



## Oasis Charter Public School

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# Minutes for Governing Board

(\*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Wednesday, April 20, 2016

Time: 5:00 p.m. (Closed Session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907  
in the Rocky Shore Room (Administrative Building)

### **\*\*\*PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS\*\*\***

**INFORMATION TO THE PUBLIC:** All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

**Note:** The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

### **A. REGULAR AGENDA:**

**ACTION ITEMS:** These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

**INFORMATION ITEMS:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

### **1. OPENING BUSINESS**

- 1.1 Call Meeting to Order and Roll Call- Board President  
Time called to order: \_\_\_\_:\_\_\_\_

Members Present:	Juan Sanchez - President	Yes <u>  X  </u>	No <u>          </u>
	Augustine Nevarez – Vice-President	Yes <u>  X  </u>	No <u>          </u>
	Jorge Gonzalez - Treasurer	Yes <u>  X  </u>	No <u>          </u>
	Pete Cryer - Member	Yes <u>          </u>	No <u>  X  </u>
	John Aaron – Member	Yes <u>  X  </u>	No <u>          </u>

Also Present: \_\_\_\_\_  
1.2

**2. PUBLIC COMMENT PERIOD** (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 5 minutes per person on public comments.  
No Public comments at this time  
Irene would like to add

**3. CLOSED SESSION**

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Teaching Staff

**4. CONSENT AGENDA**

*Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.*

**\*4.1 Adoption of the Agenda**

*The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.*

**ACTION/RECOMMENDATION**

“That the Governing Board adopt the Agenda as presented/amended”.

Motion made by Augustine Nevarez and 2<sup>nd</sup> Jorge Gonzalez

Juan Sanchez - President	Yes <u>  x  </u>	No <u>          </u>
Augustine Nevarez – Vice-President	Yes <u>  x  </u>	No <u>          </u>
Jorge Gonzalez - Treasurer	Yes <u>  x  </u>	No <u>          </u>
John Aaron – Member	Yes <u>  x  </u>	No <u>          </u>

**\*4.2 Minutes**

Table the approval of minuets March 16, 2016.

**ACTION/RECOMMENDAITON**

“That the Governing Board approve the minutes from March 16, 2016”.

**5. BUSINESS SERVICES AND PRESENTATIONS**

**5.1 Financial Reports for the month of March 2016 – Donna Strong**

See attached

Wade suggested that investing 250K would only be ok if we put in a CD thru our local bank

## 5.2 Health Benefits for 2016-2017 – Nelson DeBasa and Andrea Moore

Presentation regarding health benefits for full-time staff

\*\*see attached documentation

## 5.3 Teacher Salary Schedule District Comparison for 2016-2017 – Dr. Juanita Perea

\*\*see attached salary projections

All teachers will receive 3% to 7% if eligible according to current schedule in place because of moving up in schedule.

Salary schedule shows projection of 5% and 10% increase and compared to our surrounding school districts. At this time we are competing with Santa Rita and Greenfield Districts. Santa Rita is one of the smallest districts reflected in the schedule. Suggestion to the board by Juanita is to approve an approval of increase but that would be conditional to P2 in April 2017.

John: why do teachers stay? Elizabeth: Specialized services, prep time, specialties, small class sizes, supplies and curriculum.

Health benefits and STERS has been projected and included

## 5.4 Student Data Comparison – Elizabeth Bernhardt

\*Presentation on benchmark progressions

Groups are pulled during specialty going on in the class, students are not missing instructional min.

Groups are of 6 or less students. Goal is for students to master their grade level.

## 6. DISCUSSION ITEMS

### 6.1 Health Benefits for 2016-2017

Discussed above

### 6.2 Teacher Salary Schedule for 2016-2017

Discussed above

### 6.3 Review Goals and Re-define Priorities for 2016-2017 (LCAP)

SB740 will be impacted as well as SPED due to our ADA. Had a family/community meeting and the community is saying we need PE, combine Dance and Art and see if we can manage with those 3 specialties. Families enjoy our instruction so would like to keep our school different. We are already cutting instructional aid positions due to the ADA numbers. Adding an additional week of school for students who have excessive absences.

