, and development of a group of 4 to 8 campers. Lead and assist in program areas, and one or more weeks may be spent as support staff in the program, kitchen or maintenance areas of camp. Previous camping experience is preferred. Will live in cabin with a group. Current lifeguard certification adds \$5/day.

**Arts & Crafts Coordinator** – must be 18 yrs or older, 1 position, 7.5 weeks, \$50-\$55/day (\$300-\$330/week)

Plans and implements a creative arts and crafts program incorporating the values of Caring, Honesty, Respect and Responsibility and natural materials whenever possible. Maintains inventory and orders supplies as needed. Will live with a cabin group, providing support to the cabin leader.

**Multimedia/Games Coordinator** – must be 18 yrs or older, 1 position, 7.5 weeks, \$50-\$55/day (\$300-\$330/week)

Coordinates and implements all of camp's multimedia including taking, editing and posting daily photos to social media and the camp website, development of weekly camp videos, development of camp promotional videos and materials. Plans and implements daily large group games in accordance with camp's weekly themes while incorporating the values of Caring, Honesty, Respect and Responsibility. Will live with a cabin group, providing support to the cabin leader.

**Teen Director** – must be 21 yrs or older, 1 position, 7.5 weeks, \$55-\$60/day (\$330-\$360/week)

Provides quality teen leadership programs that are safe, fun, and encourage teens to grow and learn in a supportive environment. In addition, this person may assist with coordinating and organizing the camp schedule and activities. Previous camping experience is required. Experience working with teens is preferred. Will work with the camp leadership team to administer the camp program. Will live with a cabin group, supporting the cabin leader. **An acceptable driving record and two seasons camp or other leadership experience required.**

**Waterfront Director** – must be 21 yrs or older, one position, 8 - 12 weeks, \$55-\$60/day (\$330-\$360/week)

Responsible for planning and directing waterfront activities that follow YMCA and ACA risk management guidelines. Will work with the camp leadership team to administer the camp program. Will live with a cabin group, supporting the cabin leader. **Six weeks of waterfront lifeguard experience, an acceptable driving record, and current lifeguard certification required.**

**Trip Director** – must be 21 yrs or older, 1 position, 7.5 weeks, \$55-\$60/day (\$330-\$360/week)

Responsible for all aspects of trip planning including risk management, camper and staff supervision, organization of supplies, and logistics for all trips leaving camp. Will work with the camp leadership team to administer the camp program. Will live with a cabin group, supporting the cabin leader. **An acceptable driving record and two seasons camp or other leadership experience required.**

**Assistant Cook** - (must be 18 yrs. or older, one position) May – September \$75-\$90 per day. Assist Head Cook with preparation of meals and maintenance of kitchen. Previous cooking/baking experience required.

**Head Cook** - (must be 21 yrs. or older, one position) May – September \$90-\$120 per day. The Head cook is responsible for all aspects of food service for groups using Camp including cooking, dishwashing, menu development, purchasing, establishing and enforcing health standards and inventory control. Previous cooking/baking experience required.

**Kitchen Support** - must be 18 yrs or older, 2 positions, 8-10 weeks May/June-Labor Day, \$55/day (\$330/week)

Provide support in the kitchen doing food prep, baking, dishwashing, and cleaning. Room and board is provided and this position will live in cabin with a group supporting the cabin leader.

**Maintenance Support**- must be 18 yrs or older, 1 position, 12 weeks May/June-Labor Day, \$55/day (\$330/week)

Provide support around camp doing various maintenance and kitchen duties such as dishwashing, and cleaning, janitorial and basic repairs. Room and board is provided and this position will live in cabin with a group supporting the cabin leader.

**All positions must have CPR/AED, First Aid, and Valid WA State Food Handler's Permit prior to the first day of work. Room and board are provided in addition to salaries during employment. Wenatchee Valley YMCA is an Equal Opportunity Employer. Proof of identity, and employment eligibility, are required prior to employment.**

## **Lake Wenatchee YMCA Camp Summer Staff Supplemental Application**

Name \_\_\_\_\_

Date \_\_\_\_\_

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Please write a brief biographical sketch, including specialized training in camping, and experience or training in other fields that might have a bearing on the position(s) for which you are applying.

