



## Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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# Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(\*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, March 28, 2017

Time: 5:00 p.m. (Closed Session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907  
in the Rocky Shore Room (Administrative Building)

### **\*\*\*PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS\*\*\***

**INFORMATION TO THE PUBLIC:** All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

**Note:** The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

### **A. REGULAR AGENDA:**

**ACTION ITEMS:** These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

**INFORMATION ITEMS:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

## **1. OPENING BUSINESS**

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: \_\_\_\_:\_\_\_\_

Members Present:	Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
	Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent _____
	Pete Cryer - Member	Yes _____	Absent <input checked="" type="checkbox"/>
	John Aaron – Member	Yes _____	Absent _____
	Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
	Nora Lopez – Member	Yes _____	Absent <input checked="" type="checkbox"/>
	Michael Roberts – Member	Yes _____	Absent <input checked="" type="checkbox"/>

Also Present: \_\_Elizabeth, Juanita, Ruth and Andrew Sandoval, Kat Garcia\_\_

1.2 \_\_\_\_\_

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Ruth Sandoval- is requesting to hire additional classroom support in the means of an aide.

Andrew Sandoval- had several suggestions and recommendations to make changes in the community. He will provide a copy of the list he compiled.

Kat Garcia- Thank staff for yesterday's lockdown. She was happy how procedures went. Child came home safe. Nobody harmed. Also, Veronica wanted to say thank you for Eliza. She has been helpful. Concerns about communication, overlapping fundraisers, BBQ, things left off of calendar.

3. CLOSED SESSION

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Teaching & Instructional Staff

4. CONSENT AGENDA

*Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.*

\*4.1 Adoption of the Agenda

*The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.*

**ACTION/RECOMMENDATION**

“That the Governing Board adopt the Agenda as presented/amended”.

Motioned Augustine, Juan 2nd

Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Pete Cryer - Member	Yes <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
John Aaron – Member	Yes <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Nora Lopez – Member	Yes <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Michael Roberts – Member	Yes <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

\*4.2 Minutes

**ACTION/RECOMMENDATION**

“That the Governing Board approve the minutes from February 28, 2017”.- TABLED until next meeting.

**5. BUSINESS SERVICES AND PRESENTATIONS**

5.1 February 2017 Financial Reports – Donna Strong  
See attached files

Donna was inquiring whether textbooks were paid for yet. Payroll needs to be transmitted tomorrow.

5.2 Benchmark Data and Interim Assessments – Elizabeth Bernhardt

Students making great process on strategic objectives. Elizabeth presented data powerpoint Ed put together and showed teachers at last staff meeting. Data will be incorporated into Narratives at end of year.

How can we correlated SBAC results with the efforts we are making with Ed? Documentation is necessary to ensure renewal next time. District is not requiring a specific length of time for an educational consultant. Juanita will be meeting with district to share our growth. We test three times a year.

Board would like to see data on which students stayed the same and did not grow. They would like to see the data broken down more into details.

5.3 Staffing Survey for 2017-2018 – Dr. Juanita Perea

Survey showed staff are happy working at Oasis. Juanita will share results with the staff. She did a powerpoint presentation for the board.

**6. DISCUSSION ITEMS**

6.1 Saturday Academy and Spring Break Session

Going well. See below. 72 students the first time and less and less now attending. 38 attended last Saturday. 5 students wanted to be in program because it’s fun and didn’t want to leave. 3 teachers, 1 aide, 1 cook, 1 recovery person. This has lowered amount of absences. Less students needing to make up absences. Students are fed and activities related to what we are learning during the school day. 8 staff members come in on Saturdays to run the academy.

Spring Break session-Juanita will be supporting the staff. She sent a survey. 40 families responded. All expressed interest in having their children making up absences during spring break. 10 staff members interested to work during Spring Break. There was a planning meeting today with the staff members involved. They are deciding if it will be one week or two weeks. Deadline for ADA reporting is April 10th. Spring break report will be reported at end of year, not P2. It will make up for absences in August for reporting. Current Saturday class attendance is going towards P2.

Augustine’s concern. Saturday academy is just making up ADA but it not helping solve the issue of absences. Systems in place- attendance policy contract. Kinder is the most enrolled and affecting attendance. Next year Oasis will have only two kinder classes.

Kat was wondering how much it costs per student attendance per day =\$58/day. How many absences are students allowed? We cannot use unexcused against them but they still meet with Admin.

**7. ADMINISTRATION**

7.1 Enrollment and ADA Update– Erika Del Real See Attachment #1 Below

7.2 Staffing for 2017-2018 – Administration See Attachment #1 Below

7.3 Student Information System and Gradebook for 2017-2018 – Administration See Attachment #1 Below

7.4 City of Salinas Permit for Outdoor Space Update – Administration See Attachment #1 Below

7.5 Draft of 2017-2018 Oasis Charter School Calendar – Administration See Attachment #1 Below

7.6 Saturday Academy and Spring Break Session Update – Administration See Attachment #1 Below

**8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS**

8.1 Oasis Charter 2017-218 School Calendar

“Recommends that the Governing Board approve the 2017-2018 school calendar”.

