



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, October 24, 2017

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907
in the Rocky Shore Room (Administrative Building)

*****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS*****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees prior to the meeting and you will be called during the comment period. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

*****PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA *****

INFORMACION PARA EL PUBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entréguelo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomarse acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

Nota: La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dra. Juanita Perea al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable de satisfacer sus necesidades. (Código Governamental § 54954.2; Americanos con Discapacidades del 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: ___06_:33pm___

Members Present:	Juan Sanchez - President	Yes <u> x </u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent _____
	Pete Cryer - Member	Yes <u> x </u>	Absent _____
	Laura Bernal – Member	Yes <u> x </u>	Absent _____
	Nora Lopez – Member	Yes <u> x </u>	Absent _____
	Michael Roberts – Member	Yes <u> x </u>	Absent _____

Also Present: Elizabeth Bernhardt, Juanita Perea, Lucy Zepeda, Azteca tv will be recording the meeting

1.2 _____

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Aide Farias: family member of students at oasis, general statement about accountability, statements on accountability needs more effort on what needs to be taken without retaliation and without intimidation, if you do not feel comfortable you need to reevaluate your roll

Ruth Sandoval: Shared she had received a 5 page letter of intimidation and bullying from the school director. Part of letter was read (regarding a photo taken) feels she and her family are being bullied but these letters will not drive her family away.

Jose Andres Sandoval: (spoke in Spanish) stated he would like to have the board show that they are able to sit in their positions on the UCEN board before this meeting continues.

Maria Guerrero: (spoke in spanish) spoke about the cleaning that the kids are doing at the school and and would like to know why we have not had a meeting regarding them doing this and states it is against the law. She would like the parents voice to be heard, would like cleaning to be taken away (Andrew Sandoval translated).

Casey Buck: spoke about retaliation and letters of bullying, all the parents want are clarification and should not be intimidated and bullied. This is something that continues to happen and the school has done nothing to stop it.

Wes White: a community member part of a group called against the board. Was part of a group that took accountability the Salinas city school board. We are supposed to be showing our students the better of the group.

3. CLOSED SESSION

- a. Charter School Employee Discipline, Dismissal, Release, Government Code § 54957 – nothing to report

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

***4.1 Adoption of the Agenda**

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

***4.2 Minutes**

ACTION/RECOMMENDATION

“That the Governing Board approve the minutes from August 29, 2017 and September 26, 2017”.

Motion to approve by Michael Roberts; 2nd by Augustin Nevarez

Members Present:	Juan Sanchez - President	yes <u> x </u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent _____
	Pete Cryer - Member	Yes <u> x </u>	Absent _____
	Laura Bernal – Member	Yes <u> x </u>	Absent _____
	Nora Lopez – Member	Yes <u> x </u>	Absent _____
	Michael Roberts – Member	Yes <u> x </u>	Absent _____

5. BUSINESS SERVICES AND PRESENTATIONS

5.1 Playground Options – Nate Parker from NSP3

See attached to agenda information provided by presenter

Capacity in 4&5 are the same and the 6th option is for a larger amount.
Removal and disposal included and the delivery of the equipment (will be removed by the company)
Timeline: order to delivery and installation: has doubts of installation during the Christmas break.
2 different surfacing included in the estimate (would have to remove one flooring in order to get the other) what the difference tile vs. pour n place? Tiles prefab maintenance friendly, pour n place (rubber cement) can be repaired but can see what has been changed. Internal program can do a webinar to make the real-time changes. Required deposit? Net 30 terms payment within 30 days of shipment. Installation is upon completion.

5.2 Playground Options- Doris from Game time

See attached to agenda information provided by presenter

Are under the same umbrella with other companies. All set up is done by the manufacture with a direct bolt system. Partners with Lekotec that can be purchased at toys r us. Cost for 2 different options one for with and without shade. Safety is top priority for Game Time. Use several companies of tile, rubber chips and pour in place. IF a hole is made in it kids are tempted to dig and pull it up. Fall Height? Surfacing reflects the fall height. Nothing over 8 feet height. The surfacing has to reflect the fall height. Local presence.

5.3 Financial Report from September 2017 – Donna Strong

See attached reports provided to ARI

Health and Welfare fees are set till the end of the academic year 17-18, don't know the amount but we are anticipating 15%-20% increase.

Fireworks fundraiser does not reflect in the cash flow, the credit cards go directly to TNT and we are credited to the school, the credit card money ever enters the school so that being the reason that it is not reflected on our ledger. A sub-ledger will be made. Sub ledger will be provided for all fireworks. Income statement code was added for the stipend for parent liaisons instead of off the payroll into a stipend. The amount was changed to stipend since August

5.4 Family Participation Data – Suzanne Ocegura

See attached documentation, have meetings bimonthly with leadership meeting and discuss a way we can increase family participation. Surveys are all 9's and 10's and those that attend really enjoy it. Family participation is based on people who signed in. Are we keeping track of parent hours, we keep track of visitors who come into the school, we used to get a grant if we kept track of the volunteer hours but since we no longer can make it a requirement.

