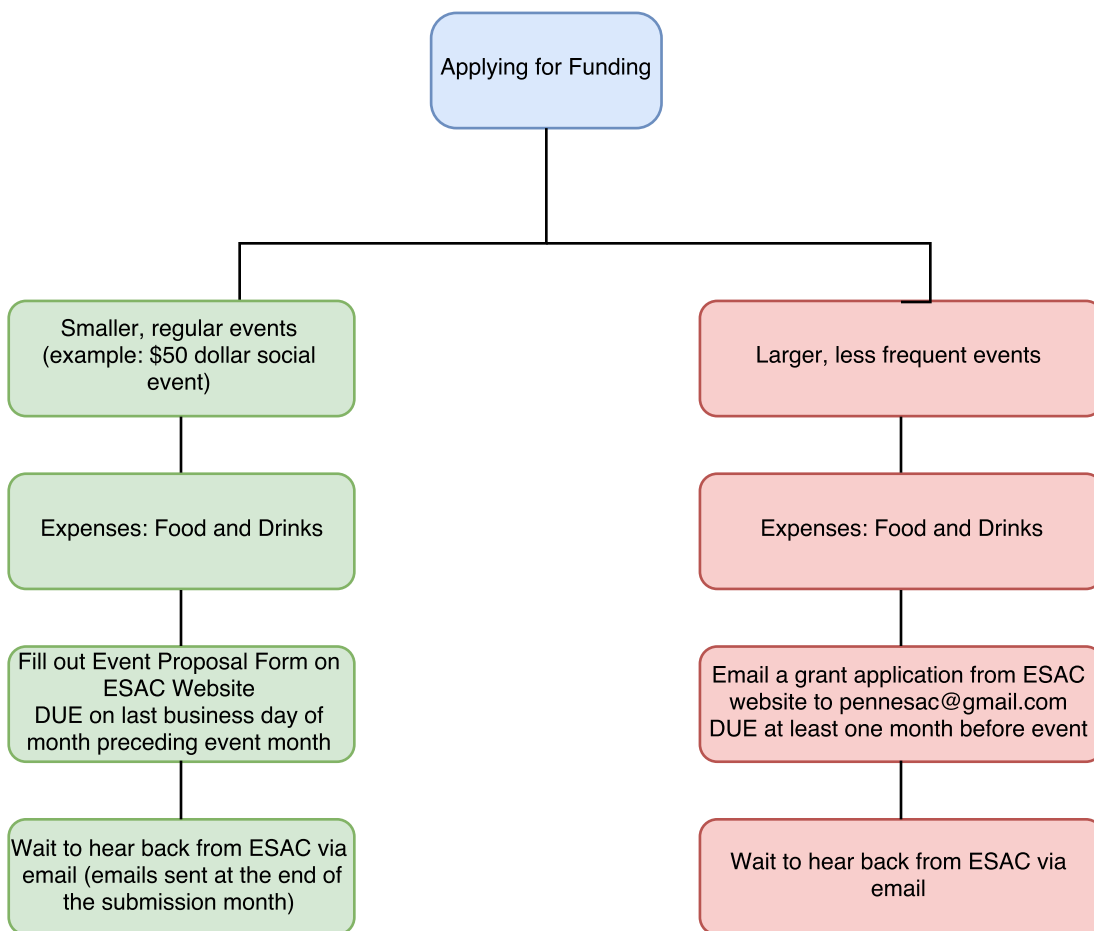
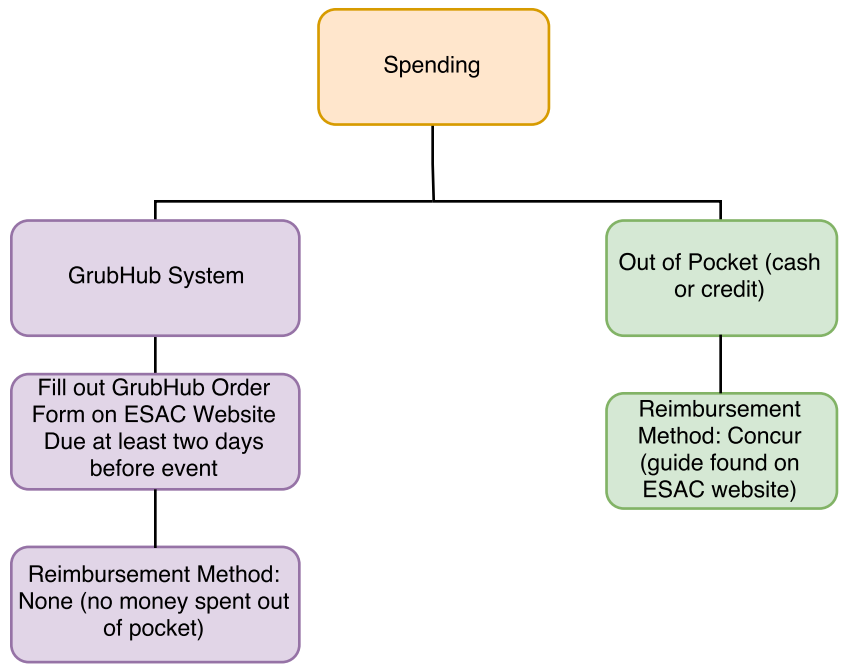


## ESAC Funding Guidelines



### Important Notes:

- Event Proposals should be filled out for social events and GBMs
- Grant Applications should only be submitted for large events (attendance greater than 50, cross-club collaboration, professional development events, speaker events, etc.)



**Make sure of the following when submitting concur reimbursement requests:**

- 1. All personal information is complete**
- 2. All receipts are itemized and original**
- 3. A screenshot of ESAC approval email is included (with timestamp and ESAC email address included)**