



Partners Planning Guide for the Rio Conventions Pavilion at CBD COP11

Hyderabad, India, 9- 18 October 2012

7 August 2012

Background

The Rio Conventions Pavilion is a collaborative initiative of the Secretariats of the three Rio Conventions, and the Global Environment Facility. Over thirty organizations are active partners in the Pavilion. The objective of the Pavilion is to promote and strengthen synergies between the Rio Conventions at the implementation level, by providing a coordinated platform to enhance capacity-building, awareness-raising, information sharing and outreach within the framework of the Rio Conventions. The Pavilion will convene from 09-18 October 2012 at the margins of CBD COP 11 in Hyderabad, India.

Venue

The Pavilion will be located in the Novotel Ballroom, which is connected via a walkway to the Hyderabad International Convention Centre (HICC).

Novotel & HICC Complex

(Adjacent to Hitec City)

HYDERABAD – 500081

INDIA

<http://www.novotelhyderabad.com/>

Facilities

- Meeting room capacity: Seated/theatre – 198 people; Standing/cocktail – 200 people
- Dimensions: Approx. 14 x 17 metres
- Podium table for six with 3 microphones and power sockets for 6-8 laptops, LCD Projector connected to 1 computer wired to internet connection, flipchart with markers, 4 additional microphones on stands for audience participation, and Wi-Fi access

Please note the following:

- No office or storage space will be available
- No posters can be displayed outside the Novotel Ballroom. Standing posters only can be displayed during your sessions inside the ballroom and must be collected on the same day. If you wish to display posters at the HICC please consult the CBD COP11 Information note for details on exhibition stands and the CEPA Fair (page 18, <http://www.cbd.int/doc/meetings/cop/cop-11/other/cop-11-info-note-en.pdf>)
- Copy/print services are available for a fee at the business centre on the first floor of the HICC.

Access/Accreditation

All organizers, participants and speakers will need to be pre-registered and accredited to COP11. Details are in the CBD COP 11 Information (link provided above).



Programme Themes

At the current stage, a day will be dedicated to addressing the following broad areas/issues in the Pavilion (with thematic leads indicated where applicable):

- **Integrated Science:** Importance of integrated science across the Rio Conventions, including perspectives on observations/monitoring, research and assessments
- **Ecosystem Restoration:** Restoring ecosystems for sustainable land management, protection of biodiversity and adapting to climate change. Including discussions on landscape and ecosystem-based approaches to adaptation, climate change impacts and vulnerability, coastal and ocean ecosystems,, and gender mainstreaming (Mr. Sarat Babu Gidda/CBD, sarat.gidda@cbd.int)
- **Tree Diversity:** The role and relevance of tree diversity in landscapes across the three Conventions, with focused session on rural poverty reduction, food security, nutrition and health, and sustainable management of natural resources (Mr. Phillip Dobie/ICRAF, p.dobie@cgiar.org)
- **Land Day:** Demonstrating synergistic benefits of coordinated implementation of the three Rio Conventions in meeting the Aichi Biodiversity Targets, particularly Targets 7 and 15; and to showcase successful case studies of implementing the CBD through pursuing a 'land-degradation neutral world'. Focused sessions on: 1. the implications of drylands land restoration; 2. the economics of climate change, ecosystems, biodiversity, and land degradation; and 3. How alternative production models bridge the gap between agriculture, food and land policies (Ms. Yukie Hori/UNCCD, yhori@unccd.int)
- **REDD+:** Synergistic linkages between the REDD+ and biodiversity agendas, and the catalytic role and impacts that forest carbon finance and related sector transformational policies can play in the transition to a green economy. Including discussions on REDD+ safeguards, launch of the Little Forest Finance Book, and high-level panel on REDD+ Biodiversity, and Ecosystem Services (Mr. Tim Christophersen/UN-REDD, tim.christophersen@unep.org)

The following themes will also be addressed in the Pavilion, as dedicated events, or cross-cutting throughout the programme:

