



## Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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# Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(\*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, November 28, 2017

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907

### **\*\*\*PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS\*\*\***

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees prior to the meeting and you will be called during the comment period. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

**Note:** The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

### **\*\*\*PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA \*\*\***

INFORMACIÓN PARA EL PÚBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entrégueselo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomarse acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no

responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

**Nota:** La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dra. Juanita Perea al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable de satisfacer sus necesidades. (Código Governamental § 54954.2; Americanos con Discapacidades del 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Leopard Shark Den (formerly known as the Multipurpose Room)

**A. REGULAR AGENDA:**

**ACTION ITEMS:** These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

**INFORMATION ITEMS:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

**1. OPENING BUSINESS**

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order:  5 :21 pm   Augustine Nevarez, Mike Roberts, Jorge Gonzalez, Juan Sanchez

Members Present:	Augustine Nevarez - President	Yes <u> x </u>	Absent <u> </u>
	Elections for – Vice-President		
	Jorge Gonzalez – Treasurer	Yes <u> x </u>	Absent <u> </u>
	Juan Sanchez – Member	Yes <u> x </u>	Absent <u> x </u>
	Pete Cryer - Member	Yes <u> </u>	Absent <u> </u>
	Laura Bernal – Member	Yes <u> x </u>	Absent <u> </u>
	Nora Lopez – Member	Yes <u> x </u> (left at 7:46pm)	Absent <u> </u>
	Michael Roberts – Member	Yes <u> x </u>	Absent <u> </u>

Also Present:   Erika Del Real, Lucy Zepeda, Elizabeth Bernhardt, Juanita Perea

1.2 Translator:   Magdalena Gutierrez

**2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)**

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Andrew Sandoval: Made comment about his wife receiving letters from Oasis Administration. Also commented about his expectations of Jorge Gonzalez and Augustine Nevarez.. Commented on the Licedex spraying in 2016 and the students cleaning the school.

Ruth Sandoval: Made comment about the letters received by Oasis Administration.

Maria Guerrero: Commented on her wish for parents and administration to come to an agreement.

### **3. CLOSED SESSION**

- a. Charter School Employee Performance Evaluation, Government Code § 54957 – Teaching Staff

### **4. CONSENT AGENDA**

*Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.*

#### **\*4.1 Adoption of the Agenda**

*The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.*

#### **ACTION/RECOMMENDATION**

“That the Governing Board adopt the Agenda as presented/amended”.

Motion to approve by Michael Roberts, 2<sup>nd</sup> by Nora Lopez

#### **\*4.2 Minutes**

Moved to approve by Jorge Gonzalez, 2<sup>nd</sup> by Michael Roberts

#### **ACTION/RECOMMENDATION**

“That the Governing Board approve the minutes from October 24, 2017 and November 16, 2017”.

### **5. BUSINESS SERVICES AND PRESENTATIONS**

#### **5.1 Financial Report from October 2017 and 1<sup>st</sup> Interim Financial Report – Donna Strong**

See attached financial reports. SB740 has taken a hit this year and it is at about 75% of our cap. Budget has been adjusted. Local revenues Selpa was brought down about \$8K due to cuts. Title one is paid periodically throughout the year and this first go around we have received \$14,940, every quarter we report how much has been received, we report to the how much we have spent and that’s how we get our money.

Do we need to watch our spending, and teacher salaries? Yes, we should be conservative with Salaries but with vehicles and playground equipment those are assets and are sustainable at this time.

#### **5.2 Beginning of the Year Benchmark and Intervention/After School Data– Elizabeth Bernhardt**

See attached Power Point presented

See attached Academic Intervention report presented

Parents are not always involved when the decision for intervention, some can be done by an SST but it is the responsibility of the teacher and the instructional coordinator.

### 5.3 Professional Development Plan and Update 2017-2018 – Lucy Zepeda

See attached presentation

Working with teachers in Reading, Writing and Math. All PD is done with Lucy as the Academic Coach. Schedule coaching sessions and work with planning, observations, lessons, and strategies on how to engage students in learning. The only AVID certified school in Salinas.

### 5.4 Oasis Community Council (OCC) Update – Kat Garcia

November 15<sup>th</sup> had a great turn out, parents were here to create the costumes for the parade

Harvest Feast: Had a lot of participation and made money with a raffle

Holiday Parade of Lights: Had a great turn out with community building, kids had a great event and all the kids had a great time

Coffee mingle: tomorrow morning to go over information on upcoming events from the OCC

### 5.5 School Climate Survey Data for 2017-2018 – Dr. Juanita Perea

See attached presentation, survey was open for over 1 month. Sent over parent square, had hard copies in the office. The staff along with our community will be coming up with a plan on how to address the questions with the largest discrepancies.

