

Grading An Essay Or Research Paper

NAME:

SUBJECT/PERIOD:

DATE:

	FOCUS	CONTENT	ORGANIZATION	PRESENTATION	CONVENTIONS	PTS
	A single controlling point or focus showing an awareness of the prompt or task topic	The presence of ideas developed through facts, examples, details, opinions, explanations, and/or reasons	Logical order developed and sustained using paragraphs with transition devices such as introduction and conclusions	Correct format and neatness of appearance; MLA format - double space, heading, titles, etc.	Grammar, mechanics, spelling, usage, and sentence formation	
A	4 sharp, distinct focus and purpose	8, 7 substantial, specific, and illustrative content; well developed ideas	4 clear and controlled organization; solid logic and flow of data to support thesis	4 clean, crisp, and sharp paper with correct format; exceptional neatness	4 no mechanical errors and usage errors; excellent grammar	
B	3 clear focus and purpose	6, 5 specific and illustrative content	3 logical and appropriate organization	3 neat with correct format	3 some mechanical errors; sufficient control of grammar	
C	2 adequate focus and purpose	4, 3 sufficient content; needs some clarification and enhancement	2 appropriate organization with some need for reorganization	2 some errors in format; correct appearance	2 mechanical/usage errors do not interfere significantly with writer's purpose; weak grammar	
D	1 vague focus, but some evidence of a topic	2, 1 superficial or irrelevant content	1 inconsistent and/or confused organization	1 many errors in format; sloppy appearance, but readable	1 repeated mechanical and usage errors that interfere with the writer's purpose; bad grammar control	
F	0 confused focus, minimal evidence of a topic; off prompt	0 absence of relevant content or off prompt	0 absence of organization; confused logic and arrangement of data	0 absence of any format; sloppy, unreadable	0 mechanical and usage errors so severe that writer's ideas are difficult to understand	
RAW POINTS/6 = GRADE POINT = LETTER GRADE					TOTAL RAW POINTS =	

COMMENTS AND GRADE:

