



## Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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# Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(\*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, December 12, 2017

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (open session) Leopard Shark Den (Multipurpose Room)

Place: 1135 Westridge Parkway, Salinas, CA 93907

### **\*\*\*PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS\*\*\***

**INFORMATION TO THE PUBLIC:** All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees prior to the meeting and you will be called during the comment period. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

**Note:** The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

### **\*\*\*PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA \*\*\***

**INFORMACIÓN PARA EL PÚBLICO:** El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entrégueselo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomar acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no

responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

**Nota:** La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dra. Juanita Perea al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable de satisfacer sus necesidades. (Código Governamental § 54954.2; Americanos con Discapacidades del 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Leopard Shark Den (formally known as the Multipurpose Room)

**A. REGULAR AGENDA:**

**ACTION ITEMS:** These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

**INFORMATION ITEMS:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

**1. OPENING BUSINESS**

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: 5:37pm into closed session; Reconvened 6:38pm

Members Present:	Augustine Nevarez - President	Yes <u>X</u>	Absent _____
	Michael Roberts – Vice-President	Yes <u>X</u>	Absent _____
	Jorge Gonzalez – Treasurer	Yes <u>X</u>	Absent _____
	Juan Sanchez – Member	Yes _____	Absent <u>X</u>
	Pete Cryer - Member	Yes <u>X</u>	Absent _____
	Laura Bernal – Member	Yes <u>X</u>	Absent _____
	Nora Lopez – Member	Yes <u>X</u>	Absent _____

Also Present: Juanita Perea, Lucy Zepeda, Erika Del Real Tanslator: Rosaura Garcia

1.2 \_\_\_\_\_

**2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)**

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

B.

Claudia Guzman: has 2 students here at Oasis and is very happy with the school. Would like to express her gratitude to Juan Sanchez for his years of service and all the great work bringing the school to where it is now.

Diana Beltran: Attended Oasis when it first opened, currently a student at San Jose State University. Oasis was a big part of her life and made her who she is today.

Judy Blonsky: An employee at Oasis for the past year. States that she believes that everyone is here at Oasis because we believe in the kids. Began substituting in Salinas, was not sure to return to other schools to substitute because of how it was in the school. Always heard great things about Oasis and must say that she loves it here and it truly is a great place to work.

Wes White: Made a comment about the fee to be charged for any copy made of the UCEN Board meeting video.

Camila Covarrubias: was a former student, feels that Oasis helped her grow, find a passion for basketball, being part of Boxland gave me the sense of having a business of my her own. Also feel that the teachers that had made the most impact in my life had to be those of Oasis.

**3. CLOSED SESSION**

a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1 case)

Nothing to Report

**4. CONSENT AGENDA**

*Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.*

\*4.1 Adoption of the Agenda:

change of year on 9.1 to 2018

motion to approve by Pete Cryer, 2nd Michael Roberts

Augustine Nevarez - President	Yes <u>  X  </u>	Absent _____
Michael Roberts – Vice-President	Yes <u>  X  </u>	Absent _____
Jorge Gonzalez – Treasurer	Yes <u>  X  </u>	Absent _____
Juan Sanchez – Member	Yes _____	Absent <u>  X  </u>
Pete Cryer - Member	Yes <u>  X  </u>	Absent _____
Laura Bernal – Member	Yes <u>  X  </u>	Absent _____
Nora Lopez – Member	Yes <u>  X  </u>	Absent _____

*The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.*

**ACTION/RECOMMENDATION**

“That the Governing Board adopt the Agenda as presented/amended”.

\*4.2 Minutes

**ACTION/RECOMMENDATION**

“That the Governing Board approve the minutes from November 28, 2017”.

TABLE MINUTES: Motion to table the minutes by Nora Lopez, 2nd Mike Roberts

Augustine Nevarez - President	Yes <u>  X  </u>	Absent _____
Michael Roberts – Vice-President	Yes <u>  X  </u>	Absent _____
Jorge Gonzalez – Treasurer	Yes <u>  X  </u>	Absent _____
Juan Sanchez – Member	Yes _____	Absent <u>  X  </u>
Pete Cryer - Member	Yes <u>  X  </u>	Absent _____
Laura Bernal – Member	Yes <u>  X  </u>	Absent _____
Nora Lopez – Member	Yes <u>  X  </u>	Absent _____

**5. BUSINESS SERVICES AND PRESENTATIONS**

5.1 Oasis Community Council (OCC) Update – Kat Garcia  
 From the alignment meeting that took part on December 2nd.  
 Lunch assessment: will have feedback after the break  
 incentives for families: raffle a row at the GALA or Harvest Feast  
 Coffee Mingle will be in January, the first Wednesday of the month  
 Next meeting Jan 9th, 2018

5.2 English Language Development Program – Mona Stardig  
 see attached presentation

5.3 Special Education Program – Chianelle Flores  
 see attached presentation

**6. DISCUSSION ITEMS**

6.1 Nominations for Secretary and Treasurer:  
 Nominations of Treasurer for Jorge Gonzalez and Secretary for Nora Lopez

6.2 BFS Landscape Architects Contract for New Playground  
 Have a proposal from one company, another company declined due to their workload. We need specialized architects who specialize in schools. We need to have an architect before we can apply to the City of Salinas for our permits.  
 Hope to get at least one more proposal. Mike Roberts spoke to BFS they have worked with the 2 prior companies that we have worked with in the past. Augustine Nevarez states what is the final cost. We as the board need to make sure that we are on top it.

