

To: Distribution  
From: Cabinet  
CC: Office of Institutional Research & Assessment  
Date: Spring 2007  
Dept/Unit: Academic Affairs  
AP Title: Curriculum Revision Action Plan

**Actions to Be Taken:**

A strategically focused curriculum revision for our undergraduate program needs to be put into place to guarantee that LBC's training remains relevant in a rapidly changing culture.

**Tied to COAP Objective/Outcome:**

- Core Value #2: Pursuit of Quality Education and Operation
- Institutional Goal #1: To teach sound doctrine through a proper interpretation of the Scriptures
- Institutional Goal #6: To prepare Christian men and women professionally for Christian careers
- Core Knowledge and Skills:
  1. Demonstrate proficiency in knowing, interpreting, integrating, and applying the Scriptures.
  2. Demonstrate critical thinking skills and proficiency in acquiring, evaluating, communicating, and applying information.
  3. Develop an understanding and appreciation of and compassion toward cultures of the world.
  4. Develop the principles necessary for a biblical worldview resulting in a dynamic understanding of one's role in relation to God, self, and the world.
  5. Demonstrate an understanding and application of the knowledge and skills necessary for professional Christian ministry.

**Responsible Party:** Dean of Undergraduate Education

**Timeline:** 2007 – 2009 with implementation starting in the fall of 2009

**Costs/Line Item\*:** No appreciable costs outside of time investment and office supplies

**Accompanying Documents:** Curriculum Revision Schedule

\* An Action Plan is developed if a project can be performed utilizing the current unit resources available. Otherwise, a Strategic Planning Initiative should be developed when a project calls for additional resources and requires CIEP, Cabinet or other administrative approval.

### Curriculum Revision Schedule

Step	Date / Timeframe	Decision-making process
Philosophy of education	Fall 2007 (Draft in Packet)	Curriculum Revision Task Force (CRTF) to put together draft AALT to approve / amend Take to divisions for discussion & input via presentation by CRTF member Curriculum committee input CRTF finalize Presentation to faculty
Decision on credit distribution	Fall 2007 (Information in Packet)	Recommendation with various models by CRTF to AALT Input from Curriculum Committee AALT decision Presentation to faculty by AALT with rationale
Presentation of parameters for the Divisions (e.g., interdivisional, foundational, capstone courses)	Fall 2007 (Information in Packet)	Recommendation on these items by CRTF to AALT Input from Divisions Presentation to Curriculum Committee for input Presentation to Faculty
Learning Outcomes & Division / Department Objectives  (Key thought: freedom within parameters)	Fall 2007 / Spring 2008	Flesh out Core Knowledge & Skills with more specific learning outcomes (Divisions / Departments) Divisions / departments review objectives in line with CKS and Mission AALT read through Final list compiled by CRTF Curriculum committee input Full faculty discussion & approval
Division / Department Curricula developed	Spring 2008 / Fall 2008	Divisions / Departments devise curricula Run through CRTF Approval by Curriculum Committee Approval by Faculty
Implementation	Fall 2009 – Spring 2012	Registrar's Office

Current Members of Curriculum Revision Task Force: Gordon Gregory (Chair / Dean); Gerald Lincoln (Library); Josh Beers (Student Services); Joanne Stauffer (Arts & Sciences); Steve Nichols (Biblical); Rick Rhoads (Professional); Jim Ayers (Contemporary Scene); Dale Mort (Assessment); Mark Menga (DCP)

<p>Learning Outcomes &amp; Division / Department Objectives</p> <p>(Key thought: freedom within parameters)</p>	<p>Fall 2007 / Spring 2008</p>	<p>Flesh out Core Knowledge &amp; Skills with more specific learning outcomes (Divisions / Departments)</p> <p>Divisions / departments review objectives in line with CKS and Mission</p> <p>AALT read through</p> <p>Final list compiled by CRTF</p> <p>Curriculum committee input</p> <p>Full faculty discussion &amp; approval</p>
<p>Division / Department Curricula developed</p>	<p>Spring 2008 / Fall 2008</p>	<p>Divisions / Departments devise curricula</p> <p>Run through CRTF</p> <p>Approval by Curriculum Committee</p> <p>Approval by Faculty</p>

These are the two key steps that the Divisions and Departments will take to revise their curriculum. The process will include the following steps (fleshing out the description in the right hand column above; also see Important Dates on next page):

Step One – Look at the College’s Core Knowledge & Skills. What do those look like in light of the subject matter in your division / department? Another way to say this is to answer this question: “How would you describe the ideal LBC graduate in light of your teaching subject?” Flesh out the CKS with a few descriptors for each appropriate item.

Step Two – Review your division / department mission statement and objectives. What needs to change to better align them with the CKS outcomes? What needs to change to better integrate cultural contexts with the objectives? Are these in line with the Philosophy of Education?

Step Three – Review and revise the scope and sequence of your division / department courses. In light of new credit distributions, CKS outcomes, division / department objectives, and changes in the content field, what needs to change?

Step Four – Design / re-design division / department courses according to the scope and sequence. How are you incorporating LBC's information literacy rubric into the courses? What courses need to be overhauled? What courses need to be eliminated? What courses need to be tweaked? Be sure to review all your elective and 480 courses as well!

Step Five – Write course objectives that tie into program / division / department objectives.

Step Six – Tie course content, assignments, and assessment to course objectives.