

TUCKASEIGEE WATER & SEWER AUTHORITY

BOARD MEETING

The Tuckasegee Water & Sewer Authority met **Tuesday, August 21, 2012** at 5:30 pm in the boardroom.

Present: Mike Fitzgerald, Vice-Chairman
Dan Harbaugh, Executive Director
Nancy Hoyle, Secretary
Diane Sherrill, Attorney
Robert Edwards, Board Member
Harold Hensley, Board Member
Jean Davenport, Board Member
Tom Sawyer, Board Member
Brenda Oliver, Board Member

Absent: Randall Turpin, Chairman

Vice-Chairman Fitzgerald called the meeting to order.

Public Comment: None.

Approval of Minutes: Motion was made by Jean Davenport to approve minutes from the July 17, 2012 meeting. Harold Hensley seconded the motion. All Ayes.

Agenda Additions or Deletions: Motion made by Brenda Oliver to add Swearing In of new Board Member, Ray Lewis, to the agenda. Harold Hensley seconded the motion. All Ayes. Mr. Lewis was appointed by the Town of Sylva to complete the term of Stacy Knotts.

Update on Cashiers Sewer Allocation Requests: The closing date for receiving sewer allocation applications was August 1, 2012. TWSA received a total of eleven applications and requests totaling 17,463 gallons per day. Of the requested gallons, 14,520 are residential and 2,943 are commercial. Plant capacity for the wastewater plant in Cashiers is 200,000 gpd. According to NCDENR guidelines, TWSA may allocate up to 90% (180,000 gpd) of plant capacity. An average daily flow at this plant in Sept of 2011 was 63,000 gpd. In the last four months, the daily

average has increased dramatically with the high at 112,000 gpd. At this time, Mr. Harbaugh doesn't have an explanation for the increase in flow. He and the staff are currently investigating this issue in an attempt to determine the cause. The billing staff doesn't indicate any substantial allocated flows being added to the TWSA system during this time frame. Mr. Harbaugh has anticipated the source of this increase to be determined in the next two weeks. Until this is determined, it is recommended by the Executive Director that a final decision on the release of additional sewer allocation be placed on hold. Jean Davenport made a motion to table the release of an additional 20,000 gpd of sewer allocation in the Cashiers area until more information is received. Harold Hensley seconded the motion. All Ayes.

Tom Sawyer made a motion to enter Closed Session- to discuss Possible Acquisition of Real Property-Pursuant to GS 143-318.11 (a)(5). Brenda Oliver seconded the motion. All Ayes.

Motion was made by Harold Hensley to return to Open Session. Brenda Oliver seconded the Motion. All Ayes.

No action was taken during closed session.

Organizational Updates: By: Dan Harbaugh (attachment)

- 1) TWSA would like to welcome new Board member, Ray Lewis, appointed by The Town of Sylva.
- 2) TWSA will sponsor "Concert by the Creek" on Friday, August 31, 2012. The band will be the Caribbean Cowboys. Please plan to attend. Free Ice cream will be provided.
- 3) TWSA will be participating in the Water Resource Education as part of our community outreach program. Dan has initiated contact with the Board of Education to make this happen.
- 4) WWTP Chemical Feed building is approaching completion. Staff will attend a final project meeting on Wednesday.
- 5) Dan has rescheduled a meeting with CTI engineers for Friday morning.
- 6) TWSA staff has an appointment scheduled for August 23, 2012 at WCU to discuss wastewater issues.
- 7) TWSA has agreed to allow United Christian Ministries to put a collection box in the front office to collect items needed in the community. We hope many donate to this great cause.

- 8) Staff has scheduled a project progress meeting for the Dillardtown Water & Sewer projects. TWSA has expressed to the engineer (McGill & Associates) its concern with the project schedule and needs information from the contractor regarding the expected time of completion.

Harold Hensley made a motion to adjourn. Robert Edwards seconded the motion. All Ayes.

Nancy Hoyle, Secretary

Mike Fitzgerald, Vice-Chairman