



## Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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# Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(\*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, May 30, 2017

Time: 5:00 p.m. (Closed Session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907  
in the Rocky Shore Room (Administrative Building)

### **\*\*\*PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS\*\*\***

**INFORMATION TO THE PUBLIC:** All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

**Note:** The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

### **A. REGULAR AGENDA:**

**ACTION ITEMS:** These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

**INFORMATION ITEMS:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

**1. OPENING BUSINESS**

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: 6:51pm

Members Present:	Juan Sanchez - President	Yes <u>X</u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u>X</u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <u>X</u>	Absent _____
	Pete Cryer - Member	Yes <u>X</u>	Absent _____
	John Aaron – Member	Yes <u>X</u>	Absent _____
	Laura Bernal – Member	Yes <u>X</u>	Absent _____
	Nora Lopez – Member	Yes <u>X</u>	Absent _____
	Michael Roberts – Member	Yes <u>X</u>	Absent _____

Also Present: Elizabeth Bernhart, Juanita Perea, Erika Del Real

1.2 \_\_\_\_\_

**2. PUBLIC COMMENT PERIOD** (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Andrew Sandoval: Parent of 3 students here, would like programs and a school like we had in the past. Concern not having notice of the last meeting. Requested a meeting with the director and that was not given. Sent an email and said that he was not an authorized user to send a message. Next at our last meeting a request for our charter to be translated and no input was asked for our LCAP. Teachers’ aides was an issue in the past and no answer was given. More transparency with funds, cutting of specialties. Push these programs with reserves. Requests a 2<sup>nd</sup> meeting before the next meeting. Examination of Love and Logic don’t feel it is a good program for the school. Would like the board to conduct a survey with turnover of staff and families. Would like to see passion continue and changes continue with how parents and families feel about the school. No priority of having full time aids in the classroom. Email issue or oversight please respond to parents who send an email back to the group. We need board support with what the kids need. Numerous flaws in admin, from hiring to discipline to staff efficiency. Lack of structure, teachers having to create their own lessons. Time outs or recovery offer no consequences. Juanita’s job description is made up of the most random things and don’t feel she is fulfilling the obligations to families and children. Concern from parents is retaliation for speaking up, we would like to make it clear that we are not looking for retaliation. How to put items on the agenda.

Casey Buck: Parents have come to me that they feel they are not happy with the decisions that admin had made. I have been a volunteer here and did not come forward to the board and losing confidence in the board and administration. Relationships at the school are important, having parents come back to communicate with them. What about the kids and they are getting lost and the social disconnect is there. There is a push pull on the outside and sees it in the inside too.

Judy: unable to make an appointment and has been meeting with the admin and are not able to make an appointment without having to be questioned and interrogated by the front desk.

Maria Guerrero: Parent of 2 daughters here, no respect here. My daughter was bullied and no change was made, I was able to speak to the director and she said she didn't have time and these are incidents that cannot be waiting. We as parents are needing the respect from the from the administration, I believe that the parents here and the board are able to make change

Kat Garcia: Spoke to a parent that is not getting a response regarding an issue that teachers, admin and now the board. Is there a way that our families can communicate with you all? I would like an answer from the families. Communication with the school is why we are not working and our team there is a lack of communication here. Is there a room where they can be sent to for recovery time? Or to the principal office.

Raquel Guardia: Incident at the school and was told by the teacher that she did not know where her son is. Was sent to a class for recovery, and was in a classroom for a long period of time.

Mike Robert: How long did it take for my response to your email, took 12-15 hours to respond to Andrew.

Jacob Sandoval: LULAC member, has niece and nephews here at the school and would like to hear a response to this concern. Being able to some of these issues as an action item so that the community feels that you are addressing the issues. Steps to put items on the agenda, how to get to that point.

Juan Sanchez: I would like to clarify that it is not you vs. us, because that's what it's starting to feel like. WE are a policy board we supervise Juanita and administration. If you have an issue with your child we are not here to just hear specific items we are here to create and inforce policy. Follow the Brown Act.

