



1246 West Main Street
Sylva, NC 28779

MEMORANDUM

FROM: Dan Harbaugh
Executive Director

TO: Property Owners
University Heights & Riverpark MHP

DATE: 21 July, 2014

REF: Community Meeting to Discuss the
Pending Bidding, Award and Construction

Tuckasegee Water and Sewer Authority has received authorization to proceed with the bidding of the University Heights and Riverpark MHP Water System Consolidation project. There is a community meeting set for Thursday August 7th, 2014 at 5:45 PM in the auditorium at the Mountain Heritage Center located in the H. F. Robinson Administration Building on the Western Carolina University campus. This meeting will provide information, and an opportunity to answer questions of the community as we enter the Bidding, Award and Construction phases of this project.

Due to the grant funding for this project, there are state and federal laws regarding the advertisement and award of this project. Given that, the schedule for the Bidding & Award phases is as follows;

<u>Action</u>	<u>Date</u>
Advertise for Bids (Local & regional papers)	7/27/14 through 7/31/14
Pre-Bid Conference	8/12/14
Bid Opening	8/28/14
Submit MBE Submittal to PWS	9/2/14
TWSA Board Meeting- Award Contract	9/16/14

If the Bidding and Award phases move forward as anticipated, after the award is approved it typically takes 30-45 days to assemble and execute the contracts and issue a "Notice to Proceed" to the contractor. The Construction period is set at 270 Days, which means if we proceed with construction in October 2014, the project construction is anticipated to be complete in the June / July 2015 timeframe. We will be discussing this schedule & other related matters at this meeting, so please plan to attend.