



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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**Agenda for Under Construction Educational Network
Inc. (UCEN) Governing Board**

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, January 31, 2017

Time: 5:00 p.m. (Closed Session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907
in the Rocky Shore Room (Administrative Building)

*****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS*****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President
Time called to order: 6:36pm

Members Present:	Juan Sanchez - President	Yes <u> x</u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u> x</u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes _____	Absent <u> x</u>
	Pete Cryer - Member	Yes <u> x</u>	Absent _____
	John Aaron – Member	Yes <u> x</u>	Absent _____
	Laura Bernal – Member	Yes <u> x</u>	Absent _____
	Nora Lopez – Member	Yes _____	Absent <u> x</u>
	Michael Roberts – Member	Yes <u> x</u>	Absent _____

Also Present: Juanita Perea, Elizabeth Bernheart, Erika Del Real, _____

1.2 _____

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Andrew Sandoval: Concerns; Parking is a big safety concern suggests having a parking attendant, Building capacity? And parking was an issue, suggests school events have a parking; Resources, purchasing coordinator are we shopping around for best prices on supplies and computers; Advertising; media, community events are a great sources and communication with others, would like to get the word out. Survey for help from parents, Lunches, call home; Saturday Classes, Josue teaches for stem program for another school and all are booked. Enrollment; details of what grades are needed; Have been approached by 2 parents that are concerned that the 4th grade teacher is able to teach. Family Liaison position was eliminated but are we able to hire another person to take care of these issues.

Mike Roberts: Attended a meeting regarding how to be a better board member, purchased a book that feels would be great for other members. Learned a lot for example having an open session for public comment and then going into closed session and then go back to open session and have responses to public.

3. CLOSED SESSION

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Teaching & Instructional Staff

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

*4.1 Adoption of the Agenda:

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

Amendments: Add; 6.3 & 7.2

*4.2 Minutes

ACTION/RECOMMENDATION

“That the Governing Board approve the minutes from October 19, 2016 and November 16, 2016”.

TABLED DUE TO UNABLE TO REVIEW

5. BUSINESS SERVICES AND PRESENTATIONS

5.1 Financial Audit Report ending June 30, 2016 – Wade McMullen

Audit is financial Benign, no audit changes, no new policies adopted from previous years, no transactions have been questioned, accounting estimates are looked at during audit, accounts receivables are all within guidelines, classification of expenses are aligned, financial statement disclosures are all neutral consistent and clear. No disagreements with management or financial statements. Financial reporting standards are changing in the next few years, not much to effect OCPS but will keep school updated. No concerns with the amount in reserves. JS: concern with audit and internal control? Yes, we audit under government guidelines, we do get into internal control, not full scale but are required to test internal control along with ARI relationship. Onsite collection of cash and ticket sales but if school board asks for it we will.

5.2 Student Achievement Consulting Update – Ed Vandenberg

Presentation to group; final version will be sent to board (SEE ATTACHMENT)

Suggestion from parent Andrew is parent involvement and probably share with community. Board members suggestions would like SBAC samples of questions.

5.3 November and December 2016 Financial Reports – Donna Strong

(SEE ATTACHED financial statements)

6. DISCUSSION ITEMS

6.1 Budget to comply with city permit for the Kelp Bed and ½ acre lot, estimated amount needed \$50,000 for 2016-2017 and \$50,000 for 2017-2018.

Consider to approve our site improvements, at least 50K to do some improvements but if 100K is approved by the board we can get all site improvements by June. Dilbeck will be making sure that we will pass all permits. Have been ongoing with the city to approve plans, no permit fees yet, and a new estimate will probably be increased due to the last estimate from Dilbeck was in Sept 2015. Dilbeck is a licensed to do this type of work. IF work begins now we can have it completed by June and would have the city willing to issue the permit to close the kinder restrooms.

6.2 Draft of Oasis Single Plan for Student Academic Achievement 2016-2021
Sent to board for title 1, must be approved by the board in April.

6.3 Saturday Academy: Survey to community in regards to Saturday academy, Erika and Juanita attended a meeting at MCOE to help with strategies on how to make this happen. Hoping to draw about 30-40 students per Saturday. AN asks if we will recover more money than what we will spend? We will pilot this through spring break. Class time 8:30am to 12:45pm. We are unable to make it mandatory for children to attend. Speak to parents and make is something that has to pressured to attend. Age requirements are an issue with our lower grades and unfortunately it is our kinder group.

7. ADMINISTRATION

7.1 Enrollment and ADA Update– Erika Del Real See Attachment #1 Below

7.2 Staffing / Family Community Liaison position: Update – Dr. Juanita Perea See Attachment #1 Below: as of January 28th the Family Community Liaison has been opened. We have 3 strong candiditates. AN will be added to the hiring board. Will ask the new employees to attend.

7.3 Student Information System and Gradebook for 2016-2017 – Dr. Juanita Perea See Attachment #1 Below

7.4 Administration Evaluation Tool for 2016-2017 – Administration See Attachment #1 Below

7.5 Draft of 2017-2018 Oasis Charter School Calendar – Administration See Attachment #1 Below

7.6 Professional Development – Lucy Zepeda See Attachment #1 Below

8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

8.1 June 30, 2016 Financial Audit

“Recommends that the Governing Board approve the June 30, 2016 financial audit prepared and presented by Vicenti, Lloyd & Stutzman, CPAs ”.