Why do you want to work for us for this summer; what are you looking to gain from a summer at Lake Wenatchee YMCA Camp?

What do you think you can do for Camp and the participants that someone else couldn't?

We are in the relationship business.... How could you build relationships with campers, staff and parents while at camp?

At our YMCA we have 4 core values that we stress on a daily basis...caring, honesty, respect and responsibility. Tell us how you would demonstrate these values on a day to day basis and how you will teach these values to those you work around and with?

**Organized Camp Experience** (as an employee or camper)

Position	Camp	Director	Phone	Dates
_____	_____	_____	( )	_____
_____	_____	_____	( )	_____
_____	_____	_____	( )	_____
_____	_____	_____	( )	_____

**Certifications**

Place an "X" next to those certifications that you have and will be valid through August. Place an "O" next to those you will have by summer. **IMPORTANT:** Attach a photocopy of all current certifications to this application and send to the camp office copies of any additional certifications upon completion of course. **Items in the first column are required.**

_____ <b>First Aid</b>	_____ ARC Lifeguarding	_____ YMCA Lifeguarding
_____ <b>CPR/AED</b>	_____ ARC WSI	_____ NAA Archery
_____ <b>Food Handler's Permit</b>	_____ Low Ropes Certification	_____ Wilderness First Aid

**Skills Assessment**

Place a "T" next to those you can teach. Place an "A" next to those you can assist in teaching. Place a "D" next to those items that you have done and can do.

**Adventure/Challenge**

- \_\_\_ Ropes Course, low
- \_\_\_ Initiatives
- \_\_\_ Other: \_\_\_\_\_

**Arts And Crafts**

- \_\_\_ Basketry
- \_\_\_ Jewelry
- \_\_\_ Leatherwork
- \_\_\_ Nature Crafts
- \_\_\_ Painting
- \_\_\_ Sketching/Drawing
- \_\_\_ Beading
- \_\_\_ Other: \_\_\_\_\_

**Music**

- \_\_\_ Lead Singing
- \_\_\_ Instruments: \_\_\_\_\_
- \_\_\_ Campfire Songs

**Camp**

**Craft/Pioneering**

- \_\_\_ Outdoor Skills
- \_\_\_ Hiking
- \_\_\_ Outdoor Cooking
- \_\_\_ Orienteering
- \_\_\_ Overnight Camping
- \_\_\_ Low-impact camping

**Marketing**

- \_\_\_ Social media
- \_\_\_ Facebook
- \_\_\_ Twitter
- \_\_\_ Instagram
- \_\_\_ Photography
- \_\_\_ Movie making/editing

**Nature**

- \_\_\_ Animals/birds/insects
- \_\_\_ Astronomy
- \_\_\_ Trees/shrubs/flowers
- \_\_\_ Other: \_\_\_\_\_

**Sports**

- \_\_\_ Basketball
- \_\_\_ Frisbee Golf
- \_\_\_ Fishing
- \_\_\_ Games
- \_\_\_ Martial Arts
- \_\_\_ Ping Pong
- \_\_\_ Soccer
- \_\_\_ Volleyball
- \_\_\_ Other: \_\_\_\_\_

**Waterfront**

- \_\_\_ Canoeing
- \_\_\_ Kayaking
- \_\_\_ Swimming
- \_\_\_ Other: \_\_\_\_\_

**Misc.**

- \_\_\_ Evening Programs
- \_\_\_ Chapel
- \_\_\_ Rags & Leathers
- \_\_\_ Language \_\_\_\_\_

**Support Staff/Maint.**

- \_\_\_ Vehicle Maint.
- \_\_\_ Janitorial/Custodial
- \_\_\_ Dishwashing
- \_\_\_ Cooking
- \_\_\_ Other: \_\_\_\_\_

**Forms need for a complete Application:**

1. Signed/completed Wenatchee Valley YMCA Application for Employment.
2. Signed/complete Supplemental Application.
3. Signed Job Description for the job in which you are applying.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**Return with Application for Employment to:  
 Peggy Thomas • Human Resources Director  
 Wenatchee Valley YMCA • 217 Orondo Ave • Wenatchee WA 98801  
 (509) 662-2109 • Fax (509) 662-8532 • peggy@wenymca.org**