6.3 Management/Administrative Salary Proposal  
 see attached salary schedule provided (Juanita and Lucy excused themselves for this discussion)  
 No Questions

6.4 Teacher Salary Increase Projections  
 see attached salary schedule provided: board will speak to Donna to project next year's budget before making any decisions on increases.

**7. ADMINISTRATION**

7.1 Enrollment and Attendance Update - Administration - See Attachment #1 Below

7.2 Data Management Recognition (CALPADS) - Administration - See Attachment #1 Below

7.3 Staffing Update - Administration - See Attachment #1 Below

7.4 Fireworks and Other Fundraisers - Administration - See Attachment #1 Below

7.5 Architect Firms for New Playground - Administration - See Attachment #1 Below

7.6 LCAP Stakeholder Input Meeting - Administration - See Attachment #1 Below

7.7 Achievements and Accomplishments 2008-2017 - See Attachment Below

**8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS**

**8.1 UCEN Board Bylaws**

“Recommend that the UCEN Board of Directors approve the updated UCEN Board Bylaws”.

Motion to approve by Michael Roberts, 2nd Jorge Gonzalez

Augustine Nevarez - President	Yes <u>  X  </u>	Absent _____
Michael Roberts – Vice-President	Yes <u>  X  </u>	Absent _____
Jorge Gonzalez – Treasurer	Yes <u>  X  </u>	Absent _____
Juan Sanchez – Member	Yes _____	Absent <u>  X  </u>
Pete Cryer - Member	Yes <u>  X  </u>	Absent _____
Laura Bernal – Member	Yes <u>  X  </u>	Absent _____
Nora Lopez – Member	Yes <u>  X  </u>	Absent _____

**8.2 Conflict of Interest Policy**

“Recommend that the UCEN Board of Directors approve the updated Conflict of Interest Policy”.

Motion to approve by Nora Lopez, 2nd Michael Roberts

Augustine Nevarez - President	Yes <u>  X  </u>	Absent _____
Michael Roberts – Vice-President	Yes <u>  X  </u>	Absent _____
Jorge Gonzalez – Treasurer	Yes <u>  X  </u>	Absent _____
Juan Sanchez – Member	Yes _____	Absent <u>  X  </u>
Pete Cryer - Member	Yes <u>  X  </u>	Absent _____
Laura Bernal – Member	Yes <u>  X  </u>	Absent _____
Nora Lopez – Member	Yes <u>  X  </u>	Absent _____

**8.3 Removal of Signers from Bank Accounts**

“Recommend that the UCEN Board of Directors approve the removal of the following people as signers Juan Sanchez and Melanie L. Backlund from the Rabobank Accounts #4537842883, #7006558450 and #9564751213”.

Motion to approve by Jorge Gonzalez, 2nd Michael Roberts

Augustine Nevarez - President	Yes <u>  X  </u>	Absent _____
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Michael Roberts – Vice-President	Yes <u>X</u>	Absent _____
Jorge Gonzalez – Treasurer	Yes <u>X</u>	Absent _____
Juan Sanchez – Member	Yes _____	Absent <u>X</u>
Pete Cryer - Member	Yes <u>X</u>	Absent _____
Laura Bernal – Member	Yes <u>X</u>	Absent _____
Nora Lopez – Member	Yes <u>X</u>	Absent _____

8.4 Addition of Signer to Bank Accounts

“Recommend that the UCEN Board of Directors approve adding Augustine Nevarez as a signer for the Rabobank Accounts #4537842883, #7006558450 and #9564751213”.

Motion to approve by Nora Lopez, 2nd by Pete Cryer

Augustine Nevarez - President	Yes <u>X</u>	Absent _____
Michael Roberts – Vice-President	Yes <u>X</u>	Absent _____
Jorge Gonzalez – Treasurer	Yes <u>X</u>	Absent _____
Juan Sanchez – Member	Yes _____	Absent <u>X</u>
Pete Cryer - Member	Yes <u>X</u>	Absent _____
Laura Bernal – Member	Yes <u>X</u>	Absent _____
Nora Lopez – Member	Yes <u>X</u>	Absent _____

**9. ANNOUNCEMENTS**

9.1 Next Regular UCEN Board of Directors meeting will be on January 30, 2017 starting at 5:00 p.m. with a closed session and 6:30 p.m. with the open session.

