



**Minutes of the Parish Council Meeting  
Our Lady of the Assumption Roman Catholic Church  
Iqaluit, Nunavut  
March 25<sup>th</sup>, 2012**

Present:

Priest: Fr. Daniel Perreault  
Chair Greg Cayen  
Secretary Liz Cayen

Angelo Brazil, Bonnie Berzamina, Avel Dulatus, Mila Dulatus, Marc Lefebvre, Daphne Mutema, Jocelyne Savard and Elsie Van Rooy.

1. **Call to Order and Opening Prayer** - The meeting was called to order by Father Daniel at 11:40 a.m. Fr. Daniel led in the opening prayer.

2. Fr. Daniel indicated there was one major item on the agenda – approval of the financial statements for the year ended December 31, 2011 and the budget for the year ending December 31, 2012. This is the first time we have actually prepared a budget and it is Father's intention to approve the budget for 2013 in November 2012 based on numbers to date.

3. **Review of Statement of Income and Expenses for 2011 and Budget for 2012.** Fr. Daniel went through the statement and explained the items line by line. The budget was also reviewed and discussed line by line at the same time.

In the 2012 budget there was a \$5,000 item for capital repairs and maintenance to change the front entrance. This budget item does not include new carpet for the rectory and other common areas. The church will not be re-carpeted as this time. We will add an additional \$10,000 for carpet for a total of \$15,000.

Amendments to 2012 Budget:

- (a) Donation to Holy Land not Vatican
- (b) Other Expenses instead of Mass Offerings
- (c) Repairs and Maintenance Expense – increase from \$2,000 to \$2,500
- (d) Capital Repairs and Maintenance increase to \$15,000

**Motion to approve financial statements for the year ended December 31, 2011**

Moved by - Elsie Van Rooy  
Seconded by - Marc Lefebvre

All in favour.

**Motion to approve the budget for the year ending December 31, 2012 as amended**

Moved by - Angelo Brazil  
Seconded by - Marc Lefebvre

All in favour.



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4. We have approximately \$48,000 in cash. It is recommended to transfer \$20,000.00 from our 2011 surplus to the Diocese investment account since the interest rate is better.

**Motion to transfer \$20,000 from our bank balance to our investment account.**

Moved by - Jocelyne Savard  
Seconded by - Mila Dulutas

All in favour.

5. Angelo spoke about the hymnal. He will be increasing the number of hymns to 100 from a variety of sources from which to draw from for mass; it is a more solid hymnal. There will be a mechanism to suggest hymns. There will be a distinction between choir participant and choir member. Choir member will be those who show up at 9:15 for practice. Choir participants only sit at the back and sing as a participant. Participants will have more commitment. There is some organization happening to sing the psalms. Choir members are not required to read music as our hymns are “prayed” as opposed to “sung by the notes”.

The members of the choir will be asked to add their names to the list of ministry participants so that when the Bishop comes, this ministry can be blessed as well. A reminder should be given to people to know that there will be choir practice before mass.

6. Meal for May 13<sup>th</sup> – Fr. apologized for not consulting the Council before making the announcement about the meal after mass on May 13<sup>th</sup>. This will be a great event for the parish as there will be confirmation, first communion, blessing for all church ministries and blessing of the Parish Hall, etc. This will be a very meaningful mass for our parish. This will be a potluck meal.

7. Bell Tower – there used to be a bell tower and this is traditional in the Catholic Church to announce the masses. Perhaps we can do this electronically. Fr. requested to do research for this system – and perhaps do it in the fall. It would require installation of speakers, which would have to happen in the summer. Council agreed to this.

8. Training for Communion – There will be a short training after mass on April 1<sup>st</sup> for Extra-Ordinary Eucharistic Ministers. We will require three Eucharistic ministers for Holy Thursday. This will be the first time that we will celebrate the Eucharist using both species in a “regular” mass. The priest/minister will take the host. If a person wishes to participate in one kind, the individual will have their hands palms on top of each other and the priest/minister will place the host on the palm of the hand. If the individual wishes to participate in both species, they will stick out their tongue and the priest/minister will dip the host into the chalice and place it on the tongue of the parishioner.



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9. The meeting adjourned at 12:50 p.m.

