



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907 T: (831) 424-9003 F: (831) 424-9005

**Minutes for Under Construction Educational Network
Inc. (UCEN) Governing Board**

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, September 26, 2017

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907
in the Rocky Shore Room (Administrative Building)

*****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS*****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: _06_:50pm_____

Members Present:	Juan Sanchez - President	Yes <u> x </u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent _____
	Peter Cryer - Member	Yes <u> x </u>	Absent _____
	Laura Bernal – Member	Yes <u> x </u>	Left 8:09pm_ Absent _____
	Nora Lopez – Member	Yes <u> x </u>	Absent _____
	Michael Roberts – Member	Yes <u> x </u>	Absent _____

Also Present: Juanita Perea, Elizabeth Bernhardt, Erika Del Real

1.2 _____

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Ruth Sandoval: Visited the classroom, noticed the Aid was the teacher and class was not under control. They were supposed to be doing math and there was no math going on.

Andrew Sandoval: parent of 4, would like the board to review the budget for leaking of money. Would like that the board follow the LCAP in translation of all documents. The board was holding an email meeting and the board was advised not to do so, so would like to know why is that still happening.

3. CLOSED SESSION

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Executive Director

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

***4.1 Adoption of the Agenda**

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

Moved by Jorge Gonzalez and 2nd by Michael Roberts

Juan Sanchez - President	Yes <u> x </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent _____
Pete Cryer - Member	Yes <u> x </u>	Absent _____
Laura Bernal – Member	Yes <u> x </u>	Absent _____
Nora Lopez – Member	Yes <u> x </u>	Absent _____
Michael Roberts – Member	Yes <u> x </u>	Absent _____

*4.2 Minutes

ACTION/RECOMMENDATION

“That the Governing Board approve the minutes from August 29, 2017”.

No minutes to approve

5. BUSINESS SERVICES AND PRESENTATIONS

5.1 Financial Report from August 2017 – Donna Strong: see attached

5.2 New Playground Options – Kat Garcia and Andrew Sandoval

Spoke to 3 companies regarding options, installation and theme. Different options have been given and will be forming a committee with the OCC to get more parent participation. Next week or 2 should have proposals. Companies have their own contractors to work with and we are within their time. Winter is a slow season for them to get installed. 4-6 weeks from start to finish on the companies end. Augustine states we needed approval this meeting and what is the reason we do not have it. Per Andrew the proposals are taking time for us to get them, would like a board member to join the committee. Recommendation to the board from Augustine Nevarez is to get the proposal within a week and then add that to the standing proposals.

5.3 Oasis Community Council (OCC) Update – Kat Garcia and Andrew Sandoval

New had the campout about (43) families and is the biggest campout. Parents who were first time campers showed up along with single mom and kids and set up their tents. Teachers and staff showed up. One problem was with food, Wednesday before we were told that we need to provide our own food. Were told that the campout was not an academic event and so the school was not able to use the money for food. Were told that the money that was collected was not going to be able to be used. Four employees were at the meeting and were told that they could pay for the food then were called and told that they would not pay for it. Learned that word of mouth was not sufficient and should get items in writing. Need to know the clear guidelines. Struggle with Administration and would like communication and have always heard that Juanita that they hear from legal counsel. AG thanks the OCC for continuing to keep this event going. We not like to see that your efforts don't go unrecognized. The UCEN board email does not work and feel that something is going on. An account has been opened at Chase. Would like the seed money transferred to the account. Would like guidance from the UCEN board. An error was made in our elections for treasurer and secretary and we will hold a special meeting. Parent lesion left this year and Juanita's plan was to have office staff fulfill the duties. That position was filled by a previous relative of an employee and now the position is filled by three office staff. Would like the UCEN board to step in. How do you perceive the job of community liaison, I believe it is a conflict of Interest with having staff as community liaison and paid employees. Prizes were given for tickets being sold and I request something and being told that we cannot do things. JS states that all businesses must get prior approval for reimbursement. Augustine Nevarez sees a miscommunication and a relationship is going nowhere, appreciated that the OCC to come to the board. Andrew states that an open forum with the board. Comments from the public that the board needs to be open and free to the public. Andrew states that he feels that the board is his and that they are here to serve for him. JS states he is here for the kids not for the parents. Elections should be for those who are here for the right reasons and for the community.

6. DISCUSSION ITEMS

6.1 New Playground Options

See notes above

6.2 Draft of Anti-Nepotism Policy: See attached Draft: Ran this policy by Donna and Wade and will eventually be ran by legal counsel. Please review so that it may be passed though Wade and legal. Changes may be made and will be made with the monetary issue. If an employee is the best qualified employee it would be up to the board to make the decision.

6.3 Draft of the Classified Salary Schedule: See attached will be taking suggestions to review and would like to put it in place by next year but approved by April of 2018.