- **Livelihoods:** Raising awareness on linkages between biodiversity and livelihoods, including discussions on the practical experience of rural communities to protecting or restoring ecosystems, and linkages to indigenous and local communities, climate change adaptation, and gender mainstreaming (Mr. Olivier Hasinger /IUCN, olivier.hasinger@iucn.org)
- **Water, Food, and Energy Nexus:** Illustrating the strong links and inter-dependencies between water, food and energy, including discussion on policies and management practices for sustaining critical ecosystems
- **Ecosystem-based Adaptation:** The use of EBA to lessen the vulnerability of people and ecosystems to adverse impacts of climate change, while achieving social, economic and cultural co-benefits for indigenous peoples and local communities.
- **Indigenous Peoples and Local Communities:** Demonstrating the unique capacity of ILCs worldwide to address the linked challenges of biodiversity loss, climate change, land degradation and livelihood improvement in a socially equitable manner.
- **Gender Mainstreaming:** Discuss gender dynamics in combating climate change and desertification, and contributing to the conservation and sustainable use of biodiversity (Ms. Natasha McQuaid/CBD, natasha.mcquaid@cbd.int)



- **Healthy Planet, Healthy People:** How to make the most of opportunities provided by collaboration between the three Rio Conventions and partners to eradicate poverty and ensure sustainable development (including human health, food security, gender equity, access and benefit sharing, etc.). The discussion will focus on potential partnerships and joint activities in the context of the UN Country Team approach for development and the new Sustainable Development Goals process (Mr. Didier Babin/CBD, didier.babin@cbd.int)
- **Protected Areas:** The role of protected areas in achieving the Aichi Targets and the goals of the three Rio Conventions (Charles Besançon/CBD, charles.besancon@cbd.int)
- **International waters:** Integrated management of oceans, rivers, lakes, and groundwater systems

For involvement and participation in the Pavilion, please use the attached template for your proposal and submit to veronica.lo@cbd.int by 22 August 2012, copying thematic leads where appropriate and noting session format timing (below). Please ensure your proposal address one of the above themes or relate to biodiversity, climate change and desertification. Please note that it may not be possible to accept all proposals due to shortage of space and time. Partners will be informed on the status of their proposals by 27 August 2012. For accepted proposals, full programme details including speaker names should be submitted by 10 September 2012.

Session Format

The general programme format will consist of five sessions per day, with each session lasting one hour and 15 minutes (slightly longer for the cocktail), with a 30-minute break between sessions.

11h30 – 12h45: Morning session

13h15 – 14h30: Afternoon/Lunch session

15h00 – 16h15: Afternoon session 1

16:45 – 18:00: Afternoon session 2

18:30 – 20:00 Evening session with opportunity of hosting a reception

We encourage partners to use a creative and interactive format for their sessions, such as keynote presentations similar to TED talks, workshops, café conversations. High-level participation is encouraged, such as at the ministerial or head-of-state level, particularly towards the high-level segment (17 – 19 October 2012). Sessions should highlight success stories and showcase, encourage and enable synergies between land management, biodiversity and climate. Additionally, sessions should involve, as much as possible, the Parties of the Conventions. Please submit a concept note for your session using the attached form (below).

Other key points:

- Organizers/presenters should load presentations at least one day in advance of their session.
- Facilitators should make a brief one-minute welcome/introduction to the Rio Conventions Pavilion before each session, and another brief closing remark to inform about the next session.
- Organizers should prepare printed name plates for panel speakers to insert into the eight placards that will be made available.
- ***** Please adhere strictly to the allocated time*****



Costs and Contributions

As with previous Pavilion meetings, we aim to minimize costs as much as possible to partners through fundraising efforts. Some partners have already committed to funding for the Pavilion at Hyderabad, which should enable ENB coverage. Other partners are invited to contribute to ENB coverage and other shared costs - any contributions will enable highly effective, well-advertised, and collaborative Pavilion meetings both in Hyderabad and in the future. All partners are expected to cover costs of catering for their own sessions and contribute in-kind to logistical support, in addition to promoting and advertising the Pavilion programme (see below).