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Chair

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Secretary

**ROMAN CATHOLIC PARISH IQALUIT - Our Lady of Assumption Church**  
**Financial Reports for 12 months ending December 31, 2011**

**COMPARATIVE INCOME AND EXPENSES FOR 3 YEARS**

	2011	2010	2009	Variance 2010-11
<b>INCOME:</b>				
Collections	\$ 60,826.05	\$ 65,203.32	\$ 56,809.93	-6.71%
Donations from Filipino Group	\$ 1,040.00			
Special Collection - Haiti's Disaster Relief		\$ 4,190.25	\$ -	-100.00%
Special Collection - Father Daniel's Pilgrimage to Rome		\$ 790.00	\$ -	-100.00%
Proceeds from sale of Parish vehicle		\$ 500.00	\$ -	-100.00%
Proceeds from sale of Rectory Furniture		\$ 1,250.00	\$ -	-100.00%
Hall Rental Income	\$ 15,805.00	\$ 14,850.00	\$ 8,775.95	6.43%
Dance Rental Income		\$ -	\$ 2,515.00	
Breakfast Club		\$ -	\$ 360.00	
Other Income	\$ 1,250.74	\$ 2,022.36	\$ 1,004.91	-38.15%
Donation from NCC Corporation		\$ 33,000.00	\$ -	-100.00%
GST Refund	\$ 2,152.84			
GST from Hall Rental	\$ 442.50	\$ 480.00	\$ 366.55	-7.81%
<b>Total Income</b>	<b>\$ 81,517.13</b>	<b>\$ 122,285.93</b>	<b>\$ 69,832.34</b>	<b>-33.34%</b>
<b>EXPENSES:</b>				
<b>Operating Expenses:</b>				
Advertising	\$ 613.83	\$ 813.20	\$ -	-24.52%
Automotive Repair & Maintenance	\$ 605.02	\$ 530.14	\$ 1,182.24	14.12%
Bank Charges	\$ 368.71	\$ 366.64	\$ 440.25	0.56%
Cable/Satellite	\$ 879.72	\$ 874.14	\$ 610.80	0.64%
Cleaning Services - Church & Hall	\$ 4,800.00	\$ 2,900.00	\$ -	65.52%
Donations to Haiti's Disaster Relief		\$ 4,190.25	\$ -	-100.00%
Donations to Father Daniel's Pilgrimage to Rome		\$ 1,520.00	\$ -	-100.00%
Electrical Utilities	\$ 3,903.98	\$ 3,217.65	\$ 3,958.85	21.33%
Food & Rectory Household Items	\$ 9,467.42	\$ 10,099.21	\$ 7,798.21	-6.26%
Freight	\$ 462.15	\$ 39.19	\$ 785.36	1079.25%
Fuels	\$ 7,658.72	\$ 7,094.90	\$ 8,556.16	7.95%
GST	\$ 1,822.18	\$ 4,785.69	\$ 1,253.00	-61.92%
Hall Supplies		\$ 731.05	\$ 149.18	-100.00%
Internet	\$ 1,440.00	\$ 1,440.00	\$ 1,388.27	0.00%
Office Furniture & Equipment	\$ 1,033.85	\$ 4,859.86	\$ -	-78.73%
Office Supplies	\$ 37.79	\$ 422.40	\$ 430.75	-91.05%
Other Expenses	\$ 773.01	\$ 786.69	\$ 1,994.82	-1.74%
Plumbing & Heating	\$ 4,122.92	\$ 2,092.76	\$ -	97.01%
Property Taxes	\$ 2,506.32	\$ 3,100.01	\$ 2,429.97	-19.15%
Religious Supplies	\$ 5,080.24	\$ 3,847.51	\$ 2,781.17	32.04%
Repair & Maintenance Supplies	\$ 4,144.61	\$ 95.78	\$ 1,865.32	4227.22%
Representation Expense	\$ 2,760.89	\$ 851.81	\$ -	224.12%
Snow Removal	\$ 260.00	\$ 900.00	\$ -	-71.11%
Stipend	\$ 3,900.00	\$ 3,600.00	\$ 4,450.00	8.33%
Telephone	\$ 1,378.65	\$ 1,397.90	\$ 1,347.17	-1.38%
Water & Garbage	\$ 952.67	\$ 887.68	\$ 732.12	7.32%
<b>Total Operating Expenses</b>	<b>\$ 58,972.68</b>	<b>\$ 61,444.46</b>	<b>\$ 42,153.64</b>	<b>-4.02%</b>
<b>Capital Expenses:</b>				
Building Repairs & Maintenance	\$ -	\$ 59,457.93	\$ -	-100.00%
Purchase of Parish Vehicle	\$ -	\$ 12,500.00	\$ -	-100.00%
<b>Total Capital Expenses</b>	<b>\$ -</b>	<b>\$ 71,957.93</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 58,972.68</b>	<b>\$ 133,402.39</b>	<b>\$ 42,153.64</b>	<b>-55.79%</b>
<b>Net Income (Net Loss)</b>	<b>\$ 22,544.45</b>	<b>\$ (11,116.46)</b>	<b>\$ 27,678.70</b>	<b>302.80%</b>

