

**HALLSBURG INDEPENDENT SCHOOL DISTRICT  
TRANSFER APPLICATION FORM**

(Please print clearly)

**STUDENT INFORMATION**

Student's Name: \_\_\_\_\_ Entering Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

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Parent/Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Is parent/guardian an employee of Hallsburg ISD? \_\_\_\_\_

Reason: 1. \_\_\_\_\_ Transfer (Resides in another district) 2. \_\_\_\_\_ Building/Buying a residence in HISD - estimated move in date \_\_\_\_\_

3. \_\_\_\_\_ Moving out of district, wish to remain in HISD for the rest of the current school year

**Resident School District** \_\_\_\_\_ **Resident Campus** \_\_\_\_\_

**SIGNATURES**

I understand that, if approved, the transfer is granted conditionally on student behavior, academic effort, and attendance, including tardies and the transfer may be revoked at any time. I understand that transportation to Hallsburg Elementary School is my responsibility. I understand that falsification of information is a Class A Misdemeanor and can lead to legal action.

**I HAVE RECEIVED A COPY OF THE POLICY CONCERNING STUDENT TRANSFERS, AND THE SUMMARY OF TRANSFER POLICY INFORMATION.**

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Required Documentation for Submission with Transfer Application Form:**

\*Attendance Record – Complete record of attendance from current school year. (Information may be included on report card.)

Discipline and/or Criminal Record – (School records or written records describing any school discipline from current school year. (Records must include a description of any criminal record or pending criminal proceedings.) **\*For first year transfers only.**

**FOR OFFICE USE ONLY**

Records – Discipline records, Special needs, Academic records  Complete  Incomplete

Superintendent/Designee \_\_\_\_\_  Approved  Denied

Comments: \_\_\_\_\_

**Out of District:** Co. District # \_\_\_\_\_ Campus # \_\_\_\_\_ Parent Notified: \_\_\_Phone \_\_\_Fax \_\_\_ Mail

Hallsburg ISD does not discriminate on the basis of race, color, religion, sex, national origin or disability in its programs and activities.

**Applications must be renewed every year.**

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