

TUCKASEIGEE WATER & SEWER AUTHORITY

BOARD MEETING

The Tuckasegee Water & Sewer Authority met **Tuesday, February 19, 2013** at 5:30 pm in the boardroom.

Present:

Mike Fitzgerald, Chairman	Robert Edwards, Board Member
Brenda Oliver, Vice-Chairman	Harold Hensley, Board Member
Dan Harbaugh, Director	Jean Davenport, Board Member
Nancy Hoyle, Secretary	Doug Cody, Board Member
Diane Sherrill, Attorney	Tom Sawyer, Board Member
	Ray Lewis, Board Member

Absent: None

Chairman Fitzgerald called the meeting to order.

Public Comment: None

Agenda Additions or Deletions: None.

Approval of Minutes: Motion was made by Robert Edwards to approve minutes for January 2013, seconded by Ray Lewis. All Ayes.

Review/Approve Additional Sewer Allocation Request-Cashiers: The Village Conservancy, located on Frank Allen Road, has requested additional sewer allocation for a 700 Square Feet office. The additional flow would calculate to 25 GPD. It is the suggestion of the Executive Director that this request be granted and taken from the 5,054 GPD held in reserve for failing systems. This will leave a balance in failing systems of 5,029, which will still be more than the original approved level of 5,000. Harold Hensley made a motion to grant the allocation. Tom Sawyer seconded the motion. All Ayes.

Review/Approve the Proposed Revision to TWSA Personnel Policy-Applicability of Executive

Director: (Attachment) Current Executive Director, Dan Harbaugh, has drafted a resolution to the TWSA personnel policy to clarify how it applies to the position of Executive Director. This resolution has been reviewed by Diane Sherrill, counsel for TWSA. Jean Davenport made a motion to adopt the resolution. The motion was seconded by Harold Hensley. All Ayes

Review/Approve the Proposed Revision to TWSA By-Laws-Board Supervision of Executive

Director: (Attachment) Current Executive Director, Dan Harbaugh, has drafted a resolution to the appropriate section of the existing by-laws to clarify that the Board supervises the Executive Director in accordance with the TWSA Personnel Policy. This resolution has been reviewed by Diane Sherrill, counsel for TWSA. Robert Edwards made a motion to adopt the resolution. The motion was seconded by Ray Lewis. All Ayes.

Organizational Update: By: Dan Harbaugh (attachment)

- 1) Executive Director has been invited to attend the annual meeting of the Watershed Association of the Tuckasegee River.(WATR)
- 2) The Finance Department has updated the Cash Position Spreadsheet. (Capital Accounts)
- 3) As requested, attached is an updated summary of flows at the Cashiers wastewater plant.
- 4) A list of Authorities in North Carolina is attached.
- 5) With the annual meeting scheduled for the first Tuesday of March, as per the By-Laws, does the Board wish to hold the other meetings for the month of March? Motion made by Harold Hensley to cancel the work session scheduled for March 12th. Ray Lewis seconded the motion. All Ayes.
- 6) Harold Hensley mentioned the Neighbors in Need Charity to the Board. This charity helps qualifying residents of Jackson County with heating assistance.

Ray Lewis made a motion to adjourn the board meeting. Harold Hensley seconded the motion. All Ayes.

Mike Fitzgerald, Chairman

Nancy Hoyle, Secretary