AN moved to approve 2nd by PC

Juan Sanchez - President	Yes ___x_____	Absent _____
Augustine Nevarez – Vice-President	Yes ___x_____	Absent _____
Jorge Gonzalez - Treasurer	Yes _____	Absent _x_____
Pete Cryer - Member	Yes ___x_____	Absent _____
John Aaron – Member	Yes ___x_____	Absent _____
Laura Bernal – Member	Yes ___x_____	Absent _____
Nora Lopez – Member	Yes _____	Absent _x_____
Michael Roberts – Member	Yes ___x_____	Absent _____

8.2 School Accountability Report Card (SARC 2015-2016)

With one correction on first page

“Recommends that the Governing Board approve the 2015-2016 SARC Report as prepared and presented by Oasis Administration”.

AN motion 2nd PC

Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	Absent _____
Jorge Gonzalez - Treasurer	Yes _____	Absent <input checked="" type="checkbox"/>
Pete Cryer - Member	Yes <input checked="" type="checkbox"/>	Absent _____
John Aaron – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes _____	Absent <input checked="" type="checkbox"/>
Michael Roberts – Member	Yes <input checked="" type="checkbox"/>	Absent _____

8.3 Budget Allocation Approval for 2016-2017

“Recommend that the Governing Board approve a budget of at least \$50,000 to continue with the building permit from the City of Salinas to clear the violation”.

UP to BUT not to exceed 100K

Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	Absent _____
Jorge Gonzalez - Treasurer	Yes _____	Absent <input checked="" type="checkbox"/>
Pete Cryer - Member	Yes _____	Absent _____ (obstained)
John Aaron – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes _____	Absent <input checked="" type="checkbox"/>
Michael Roberts – Member	Yes <input checked="" type="checkbox"/>	Absent _____

9. ANNOUNCEMENTS

9.1 .Spring break will be from April 10-21, 2017.

9.2 Diego Quintero had a baby boy and his name is Dominic Andre. He was born on January 26, 2017.

10. FUTURE AGENDA ITEMS

Update on site improvements
Update on Saturday Academy
Scheduled meetings with board members

10.1 Next Meeting will be on February 28th, 2017

Adjourned 9:26pm

UCEN BOARD PRESIDENT

UCEN BOARD SECRETARY

Attachment #1

7 ADMINISTRATION

7.1 Enrollment and ADA Update – Erika Del Real

As of January 23, 2017, 243 students were enrolled and had an ADA of 93.70%. Therefore, 7 spots remain open. We expect an enrollment of 245 in the next two weeks. The goal is to have 245 students enrolled by the second P2 report in March. The average of the K-2nd grade classes is still at 22 and the maximum capacity is 25.

7.2 Staffing Update – Dr. Juanita Perea

The music position was filled and a teacher was hired. His name is Barry Capiaux and has teaching experience. An instructional aide was hired to support the two second grade classes. Her name is Whitney Lopez. Esmeralda Ybarra was hired as an in-house substitute and support staff. Giselle Rojo, initially hired as an in-house substitute, was re-assigned to support the 4th graders, Angler Fish class. Claudia Sanchez, initially hired as the second grade instructional assistant, was promoted to the ELD instructional support position. Diego Quintero, initially hired as the ELD instructional support staff, was re-assigned to be with the Angler Fish class.

7.3 Student Information System and Gradebook for 2016-2017 – Dr. Juanita Perea

Currently Oasis uses two separate systems, one is a Student Information System (SIS) and grade book and the other one is a family/school communication system. The systems brought many positive changes to the operation of the school and to the family/school communication. However, the systems have many limitations and are not aligned with the new state reporting expectations. Administration is currently researching other options. One of those options is PowerSchool, which has an initial set up cost of \$37,675 and a yearly cost of \$20,400. This system offers a SIS, grade book and a family/school communication system. PowerSchool is aligned with the SARC, LCAP, CAASPP, and CalPad reporting requirements. Administration will continue to research other system and programs to meet the needs of the school.

7.4 Teacher Evaluation Tool for 2016-2017

Oasis is using the Tennessee 2014 Administrator Rubric. Lucy, Elizabeth, Ed and Juanita have reviewed the rubric in collaboration with Ed Vanderberg. Academic Coach, Instructional Coordinator and Executive Director have set a goal plan for 2016-2017 and will set follow-up and check-in dates throughout the year.

7.5 Draft of 2017-2018 Oasis Charter School Calendar

The staff received a draft on January 11, 2017 and it was reviewed on January 25, 2017 during the staff meeting. The Oasis Community Council will review a draft on February 7, 2017. The Oasis families received a draft via Parentsquare on January 24, 2017. UCEN Board will receive a draft on January 31, 2017. The DELAC will receive a draft at their next meeting. Every Oasis community member is welcome to give their input on the 2017-2018 school calendar.

7.6 Ed was on campus January 9, 2017 and provided PD for the staff. He provided leadership PD on January 10, 2017. February 6, 2017 the staff will have a Professional Development Day and Ed Vanderberg will be with us.