Advertising

- Summary and descriptive agendas will be printed and posted on www.riopavilion.org. Partners are responsible for printing and distributing additional promotional materials for their sessions – please also submit these to info@riopavilion.org for posting.
- All partners are expected to post a link to www.riopavilion.org on their website, include the Pavilion logo on flyers, advertisements and presentations, and use social media channels to promote your event and the Pavilion in general. Please download the Pavilion logo at the following link: <ftp://ftp.cbd.int/bigfiles/Outbox/matb/rio/logo>.

Communications

Pavilion events will be reported through IISD Earth Negotiations Bulletin. To facilitate reporting, please ensure full session details including speaker names are provided by 10 September 2012 as mentioned above, using the attached form. Media advisories must be requested earlier, please send all requests to the Pavilion press focal point, Mr. David Ainsworth (david.ainsworth@cbd.int) by **30 August 2012**.

Catering, Shipments, and other services

Partners are responsible for logistics and associated costs for their sessions, including for:

- Catering (including coffee breaks)
- Room set-up (placement of tables, chairs) and clean-up, with assistance
- Shipments of materials (please limit paper usage)
- Printing of any materials (please use the Novotel/HICC business services or a local vendor, or bring print-outs with you)
- Basic audio-visual equipment supplied are a projector, screens, several microphones and a laptop – any equipment beyond this (e.g. DVD player) need to be organized by partners with the Novotel business services

Catering will be provided by the official provider at the Hyderabad International Convention Centre. Orders can be placed via an online form which will be available later at <http://www.cbd.int/cop11/>. Payment must be done by credit card only (no cash or wire transfer payments are possible).

Shipments to the Novotel/HICC should be arranged via the official freight forwarder/shipment operator, R.E. Rogers India Pvt. Ltd. Shipped items can be picked up from the storage area and brought to the Novotel ballroom, in accordance with the procedures listed on page 16 of the CBD COP11 Information Note (<http://www.cbd.int/doc/meetings/cop/cop-11/other/cop-11-info-note-en.pdf>).



Pavilion Event Proposal Form (submit by 20 August 2012)

Partner Organization	Name and website:
Key Contact/Liaison details	Name: Title/Organization: Phone number: Email:
Proposed Session Theme	
Proposed Session Title	
Session Facilitator(s) Contact information	Name: Title/Organization: Phone number: Email:
Preferred date and time (please list two)	
Please list catering arrangements, if applicable	
Please list additional a/v arrangements (if applicable)	
Please describe any additional promotional materials and shipments (limiting paper use)	
Please provide a brief description of your proposed session (<i>full programme details to be provided by 01 August 2012 at the latest</i>)	<i>Please include: Planned outcomes, relation to climate change, land degradation or biodiversity, and plans for follow-up at future Pavilion meetings or other events.</i>

Pavilion Event and Communications Information

Contact: Rio Pavilion Team: riopavilion@cbd.int, www.riopavilion.org



(submit by 10 September 2012)

1. Name and contact details for communications officer.
 - a. Email, and all cell phone contact details, both international and local.
2. Programmes for your events
 - a. Please send in word format, as detailed a programme as possible. Notes on the themes and the presentations will make it easier to communicate with the media.
3. Bios of key speakers and spokespersons
4. Script/questions, if applicable, for possible media interviews
5. Media advisories.
 - a. If you wish to issue any media advisories, please send them by **30 August 2012** to Mr. David Ainsworth.
 - b. At the Pavilion, we have limited space for press conferences, but we will have a space for media scrums and standups in between sessions.
6. Text for Twitter feed.
 - a. We will tweet for you through the rio pavilion tweet and all other partner twitter feeds. Please provide tweets and the times you would like to see these out