Jorge motion, John Aaron 2nd

Juan Sanchez - President	Yes <u>    x    </u>	Absent <u>          </u>
Augustine Nevarez – Vice-President	Yes <u>    x    </u>	Absent <u>          </u>
Jorge Gonzalez - Treasurer	Yes <u>    x    </u>	Absent <u>          </u>
Pete Cryer - Member	Yes <u>          </u>	Absent <u>    x    </u>
John Aaron – Member	Yes <u>    x    </u>	Absent <u>          </u>
Laura Bernal – Member	Yes <u>    x    </u>	Absent <u>          </u>
Nora Lopez – Member	Yes <u>          </u>	Absent <u>  x    </u>
Michael Roberts – Member	Yes <u>          </u>	Absent <u>  x    </u>

8.2 Declaration of Need for Fully Qualified Educators for 2017-2018 School Year

“That the Governing Board approve the declaration of need for three (3) fully qualified educators for the 2017-2018 school year”.

STIP permit for one upper grade teacher and two in lower grade.

Motion Jorge, John Aaron 2nd

Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	Absent _____
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent _____
Pete Cryer - Member	Yes _____	Absent <input checked="" type="checkbox"/>
John Aaron – Member	Yes _____ <input checked="" type="checkbox"/>	Absent _____
Laura Bernal – Member	Yes _____ <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes _____	Absent <input checked="" type="checkbox"/>
Michael Roberts – Member	Yes _____	Absent <input checked="" type="checkbox"/>

**9. ANNOUNCEMENTS**

9.1 GALA Student Performance event will be held on March 29, 2017 at the Exhibition Hall from 6:30-8:00 p.m.

9.2 AVID Science Family Night will be held on April 5, 2017.

9.3 The next Chicken BBQ is scheduled for Saturday, April 8, 2017.

**10. FUTURE AGENDA ITEMS**

10.1 Next Meeting will be on 4/25/17

10.2 June retreat

10.3 \$10,000 seed OCC money

10.4

# Attachment #1

## 7 ADMINISTRATION

### 7.1 Enrollment and ADA Update – Erika Del Real

As of March 7, 2017, 248 students were enrolled and had an ADA of 95.07%. However, two new students will soon begin attending for the current school year. Therefore, we expect the enrollment to remain at 250 since we now have a healthy wait list for the current school year. The goal is to keep the 250 student enrolled and increase the ADA to at least a 96% by the second P2 report that is due in April. The average of the K-2<sup>nd</sup> grade classes is still at 24 and the maximum capacity is 25.

### 7.2 Staffing for 2017-2018 – Dr. Juanita Perea

Ten out of eleven teachers have accepted the 2017-2018 employment offer. One teacher still considering the employment offer presented. Contracts will be drawn before spring break. A staffing survey was done in March to plan for the next academic year. The results will be presented to the UCEN Board during the next meeting.

### 7.3 Student Information System and Gradebook for 2017-2018 – Dr. Juanita Perea

Oasis Administration has started the process of implementation of this system. It is a system that offers a SIS, grade book and a family/school communication system. PowerSchool is aligned with the SARC, LCAP, CAASPP, and CalPads reporting requirements.

### 7.4 City of Salinas Permit for Outdoor Space Update

The City of Salinas Building Department has granted our request to re-activate the permitted previously issued to continue with the project. The City of Salinas BD has requested to do its first site inspection on or before April 3, 2017. Wane Dilbeck will be in charge of the project. Dilbeck and Son's General Contractor has extensive experience building schools, hospitals and other public buildings. This company helped Oasis when we first moved to our new facility to bring it up to code by building classrooms, restrooms, playgrounds, etc. Oasis considered multiple bids for the fencing and has selected a company.

### 7.5 Draft of 2017-2018 Oasis Charter School Calendar

The OCC and the Oasis staff have reviewed a second draft of the 2017-2018 school calendar. The families and staff have voted to keep the start time the same, 8:15 a.m. for all grades, and change the ending time for Kindergarten to be at 3:00 p.m. and for 1<sup>st</sup>-6<sup>th</sup> grade to be at 3:15 p.m. There are sufficient instructional minutes to make this change for the upcoming year.

### 7.6 Saturday Academy and Spring Break Session Update

Saturday Academy continuous to be offered to ALL students who have been absent from school at least one day and did not have an independent study contract. Over 40 students have attended weekly. The staff in charge are: Adam, Priscilla, Meriah, Alicia, Isela, Mariana, Teresa, Erika, Maylany, Suzanne and Juanita. School opens at 8:15 a.m. and classes start at 8:30 a.m. School ends at 12:45 p.m. and all students are picked up by 1:05 p.m. Students are provided with a healthy and fresh meal during recess. The staff has had regular meetings to fine tune the program. We will continue with this program to make up our ADA. The goal is to have an ADA of at least 98% by P2

in April.

A survey was sent out to the families to get their input about the spring break session. We had over 90 families respond and a large majority would like to have their children attend spring break classes to make up their absences. A meeting will be held on Monday, March 27, 2017 to plan accordingly.