## 6. DISCUSSION ITEMS

### 6.1 1<sup>st</sup> Interim Financial Report for 2017-2018

Based on the information provided by Donna looks like we are losing money, Saturday academy will continue for the remainder of the year. Question from the public: will we be accepting Title 1 funding next year, Augustine Nevarez commented that we are looking over this year no decisions will be made for next year.

### 6.2 Teacher Salary Comparison

Carmel and PG have not been added to the comparison due to the way they are funded being different to the way Oasis is funded. The board has the responsibility to make the decision to freeze the salary schedule or consider a proposed increase. A 5 year projection will be brought to the board at the next meeting. Juan Sanchez thanks Dr. Juanita Perea for the information brought forward, would like to make sure we invest in our teachers and make sure we keep the staff and stay competitive. The state is in great need of teachers,

### 6.3 Proposal of Classified Salary Schedule for 2018-2019

Looked to other districts to help with a schedule for our classified staff. Would like to urge this to be accepted in the upcoming meetings if not this one but something similar.

### 6.4 Proposal to purchase 3-4 passenger vans/suburban's under 12 passengers:

Cost analysis to be done with the cost to buying or renting of vehicles.

Closest storage facility near us is Rossi and Davis. No special driver's license needed. Public question: How come sometimes we can use the city busses and sometimes we can't. Depends on

availability by City of Salinas. Can parents still chaperone and drive their own children? Yes parents will always be able to drive their own child.

6.5 UCEN Board Treasurer Elections

Board has the position open

6.6 UCEN Board Conflict of Interest Code

This is something that has to be added to the bylaws

6.7 UCEN Board Updated By-laws

Draft is being worked on and board will receive another copy to review

**7. ADMINISTRATION**

7.1 Enrollment and Attendance Update - Administration See Attachment #1 Below

7.2 English Language Development and Special Education Update - Administration See Attachment #1 Below

7.3 Prop 39 Audit CA Clean Energy Jobs Act Audit –Administration - See Attachment #1 Below

7.4 California State Department of Education – See Attachment #1 Below

**8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS**

8.1 UCEN Board Officer Elections

“Recommend that the Board of Directors elect a Vice-President for the next year”.

Mike Roberts as vice president: Motion to approve Augustine Nevarez , 2<sup>nd</sup> Juan Sanchez

Augustine Nevarez - President Yes   x   Absent           

Elections for – Vice-President

Jorge Gonzalez – Treasurer Yes   x   Absent           

Juan Sanchez – Member Yes   x   Absent   x  

Pete Cryer - Member Yes            Absent           

Laura Bernal – Member Yes   x   Absent           

Nora Lopez – Member Yes   x   (left at 7:46pm) Absent           

Michael Roberts – Member Yes   x   Absent           

8.2 Re-election of Board Member Jorge Gonzalez

“Recommend that the Board of Directors re-elect Jorge Gonzalez”.

Motion Michael Roberts, 2<sup>nd</sup> Juan Sanchez

Augustine Nevarez - President	Yes <u>  x  </u>	Absent _____
Elections for – Vice-President		
Jorge Gonzalez – Treasurer	Yes <u>  x  </u>	Absent _____
Juan Sanchez – Member	Yes <u>  x  </u>	Absent <u>  x  </u>
Pete Cryer - Member	Yes _____	Absent _____
Laura Bernal – Member	Yes <u>  x  </u>	Absent _____
Nora Lopez – Member	Yes <u>  x  </u> (left at 7:46pm)	Absent _____
Michael Roberts – Member	Yes <u>  x  </u>	Absent _____

### 8.3 Re-election of Board Member Peter Cryer

“Recommend that the Board of Directors re-elect Peter Cryer”.

Motion to approve Michael Roberts 2<sup>nd</sup> Laura Bernal

Augustine Nevarez - President	Yes <u>  x  </u>	Absent _____
Elections for – Vice-President		
Jorge Gonzalez – Treasurer	Yes <u>  x  </u>	Absent _____
Juan Sanchez – Member	Yes <u>  x  </u>	Absent <u>  x  </u>
Pete Cryer - Member	Yes _____	Absent _____
Laura Bernal – Member	Yes <u>  x  </u>	Absent _____
Nora Lopez – Member	Yes <u>  x  </u> (left at 7:46pm)	Absent _____
Michael Roberts – Member	Yes <u>  x  </u>	Absent _____

### 8.4 New Playground Structure

“Recommend that the Board of Directors approve the contract for the new playground structure from NSP3 for the amount of \$76,399.57 and \$33,259.75 for PlayGrounds Unlimited for installation, removal and disposal of current structure”.

Public comments: would like us to wait on the playground because we can get a grant.