6.4 Draft of Updated UCEN Bylaws: access given to the board and take a look at the questions that are on the right hand side of the form in red. This is for the board only to consider. Add the anti-nepotism information into the draft.

6.5 UCEN Board Member re-elections (President and Vice-President): Two board members are up for reelection next month, Juan Sanchez and Agustin Nevarez. Review and make elections for next month. Per Andrew Sandoval it states that Pete Cryer and Jorge Gonzalez have also fulfilled their terms. Tabled for next month.

Per Dr. Juanita Perea there are Board applications available to the public for those who are interested to apply. A copy of the UCEN Bylaws and UCEN Board member application was provided to every member of the public who was present.

6.6 Draft of Contract Policy: The fees will be revisited by the board. The Executive Director will make the decision for fees under the amount.

6.7 OCC Bylaws: wanted the board to be aware of the revision that is in the works

7. ADMINISTRATION

7.1 Staffing Update - Administration See Attachment #1 Below

7.2 Enrollment and Attendance Update - Administration See Attachment #1 Below

7.3 Update on PowerSchool, ParentSquare and Edulastic –Administration See Attachment #1 Below

7.4 Title I Funding Update - Administration See Attachment #1 Below

7.5 Saturday Academy Update - Administration See Attachment #1 Below

7.6 Advertisement Plan and Contract – See Attachment #1 Below

7.7 Child Care Cost: Legal counsel stated we cannot use public funds for child care. Called the AUSD to see what they have done and they do not provide child care for meetings. Have canceled the child

care at all future meetings. Can we have justification or board approved for this to continue?
Augustine states we should look into the best option for parent participation.

8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

8.1 Continue Offering Health Stipend for 2017-2018

“Recommend that the Board of Directors approve continuing offering a \$450 monthly health stipend for full-time staff who elect to enroll their family in the Oasis’ medical, vision and dental plan”.

Looked into the budget and it will sustain for the 3 employees who have elected to add family to the budget. This is a year to year health stipend

Motion made by Michael Roberts and 2nd by Peter Cryer

Juan Sanchez - President	Yes <u> x </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent _____
Pete Cryer - Member	Yes <u> x </u>	Absent _____
Laura Bernal – Member	Yes <u>Left early</u>	Absent _____
Nora Lopez – Member	Yes <u> x </u>	Absent _____
Michael Roberts – Member	Yes <u> x </u>	Absent _____

8.2 Fencing: Setting a price for the fence: Andrew has helped with the selling of the fences. Asking for the price to be dropped but Andrew has 3 offers, \$1200, \$800 and \$400. 6’ 650sq ft. Original cost was \$6,000. Dr. Juanita Perea recommends that we sell the fence to the highest bidder of \$1200.

Augustine Nevarez moves to approve to accept the current highest bid 2nd Jorge Gonzalez

Juan Sanchez - President	Yes <u> x </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> x </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> x </u>	Absent _____
Pete Cryer - Member	Yes <u> x </u>	Absent _____
Laura Bernal – Member	Yes <u>left early</u>	Absent _____
Nora Lopez – Member	Yes <u> x </u>	Absent _____
Michael Roberts – Member	Yes <u> x </u>	Absent _____

9. ANNOUNCEMENTS

9.1 . Board Member Jorge Gonzalez will be leaving to Puerto Rico to take supplies, there is a gofund me account that has been set up and will be shared with the board. Would use the money for satellite phones to help loved ones call home.

9.2 Tomorrow night is AVID family workshop

9.3 Saturday is BBQ and we also have Saturday Academy

10. FUTURE AGENDA ITEMS

10.1 Next Meeting will be on October 24th 2017

10.2 Adjourned 9:18pm

Attachment #1

7 ADMINISTRATION

7.1 Staffing Update – Dr. Juanita Perea

We hired a custodial position, who had the position before and is returning employee of Oasis. A current LASP staff member is moving out of town and has resigned from her position. The LASP staff is interviewing and has made an offer to hire a new assistant.

7.2 Enrollment and Attendance Update – Erika Del Real

We are at maximum capacity for student enrollment and have an ADA of 97.25%. We have a wait list for all the grade levels.

7.3 Student Information System and Gradebook – Erika del Real and Elizabeth Bernhardt

PowerSchool, ParentSquare and Edulastic are up and running. We are working on giving families and the staff direct access.

7.4 Title I Funding Update

Oasis Charter will decline acceptance of Title I funding given the constraints and restrictions. The current student enrollment, attendance and Saturday Academy are helping to keep a well-balanced budget. Oasis Charter accepted Title I funding for the 2016-2017 school year to balance the budget. However, due to the success of the Saturday Academy program there is no longer a need to continue accepting the funds.

7.5 Saturday Academy Update

Saturday Academy will continued to be offered once or twice month.

7.6 Advertisement Plan and Contract

Oasis has signed another one year contract with the theater. The remaining balance will be used to advertise after winter break and will continue until the end of the school year.