



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Wednesday, October 19, 2016

Time: 5:00 p.m. (Closed Session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907

in the Rocky Shore Room (Administrative Building)

PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: 6:37p

Members Present:	Juan Sanchez - President	Yes <u>X</u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u>X</u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <u>X</u>	Absent _____
	Pete Cryer - Member	Yes <u>X</u>	Absent _____
	John Aaron – Member	Yes _____	Absent <u>X</u>
	Laura Bernal – Member	Yes <u>X</u>	Absent _____
	Nora Lopez – Member	Yes <u>X</u>	Absent _____
	Michael Roberts – Member	Yes <u>X</u>	Absent _____

Also Present: Juanita Perea, Elizabeth Bernheart, Erika Del Real
1.2 _____

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

3. CLOSED SESSION

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Teaching & Instructional Staff

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

AN motion JG 2nd

Juan Sanchez - President	Yes <u>X</u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u>X</u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u>X</u>	Absent _____
Pete Cryer - Member	Yes <u>X</u>	Absent _____
John Aaron – Member	Yes _____	Absent <u>X</u>
Laura Bernal – Member	Yes <u>X</u>	Absent _____
Nora Lopez – Member	Yes <u>X</u>	Absent _____
Michael Roberts – Member	Yes <u>X</u>	Absent _____

***4.1 Adoption of the Agenda**

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

PC motion JG 2nd

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Pete Cryer - Member	Yes <u> X </u>	Absent _____
John Aaron – Member	Yes _____	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes <u> X </u>	Absent _____

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

***4.2 Minutes**

AN motion MR 2nd

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Pete Cryer - Member	Yes <u> X </u>	Absent _____
John Aaron – Member	Yes _____	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes <u> X </u>	Absent _____

ACTION/RECOMMENDATION

“That the Governing Board approve the minutes from August 30, 2016 and September 28, 2016”.

5. BUSINESS SERVICES AND PRESENTATIONS

5.1 September 2016 Financial Reports – Donna Strong
See attached files

6. DISCUSSION ITEMS

6.1 Closing of Golden1 Account #99040737 –Juanita Perea

We have 2 accounts at Rabobank 1 petty cash and our main account, we have no need for golden 1 account. This account was opened back as Steinbeck account. This account did not have the proper documentation for a business account and have no docs on file. Account was used for OCC purposes but due to writing checks to self and or withdrawing cash from account the account checkbook was turned back to the school. JP spoke to Donna and she suggests to close the account. Juan Sanchez is the main signer on the account so he would have to go close the account.

7. ADMINISTRATION

- 7.1 Enrollment and ADA Update– Erika Del Real
See attachment #1
- 7.2 Staffing Update – Dr. Juanita Perea
See attachment #1
- 7.3 Health Benefit Plan Update – Dr. Juanita Perea
See attachment #1
- 7.4 SBAC for 2015-2016 – Elizabeth Bernhardt
See attachment #1
- 7.5 Family/Teacher Conferences– Lucy Zepeda
See attachment #1
- 7.6 School Accountability Report Card (SARC) for 2015-2016
See attachment #1
- 7.7 Local Control Accountability Plan (LCAP)
See attachment #1
- 7.8 Play structure

8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

8.1 Closing of Golden1 Account #99040737

“That the Governing Board approve closing the Golden1 account #99040737 and transfer the funds to the Rabobank account #9564751213”.

APPROVED

MR motion PC 2nd

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Pete Cryer - Member	Yes <u> X </u>	Absent _____
John Aaron – Member	Yes _____	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes <u> X </u>	Absent _____

8.2 Facility Use Request for 2016-2017

“That the Governing Board approve the facility use request from Live Oak Friends for the 2016-2017 school year, exclusively for adult/senior citizen activities, NO children activities”.

APPROVED with conditional that if the group has no liability insurance they must sign a waiver to release liability from Oasis for exclusively only adults/senior citizen activities
NO children

AN motion PC 2nd

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Pete Cryer - Member	Yes <u> X </u>	Absent _____
John Aaron – Member	Yes _____	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes <u> X </u>	Absent _____

8.3 Add User to Rabobank Credit Card Account

“That the Governing Board approve Lucette Zepeda as an authorized user to the Rabobank Credit Card Account with a shared limit of \$20,000”.

APPROVED

MR motion JG 2nd

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Pete Cryer - Member	Yes <u> X </u>	Absent _____
John Aaron – Member	Yes _____	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes <u> X </u>	Absent _____

9. ANNOUNCEMENTS

9.1 Teacher/Family Conferences from October 17-21, 2016, minimum day for the week.

Currently this week we have teacher conferences

Harvest feast coming up 11/17 at Sports Complex 6:30pm

10/29 Carnival/BBQ fundraiser teachers will have booths

10. FUTURE AGENDA ITEMS

10.1 Next Meeting will be on 11/16/2016

meeting adjourned 7:43pm _____

UCEN Board President

Secretary

Attachment #1

7 ADMINISTRATION

7.1 Enrollment and ADA Update – Erika Del Real

As of October 17, 2016 we had 237 students enrolled and we have an ADA of 95.99%.

We have 13 spots open main in 1st-2nd grade.

Many upper grade students are on the waitlist, mainly 3rd graders and a few 4-6th grade. Many TK students who turn five years old after December 2 are also on the waitlist.

The average of the K-2nd grade classes is 22 and the maximum capacity is 25. Third grade has 30 students enrolled and 4-6th grade has 32 in each class, which is the maximum capacity for those grades. Class school-wide average is 22 students.

7.2 Staffing Update – Dr. Juanita Perea

A Behavior Interventionist position has been posted as well as a Spanish and a Music position.

7.3 Health Benefit Plan Update

The medical, health and vision plans are active for all full-time employees who elected to participate for the 2016-2017 school year. Only two staff members elected to sign up their family for a medical, health and vision plan. Therefore, the previously approved family health benefit stipend seems to be within the financial means of the school for the current school year.

7.4 SBAC for 2015-2016

All the families of students in 3-6th grade students who took the standardized Smarter Balanced Assessment for the 2015-2016 school year will soon receive a letter from the school and a blank report stating the situation with the lack of scores.

7.5 Family/Teacher Conferences

Teachers have received a template to be used for the conferences and teachers will use beginning of the year data to report.

7.6 School Accountability Report Card (SARC) for 2015-2016

I am working on the SARC report for 2015-2016, which is published by December of 2016.

7.7 Local Control Accountability Plan (LCAP)

- 1) A Declaration of Need for Highly Qualified Teachers for 2016-2017 has been submitted to CTC.
- 2) Ed Vandenberg will be on campus again in the month of October to continue his consulting services.
- 3) Families are strongly encouraged to volunteer on campus and for fieldtrips in support of their children's education.
- 4) Students are regularly assessed to monitor their academic progress, in addition to their benchmark assessments.
- 5) A Behavior Interventionist position has been posted.
- 6) Math AVID Night took place on Wednesday, October 12, 2016 at 6:30 p.m..
- 7) All eligible GATE students will begin receiving services by November of 2016.

8) Oasis continues to implement AVID Elementary and STEAM for all students.