Major Groups and Other Stakeholders Information Note

Who is eligible to participate

In accordance with General Assembly resolution 67/290, representatives of non-governmental organizations in consultative status with ECOSOC or that are part of the CSD roster and that have been duly registered and approved by the Secretariat can participate in the 2019 session of the High-level Political Forum, to be held from 9 - 19 July in New York. Representatives of NGOs holding a valid annual UN grounds pass are also welcome to attend the Forum.

Requesting a grounds pass to attend the HLPF

In order to enter the UN premises, all participants need to be in possession of a valid UN grounds pass issued by the United Nations Pass and ID Unit.

- **Representatives of ECOSOC NGOs with valid UN grounds passes**
  Representatives of NGOs in ECOSOC consultative status who are already in possession of a valid annual United Nations grounds pass can use their existing pass to enter the United Nations premises.

- **Representatives of ECOSOC NGOs without valid grounds passes**
  Representatives of ECOSOC accredited NGOs whose HLPF registration has been approved, and who are not yet in possession of a valid grounds pass, are required to request either an annual or temporary grounds pass through the CSO net. As per regular practice, each ECOSOC accredited NGO is entitled to have 9 temporary grounds passes at a time, in addition to 7 annual grounds passes.

  *Organizations are encouraged to make their requests for grounds passes as soon as possible to ensure their timely availability.* More information on requests for grounds passes can be found at [http://csonet.org/?menu=86](http://csonet.org/?menu=86)
• **Representatives registered through MGoS constituency focal points without grounds passes**
Participants that have been registered through the Major Groups and other Stakeholders umbrella organizations need to contact their constituency focal point to receive the detailed arrangements for grounds passes. https://sustainabledevelopment.un.org/mgos

**Collection of grounds passes for the HLPF**

Grounds passes will be issued by the **UN Pass and ID Office, located at 320 East 45th Street, New York, NY 10017, Ground Floor**. The usual opening hours of the UN Pass and ID Office are Monday to Friday 9:00 am to 4:00 pm. In addition to the usual opening hours, the UN Pass and ID office for the convenience of HLPF participants will be open during the following times:

- **Sunday, 7 July** 12:00 pm to 6:00 pm
- **Monday, 8 July** 8:00 am to 4:00 pm
- **Tuesday, 16 July** 8:00 am to 4:00 pm
- **On all other days** 9:00 am to 4:00 pm

Participants are strongly encouraged to collect their grounds passes on Sunday 7 July from 12:00 pm to 6:00 pm to avoid large crowds.

• **Representatives of ECOSOC NGOs**
Representatives of ECOSOC NGOs must first request their grounds passes online (http://csonet.org/?menu=86). When collecting a Grounds Pass from UN Pass and ID, you must bring the following documents with you:
  i. the security form retrieved at http://csonet.org/?menu=86,
  ii. a letter from the President of your organization, as well as
  iii. a valid government-issued photographic identification (i.e., passport, driver’s licence).

Please note that the Security form is mandatory to receive a grounds pass – a confirmation letter alone is not sufficient to receive a grounds pass.

• **Representatives that have been registered through MGoS focal points**
Representatives that have been registered through MGoS focal point organizations will need to bring with them the following documents to obtain their grounds passes:
  i. the confirmation e-mail sent via Indico, and
  ii. a valid government-issued photo identification (i.e., passport, driver’s licence).

Please contact your MGoS constituency focal point to obtain necessary documents.
How to enter the UN

All stakeholder participants with valid UN grounds passes will go through security screening at the 46th street and 1st avenue UN entrance. The security screening will open daily at 7:30am and will remain open for entry until 7.30pm. After the security screening, the participants will proceed to the UN conference building. A detailed HLPF programme including information about Side Events and Special Events can be found on the website: https://sustainabledevelopment.un.org/hlpf/2019

HLPF thematic sessions (9 to 15 July 2019)

From 9 - 15 July, the HLPF will focus on a thematic review of the overall theme "Empowering people and ensuring inclusiveness and equality" and the six SDGs that are in focus during the session: SDG 4, SDG 8, SDG 10, SDG 13, SDG 16 and SDG 17. For more details please see the HLPF draft programme here and the Annotated Programme here.