Andrew Sandoval: states that we should use different

Josue: has been a teacher here for 3 years and are working as hard as possible as they can. I had an issue with parents who is interrupting me to give me information about allegations, I don't care I would like to make sure our kids are safe.

5.5 Additional Playground Options –Andrew Sandoval

Juanita Perea for the record: On October 10th the request was sent to Andrew and items were received today October 24th at 7:07pm and 7:10 pm providing copies as I received them.

See attached presentation provided by presenter

Have built several other parks, customization costs more money, also asked for moving of structure is possible.

What is shipping costs? Will follow up did not ask for costs

Companies used: California Playgrounds and Ross Recreation Equipment

Where is the material made?

Capacity: 45-50 capacity

Billing address needs to be changed from Alisal to Oasis Charter Public School

Board comments: Have been entertaining this subject what can we do to make it the happen. The board must select the few and have a group of parents and staff to help and then bring it back to the board for final inspection. Would like to convene a group and have it ready for a vote by next meeting.

Public: states we should have a criteria and surfacing material and have a committee

5.6 Oasis Community Council (OCC) Update – Kat Garcia

Yearly, cyclovia had free advertising, occ entered into the light parade with winter theme, child care option have UCEN pay for childcare, pick someone to represent for input and would have staff member, parent and teacher after the 1st cycle to get everyone's input which was voted as maria guerrero. Electric scooter will be raffled at the harvest feast, moved meeting to November 14th. Will present bylaws at the next ucen meeting. Light parade last Sunday of november. Thank you for going out there to cyclovia thank you to Kat for going out there.

6. DISCUSSION ITEMS

6.1 Conference call with independent auditing firm to discuss occ bank account: to be tabled
Motion to approve by Augustin Nevarez; 2nd Jorge Gonzalez

Members Present: Juan Sanchez - President	Yes <u> x </u>	Absent <u> </u>
Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent <u> </u>
Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent <u> </u>
Pete Cryer - Member	Yes <u> x </u>	Absent <u> </u>
Laura Bernal – Member	Yes <u> x </u>	Absent <u> </u>
Nora Lopez – Member	Yes <u> x </u>	Absent <u> </u>
Michael Roberts – Member	Yes <u> x </u>	Absent <u> </u>

6.2 Draft of OCC bylaws: to be tabled: Motion to approve by Augustine Nevarez; 2nd Jorge Gonzalez

Members Present: Juan Sanchez - President	Yes <u> x </u>	Absent <u> </u>
Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent <u> </u>
Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent <u> </u>
Pete Cryer - Member	Yes <u> x </u>	Absent <u> </u>
Laura Bernal – Member	Yes <u> x </u>	Absent <u> </u>
Nora Lopez – Member	Yes <u> x </u>	Absent <u> </u>
Michael Roberts – Member	Yes <u> x </u>	Absent <u> </u>

6.3 Draft of the Classified Salary Schedule 2018-2019

See attached schedules: board was provided with different options and increases from local districts I used local districts due to other locations Salinas city, South County, North County, Salinas City and

Santa Rita. Carmel and Pacific Grove was not added. Other districts offering stipends, master degrees and sign on bonuses. Open for discussion or adoptions to be made must be made by March so that our financial report is reflected in April and must be reported to SACS by Donna. The adjustment was made last year and we would like to make this to be fair to our teachers. Show value and commitment we show true value through money. Will reevaluate and by March we will look over again. For confidentiality reasons we show numbers on the next draft. Proposals to make into 2 years.

6.4 Draft of Updated UCEN Bylaws: Sent draft via email and is a work in progress per legal counsel they will be distributed as they are completed.

6.5 UCEN Board Officer Nominations (Vice-President, Treasurer) and re-elections of Pete Cryer and Jorge Gonzalez positions

Pete Cryer will continue with the UCEN board as a member and re-elected
Jorge Gonzalez will continue with the UCEN Board member

Any other nominations from the board Nora named nomination of Augustine Nevarez for President, Mike Roberts has shown interest as vice president.

Andrew Sandoval: would like to make recommendation to have a group of people look over the applications.

Aide Farias: would recommend the board to take the option of opening the entire spots and not just among the opening

Juan Hernandez: why are you not opening the positions, if there are open positions.

7. ADMINISTRATION

7.1 Staffing Update - Administration See Attachment #1 Below

7.2 Enrollment and Attendance Update - Administration See Attachment #1 Below

7.3 Beginning of the Year Benchmarks –Administration See Attachment #1 Below

7.4 Sale of the Chain link Fence - Administration See Attachment #1 Below

7.5 School Climate Survey for 2017-2018 - Administration See Attachment #1 Below

7.6 English Language Development Special Education, Invention and Specialty Programs– See Attachment #1 Below

7.7 City of Salinas Planning Inspection – Administration See Attachment #1 Below

8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

8.1 UCEN Board President Nominations for 2017-2018

“Recommend that the Board of Directors elect a President for the next year”.