John Aaron: Everything should first start with Admin, then ask for your concern to be put on the agenda.

### **3. CLOSED SESSION**

- a. Charter School Employee Performance Evaluation, Government Code § 54957 – Oasis Administration: Executive Director, Instructional Coordinator and Academic Coach

### **4. CONSENT AGENDA**

*Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.*

#### **\*4.1 Adoption of the Agenda**

*The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.*

#### **ACTION/RECOMMENDATION**

**“That the Governing Board adopt the Agenda as presented/amended”.**

Motion: MR 2<sup>nd</sup> JG

Juan Sanchez - President	Yes <u>X</u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u>X</u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u>X</u>	Absent _____
Pete Cryer - Member	Yes <u>X</u>	Absent _____
John Aaron – Member	Yes <u>X</u>	Absent _____
Laura Bernal – Member	Yes <u>X</u>	Absent _____
Nora Lopez – Member	Yes <u>X</u>	Absent _____
Michael Roberts – Member	Yes <u>X</u>	Absent _____

\*4.2 Minutes

Motion: JG 2<sup>nd</sup> MR

Juan Sanchez - President	Yes <u>X</u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u>X</u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u>X</u>	Absent _____
Pete Cryer - Member	Yes <u>X</u>	Absent _____
John Aaron – Member	Yes <u>X</u>	Absent _____
Laura Bernal – Member	Yes <u>X</u>	Absent _____
Nora Lopez – Member	Yes <u>X</u>	Absent _____
Michael Roberts – Member	Yes <u>X</u>	Absent _____

**ACTION/RECOMMENDATION**

“That the Governing Board approve the minutes from April 27, 2017”.

**5. BUSINESS SERVICES AND PRESENTATIONS**

5.1 April 2017 and Draft of Preliminary July 1 Budget 2017-2018 Financial Reports – Donna Strong  
See attached financial forms  
Projected funding is off of 250 ADA with continuance of Saturday School

Part time Aide vs. Full time Aide, for 10 PT aids average is \$20 per hour. Most have BA and 30 day permit. They also have AA’s from 191K per year full time goes up to \$354K (additional salary and benefits) this would only gain us 2 hours a day. The main function of the Aids is to assist teachers during the school day. Those additional 1.5 hours would be for unpacking and packing on a daily basis, but is this the best way for us to spend our money. That would put us in the red for 2 years in a row and this would give Alisal a reason not to renew our charter. I ask ourselves if this is our best way for us to use our funds.

Comment: Clarification is for the aid to be in the classroom for 6 hours completely not being pulled out of the class room.

5.2 LCAP Draft 2017-2020 – Dr. Juanita Perea

LCAP end of previous month I have sent the draft to the OCC group, unfortunately that was not done and we apologize to the community for this not being completed. LCAP exclusive meeting

will be called upon. Student academic achievement reports have been presented to the occ, ucen and LCAP board. Teacher / staff / family satisfaction meetings have been included. Final copy has to be approved by mid-June. LCAP is created by staff teachers and parents, any questions or concerns regarding your child is included in the LCAP. After it is finalized we will make all efforts to have it translated. Unfortunately since it was not sent out by the OCC board president at the time it was made available we will have it available by their June 6<sup>th</sup> meeting. We have a 100% staff return rate for all teachers. 90% of families are returning to Oasis this year. Ed Vandenburg has been part of our professional development. Social and emotional goal was A Full time counselor has been hired through Oasis and have also reducing the amounts of referrals and the times the children were sent to the office. Family participation and collaboration goal, this is a new goal, a family community lesion has been hired to get our families involved. We have a new SIS program coming along and also providing professional translators. Our audit on our LCAP was passed with at 95% of goals met. A consultant Anais Campa will be joining us on ELD learning.