From 9 - 15 July, all HLPF meetings will be held in Conference Room 4. There will be 12 dedicated seats for Major Groups and Other Stakeholders with nameplates and microphones on the floor of Conference Room 4 for use by representatives who wish to intervene during the interactive dialogues of the HLPF round tables. Please note that a Special Ticket will be required to sit behind these 12 dedicated seats. These Special Tickets will be distributed by the Organising Partners of the Major Groups and other Stakeholders.

Public Gallery Tickets will be distributed on a first come first served system. This system is new for the 2019 HLPF. Please see page 5 for further information on the new system.

Ministerial-level week and Voluntary National Reviews (16-18 July 2019)

From 16 - 18 July, the HLPF sessions will be dedicated to the Voluntary National Reviews by the 47 volunteering countries: https://sustainabledevelopment.un.org/vnrs/

Most VNR sessions will take place in Conference Room 4. On Tuesday morning, the ECOSOC and HLPF Ministerial Segment will commence in the General Assembly Hall. Some parallel sessions will take place in the Trusteeship Council Chamber. There will be 12 dedicated seats for Major Groups and other Stakeholders on the floor of Conference Room 4 and the Trusteeship Council. The use of these 12 seats will require a Special Ticket to be distributed by the Organizing Partners of the Major Groups and other Stakeholders.

In accordance with A/RES/67/290, MGoS will have an opportunity to make short comments and ask concise questions from the VNR countries. Please note that due to the very limited time available, these questions will need to be prepared collectively under the guidance of the MGoS HLPF Coordination Mechanism. Inputs to the questions were solicited online and a number of Task Groups have been put in place to draft collaborative questions. For more information, please contact the VNR Task Group of the MGoS Coordination Mechanism Steering Group.
Public Gallery Tickets will be distributed on a first come first served system. This system is new for the 2019 HLPF. Please see page 5 for further information on the new system.

The opening of the ECOSOC HLS and HLPF Ministerial Segment in the General Assembly Hall from 8.30am – 9.45am will not have a ticket system in place due to the short nature of the meeting. When the limited seating in the Public Gallery is full, the Security Staff will close the doors.

**General Debate (17 – 19 July 2019)**

The General Debate of ECOSOC and the HLPF will be held in the Trusteeship Council Chamber on 17, 18 and 19 July.

UN DESA has requested that each of the Major Groups and other Stakeholder constituencies nominate speakers to make oral statements during the General Debate. Only one coordinated statement per Major Group or Stakeholder Group constituency will be accommodated if time permits. In accordance with the modalities of the HLPF, any statement should be delivered by a representative of an organization that is in consultative status with ECOSOC.

**Overflow Room**

The Trusteeship Council Chamber will act as an overflow room to accommodate participants who may not be able to access Conference Room 4 between 9 and 17 July 2019. It is recommended that you consult the UN Journal for the most up-to-date information on the overflow room: [http://www.un.org/Docs/journal/En/lateste.pdf](http://www.un.org/Docs/journal/En/lateste.pdf)

**Webcast**

The conference proceedings will be web cast live at [webtv.un.org](http://webtv.un.org).

**Side Events and Special Events**

For a tentative side event programme and information about special events, please visit: [https://sustainabledevelopment.un.org/content/documents/23651Tentative_programme_of_side_events_2019.pdf](https://sustainabledevelopment.un.org/content/documents/23651Tentative_programme_of_side_events_2019.pdf). Please continue to check the 2019 HLPF website under the ‘Other Events’ section of the navigation bar for updates.