Another comment: just because we apply for a grant it doesn’t mean that we will be getting it so why waste the time on a grant.

Motion to approve by Michael Roberts, 2<sup>nd</sup> Jorge Gonzalez

Augustine Nevarez - President	Yes <u>  x  </u>	Absent _____
Elections for – Vice-President		
Jorge Gonzalez – Treasurer	Yes <u>  x  </u>	Absent _____
Juan Sanchez – Member	Yes <u>  x  </u>	Absent <u>  x  </u>
Pete Cryer - Member	Yes _____	Absent _____
Laura Bernal – Member	Yes <u>  x  </u>	Absent _____
Nora Lopez – Member	Yes <u>  x  </u> (left at 7:46pm)	Absent _____
Michael Roberts – Member	Yes <u>  x  </u>	Absent _____

### 8.5 UCEN Board Conflict of Interest Code

“Recommend that the Board of Directors adopt the Conflict of Interest Code as prepared and presented by Oasis’ legal counsel, Jennifer McQuarrie and Wayne Strumpfer with Young Minney and Corr LLP”.

Motion to approve by Jorge Gonzalez, 2 <sup>nd</sup> Juan Sanchez		
Augustine Nevarez - President	Yes <u>  x  </u>	Absent _____
Elections for – Vice-President		
Jorge Gonzalez – Treasurer	Yes <u>  x  </u>	Absent _____
Juan Sanchez – Member	Yes <u>  x  </u>	Absent <u>  x  </u>
Pete Cryer - Member	Yes _____	Absent _____
Laura Bernal – Member	Yes <u>  x  </u>	Absent _____
Nora Lopez – Member	Yes <u>  x  </u> (left at 7:46pm)	Absent _____
Michael Roberts – Member	Yes <u>  x  </u>	Absent _____

8.6 1<sup>st</sup> Interim Financial Report for 2017-2018

“Recommend that the Board of Directors approve the 1<sup>st</sup> Interim Financial Report for 2017-2018 as prepared and presented by ARI and Oasis Administration”.

Motion to approve: Juan Sanchez, 2 <sup>nd</sup> Michael Roberts		
Augustine Nevarez - President	Yes <u>  x  </u>	Absent _____
Elections for – Vice-President		
Jorge Gonzalez – Treasurer	Yes <u>  x  </u>	Absent _____
Juan Sanchez – Member	Yes <u>  x  </u>	Absent <u>  x  </u>
Pete Cryer - Member	Yes _____	Absent _____
Laura Bernal – Member	Yes <u>  x  </u>	Absent _____
Nora Lopez – Member	Yes <u>  x  </u> (left at 7:46pm)	Absent _____
Michael Roberts – Member	Yes <u>  x  </u>	Absent _____

**9. ANNOUNCEMENTS**

9.1 Juan Sanchez UCEN Board Position: After 12-13 years on the board, the December 12<sup>th</sup> meeting will be my last. My wife and I will be moving to another part in California. I leave with mixed feelings, in a 200 year old building with 3 classrooms. We had about 73 students and knew all the 4 teachers, as we made it and made the bold move we had a lot of Nay sayers and the board knew it was for the good of the school. Challenging times are coming forward and I wish the school the very best.

9.2

**10. FUTURE AGENDA ITEMS**

10.1 Next Meeting will be on Tuesday, December 12, 2017 at 5:00 p.m. with an opening and closed session starting promptly at 5:00 and returning to open session at 6:30pm.

Adjourned at 8:43pm

# Attachment #1

## 7 ADMINISTRATION

### 7.1 Enrollment and Attendance Update – Erika Del Real

We are at maximum capacity for K-5<sup>th</sup> grade student enrollment with have an ADA of 96.00%. We have room for up to 5 students in 6<sup>th</sup> grade. Currently, the class has 18 students. Saturday Academy is being offered at least once a month in an effort to make the missed ADA. We have a wait list for most grade levels.

### 7.2 English Language Development and Special Education

The coordinators of the programs will do a presentation to the UCEN Board of Directors in the December meeting about the student participation rate and achievement data.

### 7.3 Proposition 39, CA Clean Energy Jobs Act Audit - Juanita Perea

This grant was for energy efficiency upgrades. Erica Hardoyo, Auditor, from the Office of State Controller is conducting an audit of the process, procedures and expenditures. Most required documents have been submitted. Hyland Energy and ARI have been working with the auditor and Oasis to provide all the required documents promptly. Erica will be conducting a site visit on December 11, 2017.

### 7.4 California State Department of Education Audit

The Alisal Union School District informed Oasis Charter that after winter break the California State Department of Education and the Alisal Union School District will be conducting a standard audit of Oasis Charter to be completed by March of 2018.