### 6.4 UCEN Board Training and Retreat for 2016-2017

What month would be a great retreat month: August Location: Pismo Beach

## 7. ADMINISTRATION

### 7.1 Update on Attendance and enrollment for 2015-2016 – Erika Del Real

See attachment #1

### 7.2 Staffing for 2016-2017 – Dr. Juanita Perea

See attachment #1

7.3 Charter Conditional Approval Update – Dr. Juanita Perea

See attachment #1

7.4 Update on meeting with the AUSD on April 5, 2016– Dr. Juanita Perea

See attachment #1

7.5 Form 700 for 2015 – Administration

See attachment #1

**8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS**

8.1 Financial Audit for June 2015

“That the Governing Board approve the Independent Auditor’s Report and Financial Statements for the Year Ended June 30, 2015 as prepared and presented by Vicenti, Lloyd & Stutzman, LLP and reviewed by Oasis Administration and by Administrative Resources Inc.”.

Motion made by Jorge Gonzalez and 2<sup>nd</sup> by Augustine Nevarez

Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
John Aaron – Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

8.2 Tax Return for 2014

“That the Governing Board to approve the Form 990, Tax Return for taxable year ended June 30, 2014 as prepared and presented by Vicenti, Lloyd & Stutzman, LLP and reviewed by Oasis Administration and by Administrative Resources Inc.”.

Motion made by Augustine Nevarez and 2<sup>nd</sup> by Jorge Gonzalez

Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
John Aaron – Member	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

**9. ANNOUNCEMENTS**

9.1

**10. FUTURE AGENDA ITEMS**

10.1

Meeting Adjourned 9:05am

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Juan Sanchez  
UCEN Board President

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Erika Del Real  
UCEN Secretary

# Attachment #1

## 7 ADMINISTRATION

### 7.1 Update on Attendance and enrollment for 2015-2016 – Erika Del Real

ADA, P2 report was 223 and enrollment is at 245. We have a new attendance system in place. Teachers take attendance online. Our new secretary/clerk will call all families after 9:00 a.m. for students who are absent. Administration has contacted all the families whose child has over 11 recorded absences. Our goal is to have a daily attendance of 245.

### 7.2 Staffing for 2016-2017 – Dr. Juanita Perea

Two new classroom teachers were hired. Natalie Zayas Delgado has over 15 years of higher education teaching experience, a B.A., a MAE and a Doctorate. Her education and experience is in the science field. She will teach upper grade. Marguerite Burnside has 15 years of prior elementary teaching experience in private and public sector. She will teach a lower grade group. Two other positions are still open.

Specialized instruction position most likely will be a part-time position given the low case load of under 7 students. The family liaison and reading support position most likely will be offered as part-time, under 30 hours per week. Three instructional aid/recess supervisor positions will be cut. A custodian position still open as part-time for the evening shift. One of our evening custodians will return to the Life After School Program.

### 7.3 Charter Conditional Approval Update – Dr. Juanita Perea

Still waiting to hear back from the AUSD cabinet members about the consulting firm to be contracted to help us increase student academic achievement. Have a conference call with Dr. Sabrina Bow next week to go over the plan to support underachieving Hispanic students in the SBAC assessment. All other conditions have been met, have documentation ready to be submitted.

### 7.4 Update on meeting with the AUSD on April 5, 2016– Dr. Juanita Perea

Dr. Sabrina Bow from Evergreen Associates, Inc. and I met with the AUSD cabinet members, John Ramirez, Jim Koenig, Ricardo Cabrera, Josh Quitariano, and Jeanne Herrick. I followed up with an email a couple of days later with a brief service proposal. Evergreen Associates team would work closely with Oasis' staff and administration to increase student academic achievement.

### 7.5 Form 700 for 2015 – Administration

All UCEN Board members and administration must fill out the report and keep on file. Elizabeth Bernhardt and Dr. Juanita Perea have completed their forms. This is required to be in compliance with Oasis current charter.