**SDGs Learning, Training and Practice**

The HLPF SDG Learning, Training and Practice sessions will be held from 9 – 15 July 2019. For a detailed programme, please visit: [https://sustainabledevelopment.un.org/content/documents/23744Programme_2019_SDGs_Learning__Updated_27_June.pdf](https://sustainabledevelopment.un.org/content/documents/23744Programme_2019_SDGs_Learning__Updated_27_June.pdf)

**Caucus Rooms**

Further updates on Caucus Rooms will be announced via the MGoS Coordination Mechanism Mailing List. There is a link to sign up below.
**Daily Morning MGoS Coordination Meetings**

The MGoS Coordination Mechanism and UN DESA will hold a daily morning coordination meeting during the HLPF. Traditionally these morning meetings take place from 8:00am – 9:00am. Further updates on the location of these meetings will be announced via the MGoS Coordination Mechanism Mailing List. There is a link to sign up below.

All stakeholder participants with valid UN grounds passes can go through security screening at the 46th street and 1st avenue UN entrance as of 07:30 a.m. daily.

**Accessibility**

MGoS participating in the HLPF are requested to inform the Secretariat of the accessibility requirements, in order to facilitate participation in meetings. Upon request, certain adjustments can be made to seating arrangements with a view to enabling the participation of persons with disabilities, in keeping with the rules of procedure, precedents and practices. For individual requests, please contact Mr. Gwilym Roberts-Harry at UN DESA (e-mail tomos.roberts-harry@un.org).

The United Nations Accessibility Centre offers assistive information and communications technology to support those with auditory, visual or physical impairments. The assistive devices are available on-site or as a loan to participants with disabilities. The Accessibility Centre is located in the Conference Building (Level 1B) (by the Secretariat Building escalators). For more information, please visit: https://www.un.org/accessibilitycentre/

A limited amount of printing on demand in Braille is available through the Accessibility Centre with prior notice.

Communication Access Real Time Translation (CART) will be available via captions on the screen in the meeting room and via webcast for all official meetings of HLPF. International Sign Language Interpretation will be made available for the Ministerial Segment of HLPF via webcast.

**Public Gallery Tickets**

**What is the Public Gallery Ticket?**

In addition to a valid UN grounds pass, a Public Gallery Ticket is required to access the Public Gallery of Conference Room 4 due to limited availability of seats. These Public Gallery Tickets will be distributed by the Secretariat on a first-come, first-served basis. This is a new system that is in place for the 2019 HLPF. On entry to Conference Room 4, you will hand the Public Gallery Ticket to the security staff and if you leave the room, you will need to obtain another ticket from the UN DESA desk to re-enter. The tickets will only give you access to the Public Gallery and not to the main floor.
Where and when to collect a Public Gallery Ticket

These will be distributed by a UN DESA staff member at a desk located outside the Public Gallery to Conference Room 4. This will be located near the Information Desk as you enter UNHQ from the Visitor’s entrance.

Important notes

Public Gallery Tickets alone do not give access to the UN premises. To enter the UN, all participants need to be in possession of a valid UN grounds pass.

Other important information

Pre-HLPF meeting

The MGoS HLPF Coordination Mechanism will organize a pre-HLPF preparatory meeting on Monday, 8 July 2019. The meeting will take place in Conference Room 3 from 9 am to 6 pm. The full-day preparatory meeting will promote understanding of the HLPF, the 2030 Agenda for Sustainable Development, the opportunities and procedures for engagement throughout the Forum, and peer-to-peer learning sessions and exchanges among representatives of Major Groups and other Stakeholders. Additionally, it will be a good moment for MGoS to network, become familiar with one another, and share experiences in the implementation efforts, as well as for identifying common ground and different perspectives.

MGoS HLPF Coordination Mechanism mailing list

To receive the most up-to-date information from the Secretariat, please join the MGoS HLPF Coordination Mechanism Mailing list using the following link:

https://sustainabledevelopment.un.org/mgos

Contact:

For any queries, please write to hlpf@un.org