

TUCKASEIGEE WATER & SEWER AUTHORITY

BOARD MEETING

The Tuckasegee Water & Sewer Authority met **Tuesday, February 21, 2012** at 5:30 pm in the boardroom.

Present:

Randall Turpin, Chairman	Harold Hensley, Board Member
Mike Fitzgerald, Vice-Chairman	Robert Edwards, Board Member
Joe Cline, Director	Tom Sawyer, Board Member
Nancy Hoyle, Secretary	Jean Davenport, Board Member
Diane Sherrill, Attorney	Stacy Knotts, Board Member

Absent: Brenda Oliver, Board Member

Chairman Turpin called the meeting to order.

Public Comment: None.

Approval of Minutes: Board Minutes from December 13, 2011 and January 17, 2012 were presented to the board for approval. Motion made by Jean Davenport to approve board minutes. Tom Sawyer seconded the motion. All Ayes.

Agenda Additions or Deletions: A motion was made by Stacy Knotts to move Agenda Item # 4 Closed Session to Agenda Item # 6. The selection of appointments to the WASP and Finance Committees will be Agenda Item # 4. The Executive Update will be Agenda Item # 5. Mike Fitzgerald, Vice-Chairman, seconded the motion. All Ayes.

Site acquisition for future Waste Water Plant – Cashiers: A) Approve Official Response to letter – Cedar Beach B) Approve RFP process – selection of real estate agent-
A) Randolph W. Cooper with Cedar Beach Investment Group, LLC corresponded by telephone and email with Joe Cline, Executive Director, in response to a letter sent on January 18, 2012 by Joe Cline. Mr. Cooper offered additional information which included the suggestion of building

an underground plant. A motion to send a revised response to Mr. Cooper was made by Mike Fitzgerald. Tom Sawyer seconded the motion. All Ayes.

B) A motion to authorize Joe Cline to develop a RFP and move forward with the selection of a real estate agent was made by Stacy Knotts. Tom Sawyer seconded the motion. All Ayes.

Approve Mid-year Operating Budget Amendments – FY 11/12- Mid-year operating budget amendments were presented by Nancy Hoyle, Finance Officer. A motion to approve the mid-year operating budget amendments was made by Mike Fitzgerald. Robert Edwards seconded the motion. All Ayes.

Approve Termination of Maintenance Contract on SCC Water Tank- A motion to approve the termination of the maintenance contract on the SCC Water Tank was made by Stacy Knotts. Jean Davenport seconded the motion. All Ayes.

Appointments to WASP and Finance Committees- Tom Sawyer was appointed to the WASP Committee and Robert Edwards was appointed as Finance Committee Chairman. A motion to approve these appointments was made by Harold Hensley. Stacy Knotts seconded the motion. All Ayes.

Executive Director Updates:

-TWSA will install additional lighting for the parking lot. Joe Cline had an informal meeting with Jim Rogers from Duke Power regarding this project.

-Joe Cline suggests that TWSA sponsor “Concert on the Creek” during the Labor Day weekend. More details will follow.

-Victor Lofquist with Lofquist & Associates, Inc. has sent a letter of intent to Diane Sherrill, TWSA attorney, and Joe Cline regarding the Cope Creek Project. Mr. Lofquist has identified property owners pertaining to this project. Discussions with Cope Creek property owners and TWSA has commenced.

-McGill & Associates received a letter from the State regarding the pump station location at Whittier. The letter states that the current pump station is too close to a well used by approximately 100 individuals. This issue will be resolved by McGill & Associates and is not the legal responsibility of TWSA. Chairman Turpin requested Joe Cline meet with Buddy Melton to discuss options after Mr. Cline reviews the letter from the State.

A motion to go into closed session was made by Mike Fitzgerald. Harold Hensley seconded the motion. All Ayes.

A motion was made by Harold Hensley to return to open session, after a recess of the closed session which will reconvene on Monday, February 27, 2012 at 5:30 PM at TWSA. Mike Fitzgerald seconded the motion. All Ayes.

Stacy Knotts made a motion to adjourn. Tom Sawyer seconded the motion. All Ayes.

Randall Turpin, Chairman

Nancy Hoyle, Secretary