9.2 Oasis Charter will be on winter break from December 16, 2017 until January 8, 2018. January 8, 2018 will be a teacher workday. Students return to school on Tuesday, January 9, 2018.

**10. FUTURE AGENDA ITEMS**

10.1 Secretary and Treasurer Officer Elections

Adjourned: 7:37pm

# Attachment #1

## 7 ADMINISTRATION

### 7.1 Enrollment and Attendance Update – Erika Del Real

We are at maximum capacity for K-5<sup>th</sup> grade student enrollment with have an ADA of 96.65%. We have room for up to 5 students in 6<sup>th</sup> grade. Currently, the class has 18 students. Saturday Academy is being offered at least once a month in an effort to make the missed ADA.

### 7.2 Data Management Recognition (CALPADS)- Juanita Perea

The California Department of Education informed Oasis Charter on November 30, 2017 of the fact that Oasis qualified for the 2016-2017 California Longitudinal Pupil Achievement Data System (CALPADS) Data Management Recognition. This recognition is for Suzanne Ocegura and Erika Del Real, since they are responsible for this report. This report requires prompt submission and maintenance of high quality data.

### 7.3 Staffing Update

The Family/Community Liaison position is posted and a few applications have been received. Will continue with the posting in Edjoin.org until after winter break and then will review all applications received. However, only complete applications with all required documents will be reviewed. Currently, Erika Del Real, Suzanne Ocegura and Maylany Jimenez are performing some of the main duties of the position. For instance, planning, organizing, and attending Saturday Academy, Family AVID Nights, Craft Fair, Chicken BBQ fundraiser, among other responsibilities.

### 7.4 Fireworks and Other Fundraisers

Fireworks, BBQ and other fundraiser information was provided to the Oasis Community Council on December 2, 2017. Copies were distributed to other Oasis Community members as requested.

### 7.5 Architect Firms for New Playground

Belli Architectural Group and BFS Landscape Architects visited our site with the intent of providing Oasis with a proposal for the new permit process for the new playground. However, only BFS has submitted a proposal at this time. Belli emailed Oasis Administration expressing their unavailability to work on the project. Oasis is waiting to hear back from In Studio Architecture to see if they are interested in submitting a proposal.

### 7.6 LCAP Stakeholder Input Meeting

The Oasis Community Council (OCC) had an LCAP presentation and input meeting on November 14, 2017. Items addressed were LCAP goals, family involvement, student academic achievement and professional development for the current school year, 2017-2018. During the December 5, 2017 meeting the financial statements were shared, 1st interim financial report and copies of the October financials were offered as well. Translation, childcare and a light dinner was provided. An LCAP meeting was held for community input on November 29, 2017 at 6:30 p.m. Translation, childcare and snacks were provided. The UCEN Board received the same information during the October and November meetings.



1135 Westridge Parkway, Salinas, CA 93907 T: (831) 424-9003 F: (831) 424-9005 [www.oasischarterschool.org](http://www.oasischarterschool.org)

## Achievements and Accomplishments 2008-2017

1. Moved to a bigger a newer facility, 6,000 to 19,000 square feet of space
2. Increased student population from 125 to 250 students
3. Launched the Life After School Program
4. Paid off loans with Rabobank in a shorter length of time, than originally estimated
5. Upgraded the computer lab with new computers
6. Leased and upgraded the Kelp Bed for outdoor activities
7. Hired a full-time Physical Movement instructor
8. New mounted classroom projects and ELMO technology
9. Implemented the AVID and STEAM Program
10. Specialty instructors in Technology, Robotics, Music, Dance, Drama, Art
11. Charter renewed multiple times, most recent term renewed 2016-2021 with a unanimous vote with the AUSD
12. Adopted and implemented new Language Arts and Math curriculum
13. Hired a full-time counselor to serve students
14. Met LCAP Goal for 2016-2017 school year with over a 90% of staff retention rate
15. Met goal for 2017-2018 school year in retaining families with a rate of over 90%



16. Hired a paraprofessional for each class
17. Unanimous approval from the UCEN Board for replacement of play structure
18. Approximately over a million dollars in reserves
19. Recognition for our office staff from CDE about the CALPADS Report
20. Multiple communication methods such as ParentSquare and the Marquee
21. Met school-wide reading goal for school year 2016-2017 using the internal benchmark assessment data
22. Maintained academic coach position to provide targeted professional development, increase academic achievement, SBAC scores, and academic rigor in alignment to our LCAP goals for 2016-2018
23. The only AVID (Advancement Via Individual Determination) Elementary Certified site in Monterey County