Motion to approve Nora Lopez, 2nd Michael Roberts

Members Present: Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	Yes <input checked="" type="checkbox"/>	Absent _____
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent _____
Pete Cryer - Member	OBSTAIN	
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Michael Roberts – Member	Yes <input checked="" type="checkbox"/>	Absent _____

Juan Sanchez looks forward to a great year with a new leader

8.2 Adoption of an Anti-Nepotism Policy

“Recommend that the UCEN Board of Directors approves the anti-nepotism policy”.

Per Jennifer our legal counsel she makes the recommendation that the threshold making \$36,500 instead of \$35,000 and will increase in January to over 40K, most qualified and not displacing any other employee. It has been ran by our legal counsel.

Change language to sibling instead of sister, step/half sister. AN would like to change to approve with the addition of sister

Motion to approve Augustin Nevarez, 2nd Michael Roberts

Members Present: Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	OBSTAIN	
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent _____
Pete Cryer - Member	OBSTAIN	
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Michael Roberts – Member	Yes <input checked="" type="checkbox"/>	Absent _____

8.3 Adoption of a Contract Policy

“Recommend that the UCEN Board of Directors approves the contract policy”.

Has been reviewed

Motion to approve Augustine Nevarez move 2nd Jorge Gonzalez

Members Present: Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	OBSTAIN	
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent _____
Pete Cryer - Member	OBSTAIN	
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Michael Roberts – Member	Yes <input checked="" type="checkbox"/>	Absent _____

8.4 Funding Allocation for New Play Structure

“Recommend that the UCEN Board of Directors approves the allocation of funds for the amount of \$100,000 for the structure plus \$20,000 for any required permits for the new play structure from the reserves”.

Recommend that the committee make the decision of 3 and then send it through the school and make sure the city is ok with

Would like to move that we allocate 100K for structure and additional 20K including permits

Motion to approve Augustine Nevarez 2nd Michael Roberts

Members Present: Juan Sanchez - President	Yes <input checked="" type="checkbox"/>	Absent _____
Augustine Nevarez – Vice-President	OBSTAIN	
Jorge Gonzalez - Treasurer	Yes <input checked="" type="checkbox"/>	Absent _____
Pete Cryer - Member	OBSTAIN	
Laura Bernal – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Nora Lopez – Member	Yes <input checked="" type="checkbox"/>	Absent _____
Michael Roberts – Member	Yes <input checked="" type="checkbox"/>	Absent _____

9. ANNOUNCEMENTS

9.1 .The Harvest Feast will be on November 16, 2017 in the Exhibition Hall on N. Main St.

9.2 Thanksgiving Break will be from November 20-24, 2017.

10. FUTURE AGENDA ITEMS

10.1 Next Meeting will be on Tuesday, November 28, 2017 at 6:30 p.m.

Adjourned 9:34pm

Attachment #1

7 ADMINISTRATION

7.1 Staffing Update – Dr. Juanita Perea

Oasis has NO open positions for the current academic school year.

7.2 Enrollment and Attendance Update – Erika Del Real

We are at maximum capacity for student enrollment with have an ADA of 96.00%. We have a wait list for all the grade levels.

7.3 Beginning of the Year Benchmarks –Elizabeth Bernhardt

All students have been assessed and the data is being analyzed. A report will be presented during the November meeting to the OCC and the UCEN Board.

7.4 Sale of the Chain link Fence - Administration

Oasis Charter sold the chain link fence to the highest bidder, which was \$1,500. The buyer paid the full amount with a credit card on October 17, 2017. The funds will automatically be deposited to the Oasis Charter account at Rabobank since it was paid with through our online payment system. Chain link fence was picked up by the buyer on October 17, 2017.

7.5 Climate Survey for 2017-2018 – Dr. Juanita Perea

A small group of parents and staff members reviewed on October 3, 2017. Then, the survey was distributed for reviewed by the Oasis Staff as well as by the OCC President on October 5, 2017. Their input was taken into consideration and the final changes were made. It was distributed electronically to the families via ParentSquare on October 9, 2017 and a second reminder went out a few days after. Another reminder will go out soon. The data collection window will close on October 31, 2017. Thus far, 65 people have completed the survey. The average time spent is 4 minutes for the 30 questions.

7.6 English Language Development Special Education, Invention and Specialty Programs

The coordinators of the programs will present to the UCEN Board of Directors in November the student participation and achievement data.

7.7 City of Salinas Planning Inspection – Dr. Juanita Perea

Lorenzo Sanchez from the Salinas Code enforcement Agency called us on October 10, 2017. He stated that the Planning Department had missed to do a final inspection of the project in the Kelp Bed. Administration called the same to set up a final inspection. Tom Wiles did an inspection of the Kelp Bed, art structures, and marquee on Monday, October 16, 2017. The marquee is approved and it passed his visual inspection. The art structures passed inspection as well. He was going to ask what we could use for the gravel parking lot area to mark the parking spaces more clearly. The feather markings have faded out and paint will not work due to the dust and high traffic. He will get back to me as soon as possible.