### 5.3 CABA Conference Update – Nora López

Attached power point; Very interesting training and unfortunately when in open forums when I announced that I was a board member the forum went quiet. It was really unfortunate. I was the only one from oasis but there were a lot of information that was passed around.

## 6. DISCUSSION ITEMS

### 6.1 Upgrade the play structure and playground area

We would like upgrade the current play structure. The current structure that we have has seen better days and would like to upgrade it. We have consulted with two agencies, we are looking at about \$100K. No special permit will not be required. Fees will include, installation and padding. Water and Sand area are available to add. Would like 3 proposals before making a decisions.

### 6.2 UCEN Board retreat on June 23-25, 2017

June 23-25 check in at 4pm, 4:45pm will have welcoming

### 6.3 LCAP Draft 2017-2020

6.4 OCC Account/Funding: OCC has asked they would like to open up their own account, banks have required a 501-3c or as a business. If this is something that the group would like to continue this and would need to get an accountant. The board is looking for goals and procedures from the occ and the board is willing to make arrangements with this accounting help.

## 7. ADMINISTRATION

7.1 Enrollment and ADA Update– Erika Del Real See Attachment #1 Below

7.2 Staffing for 2017-2018 – Administration See Attachment #1 Below

7.3 City of Salinas Permit Update – Administration See Attachment #1 Below

7.4 Saturday Academy and Adult Art Classes Update – Administration See Attachment #1 Below

7.5 School Events – Eliza Arreola & Administration See Attachment #1 Below

**8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS**

8.1

**9. ANNOUNCEMENTS**

9.1 Boxland will be on June 1<sup>st</sup> and 2<sup>nd</sup> from 12:30-2:30 p.m.

9.2 6<sup>th</sup> grade promotion will be on June 13, 2017 at 6:30 p.m.

**10. FUTURE AGENDA ITEMS**

10.1 Next Meeting will be on June 20<sup>th</sup>, 2017  
Adjourned 9:37pm

# Attachment #1

## 7 ADMINISTRATION

### 7.1 Enrollment and ADA Update – Erika Del Real

As of May 26, 2017, 245 students were enrolled and had an ADA of 95.26%. However, we already have an enrollment of 250 for the 2017-2018 school year and a wait list for grades 1<sup>st</sup>-6<sup>th</sup> grade. The goal for 2017-2018 school year is to have 250 student enrolled and increase the ADA to at least a 97% for the first P1 and second P2 report. The average of the K-2<sup>nd</sup> grade classes will be at 24 and the maximum capacity will be 26. The average of the 3-6<sup>th</sup> grade classes will be at 26 and the maximum capacity will be 30.

### 7.2 Staffing for 2017-2018 – Dr. Juanita Perea

Almost all teacher contracts have been signed. We are still awaiting for credentialing documentation from a teacher and therefore the contract has not been drawn. All other support staff has expressed interest in returning to work at Oasis Charter for the 2017-2018 school year. This means that 100% of the staff is wanting to continue working at Oasis.

### 7.3 City of Salinas Permit Update

The City of Salinas Building and Planning Department has done a final inspection for the permit issued. We have two new handicap parking stalls with sidewalk access in the Kelp Bed. We also have a new ornamental rod iron fence. Part of the blacktop parking lot was sealed and stripped and the rest will done during the summer break.

### 7.4 Saturday Academy, Spring Break Session and Art Classes Update

The last Saturday Academy class will be offered on June 10, 2017. We have several students with chronic and habitual absences, some up to 28 days. Saturday Academy will be offered twice a month to make up student absences for the 2017-2018 school year.

Nacho Moya has continued offering art classes. The last class was on Friday, May 26, 2017 and the attendance was higher than before. Unfortunately, the childcare had to be cancelled last minute due to the lack of available employees. We will coordinate it in advance and have back-up options to ensure we offer childcare for this activity. A light dinner was offered free of charge or donations.

### 7.5 School Events

- Our first Community Fair from May 20, 2017 was organized by Eliza. She will prepare a brief written report.