<b>ROMAN CATHOLIC PARISH IQALUIT - Our Lady of Assumption Church</b> <b>Financial Reports for 12 months ending December 31, 2011</b>
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**BALANCE SHEET FOR 12 MONTHS ENDING DECEMBER, 2011**

**ASSETS**

**CURRENT ASSETS**

<i>Cash in Bank Account</i>	\$ 48,905.54
<i>Investments (Principal &amp; Interest)</i>	\$ 40,220.56
<i>Accounts Receivable (Hall Rental)</i>	\$ 4,961.25
<i>Accounts Receivable from Others</i>	\$ 250.00
<b>TOTAL CURRENT ASSETS</b>	<b><u>\$ 94,337.35</u></b>

**LIABILITIES**

**CURRENT LIABILITIES**

<i>Accounts Payable</i>	\$ -
<b>TOTAL CURRENT LIABILITIES</b>	<b><u>\$ -</u></b>

**EQUITY**

<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u><u>\$ 94,337.35</u></u></b>
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<i>Cash - Beginning of the Year January 1, 2011</i>	\$ 26,361.09
<i>Total Net Income <span style="color: red;">/(loss)</span></i>	\$ 22,544.45
<i>Total Cash in Bank Account as at December 31, 2011</i>	\$ 48,905.54

**ROMAN CATHOLIC PARISH IQALUIT - Our Lady of Assumption Church**  
**Budgets for 12 months ending December 31, 2012**

<b>COMPARATIVE INCOME AND EXPENSES FOR 2011</b>				<b>Actual</b>	<b>Budget</b>
				<b>2011</b>	<b>2012</b>
<b>INCOME:</b>					
	Collections			60,826.05	62,000.00
	Donations from Filipino Group			1,040.00	1,000.00
	Hall Rental Income			15,805.00	15,000.00
	Other Income			1,250.74	1,200.00
	GST Refund			2,152.84	2,000.00
	GST from Hall Rental			442.50	440.00
	<b>Total Income</b>			<b>81,517.13</b>	<b>81,640.00</b>
<b>EXPENSES:</b>					
<b>Operating Expenses:</b>					
	Advertising			613.83	600.00
	Automotive Repair & Maintenance			605.02	700.00
	Bank Charges			368.71	400.00
	Cable/Satellite			879.72	885.00
	Cleaning Services - Church & Hall			4,800.00	4,800.00
	Donation Good Friday Collection to Holy Land			0.00	500.00
	Electrical Utilities			3,903.98	4,000.00
	Food & Rectory Household Items			9,467.42	10,000.00
	Freight			462.15	500.00
	Fuels			7,658.72	8,000.00
	GST			1,822.18	2,000.00
	Hall Supplies			0.00	1,000.00
	Internet			1,440.00	2,016.00
	Office Furniture & Equipment			1,033.85	1,500.00
	Office Supplies			37.79	200.00
	Other expenses			773.01	1,000.00
	Plumbing & Heating			4,122.92	5,000.00
	Property Taxes			2,506.32	3,000.00
	Religious Supplies			5,080.24	2,500.00
	Repair & Maintenance Supplies			4,144.61	2,500.00
	Representation Expense			2,760.89	1,500.00
	Snow Removal			260.00	900.00
	Stipend			3,900.00	4,000.00
	Telephone			1,378.65	1,400.00
	Water & Garbage			952.67	1,000.00
	<b>Total Operating Expenses</b>			<b>58,972.68</b>	<b>59,901.00</b>
<b>Capital Expenses:</b>					
	Building Repairs & Maintenance			0.00	15,000.00
	Purchase of Parish Vehicle			0.00	0.00
	<b>Total Capital Expenses</b>			<b>0.00</b>	<b>15,000.00</b>
<b>TOTAL EXPENSES</b>				<b>58,972.68</b>	<b>74,901.00</b>
<b>Net Income</b>				<b>22,544.45</b>	<b>6,739.00</b>