

TUCKASEIGEE WATER & SEWER AUTHORITY

BOARD MEETING

The Tuckasegee Water & Sewer Authority met **Tuesday, May 21, 2013**, at 5:30 pm in the boardroom.

Present:

Mike Fitzgerald, Chairman	Harold Hensley, Board Member
Dan Harbaugh, Director	Robert Edwards, Board Member
Nancy Hoyle, Secretary	Jean Davenport, Board Member
Diane Sherrill, Attorney	Ray Lewis, Board Member
Brenda Oliver, Vice-Chairman	Tom Sawyer, Board Member

Absent: Doug Cody, Board Member

Chairman Fitzgerald called the meeting to order.

Public Comment: None.

Approval of Minutes: Motion made by Brenda Oliver to approve the minutes from April 16, 2013. Motion seconded by Ray Lewis. All Ayes.

Agenda Additions or Deletions: None

Draft-SCC Tank Agreement: The water tank located at SCC remains empty. TWSA Attorney and management have finalized a revised draft of an agreement with SCC. This agreement is based upon conversations with Victor Loftquist and SCC representatives. The intent is to continue processing this draft with our attorney. No action taken.

Cashiers Water Supply Planning Grant Application (Attachment): TWSA continues with efforts to identify sources for funding the water supply planning work in Cashiers. A review of potential funding through the Southwestern Commission has identified NC Rural Center as a possible funding source. The purpose of this grant is to fund a study to supply TWSA, and other interested parties, with workable knowledge of the area and their current water needs. The NC

Rural Center Planning Grant would provide \$30,000 of the needed \$60,000 to perform the study. Potential financial exposure for TWSA is anticipated to be \$30,000 for the local match. It is the intent of Executive Director, Dan Harbaugh, to request the County of Jackson provide \$15,000 of the local match. Action required is to adopt the Authorizing Resolution and proceed with an application to the NC Rural Center. Harold Hensley made a motion to adopt the resolution. Robert Edwards seconded the motion. All Ayes.

Organizational Updates: (Attachment)

- 1) The NC State Senate has issued a “draft” budget and it is being reviewed in Raleigh.
- 2) An engineer for the proposed apartment complex, at the intersection of Ledbetter and University Heights Roads, in Cullowhee met with TWSA last week and offered an update of the project status.
- 3) A draft of the Greenway Agreement has been revised by TWSA Attorney, Diane Sherrill, and has been forwarded to Jackson County Planning Department for review and comments.
- 4) Dan Harbaugh spoke on the local radio this morning.
- 5) The meeting with WCU Facilities Manager, Joe Walker, went very well.
- 6) The next meeting for the Finance Committee is scheduled for Thursday, May 23, 2013.
- 7) A copy of the Personnel Policy is attached. Please have comments ready by July 31, 2013.
- 8) TWSA staff continues to work on several items of interest to our customers including: “The Red Flag Rules” brochure, “Hardship Situation” brochure, and a customer update request.
- 9) A project status report and an updated cash position are attached.

Ray Lewis made a motion to adjourn. The motion was seconded by Robert Edwards. All Ayes.

Mike Fitzgerald, Chairman

Nancy Hoyle, Secretary

