



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, August 29, 2017

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (Open Session Begins)

Place: 1135 Westridge Parkway, Salinas, CA 93907
in the Rocky Shore Room (Administrative Building)

*****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS*****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Rocky Shore room (formally known as the administrative building)

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President
Time called to order: 6:48pm

Members Present:	Juan Sanchez - President	Yes <u>X</u>	Absent _____
	Augustine Nevarez – Vice-President	Yes <u>X</u>	Absent _____
	Jorge Gonzalez - Treasurer	Yes <u>X</u>	Absent _____
	Pete Cryer - Member	Yes <u>X</u>	Absent <u>X</u>
	Laura Bernal – Member	Yes <u>X</u>	Absent _____
	Nora Lopez – Member	Yes <u>X</u>	Absent _____
	Michael Roberts – Member	Yes _____	Absent <u>X</u>

Also Present: Lucy Zepeda, Elizabeth Berhardt, Erika Del Real,
1.2 _____

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

Andrew Sandoval: Questions regarding Fireworks, Liaison position, fence, translation of mission and charter due to having a large number of Hispanic Spanish speaking families.
Not posted to the public, Bylaws, election of UCEN Board members, current copy UCEN Bylaws, power school will be able to translate.

Kat Garcia: Fireworks breakdown upset and would like to be transparent to the families and would like to make it clear that fireworks is a fundraiser why did families get paid. Where did the money go?

3. CLOSED SESSION

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Potential Litigation Case

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

*4.1 Adoption of the Agenda

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

Motion Augustine Nevarez and 2nd by Nora López

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Peter Cryer - Member	Yes <u> X </u>	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes _____	Absent <u> X </u>

ACTION/RECOMMENDATION

“That the Governing Board approve the minutes from May 30, 2017, June 8, 2017 and June 20, 2017”.

*4.2 Minutes

May 30, June 8th, June 20th

Motion by Jorge Gonzalez and 2nd by Augustine Nevarez

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Pete Cryer - Member	Yes <u> X </u>	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes _____	Absent <u> X </u>

Introduction of New Teachers: Esmeralda Ybarra 2nd grade teacher
Estefania Sosa Cabrera 4th grade teacher

5. BUSINESS SERVICES AND PRESENTATIONS

5.1 Financial Report from Unaudited Actuals from 2016- 2017 – Donna Strong

See attached financial reports provided

Juan Sanchez suggested to carry over the oversight fee from Alisal, standard protocol for district to write and invoice and Donna would have a conversation. LCFF % is what determines the amount that is owed to Alisal. Augustine Nevarez suggests we keep 2 years’ worth of oversight on the books but we must have a conversation regarding this, in order to keep our books clean would like us to put the money back in our account and if and when we get an invoice from Alisal we will then pull the funds out of our reserves. Donna to email Wade to get his insight on what direction we should take.

Comment Andrew Sandoval: Clarification for pre-paid expenses breakdown that adds up to our clarification.

5.2 New Playground Options – Kat Garcia and Andrew Sandoval

Playground options; questions: Estimated budget \$102,600 from last options; what is the budget? Between \$95K and \$100K. Suzanne will provide Kat and Andrew with a flash drive with the catalog. Can we shut down the playground area? Depends on the length of time. Who can install? A licensed contractor, worker’s compensation insurance, Liability of at least one million.

Dr. Juanita Perea states we will have a release of liability form for all volunteer members who come on to the school and also on field trips.

Will have final proposals by next board meeting.

5.3 Emergency Plan Procedures and Practice Schedule – Elizabeth Bernhardt

Created last year, approved by our leadership meeting, revised instead of parent square to power school, MCOE training for Elizabeth and Erika. These emergency plan procedures were taken from Alisal school district. Change personalized names to staff.

Comment by Andrew Sandoval: suggests we remove our procedure from online. Salinas Police Department can come to the school to show us how to protect our school. Add a panic button to the school doors.

Drills will be conducted every month.

Intruder drill will be announced to families

Fire and earthquake drill will not be announced.

CA shakeout drill will be done on 10/19

Flood plans are not practiced

All procedures should be in the same flow

Comment by Andrew Sandoval: Suggest we lock doors or have a buzzer to bring people in after a certain time.

6. DISCUSSION ITEMS

6.1 New Playground Options – Has been discussed above

7.

7.1 Sale of Chain Link Fence: As per the city of Salinas beautification asked that we change the chain link fence and which we have. We have received 3 bids to sell it and is it in good condition. The highest bid has been \$3,000. The UCEN board to set an amount, we have multiple entities interested. Min of \$3,000obo per the UCEN board. Andrew Sandoval to help publicize.

8. ADMINISTRATION

8.1 Staffing Update for 2017-2018 - Administration See Attachment #1 Below

8.2 Enrollment for 2017-2018 and Attendance Update for 2016-2017 - Administration See Attachment #1 Below

8.3 Student Information System and Gradebook for 2017-2018 –Administration See Attachment #1 Below

Augustine Nevarez suggest for Teachers to hand hold communication set up of Parent Square

8.4 Update on Summer June UCEN Board Retreat - Administration See Attachment #1 Below

8.5 Saturday Academy - Administration See Attachment #1 Below

9. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

9.1 Updated Attendance Policy Adoption for 2017-2018

“Recommend that the Board of Directors approve the updated attendance policy for 2017-2018”.

Motion to adopt new policy Augustine Nevarez and 2nd by Juan Sanchez

Juan Sanchez - President	Yes <u> X </u>	Absent _____
Augustine Nevarez – Vice-President	Yes <u> X </u>	Absent _____
Jorge Gonzalez - Treasurer	Yes <u> X </u>	Absent _____
Peter Cryer - Member	Yes <u> X </u>	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X </u>	Absent _____
Nora Lopez – Member	Yes <u> X </u>	Absent _____
Michael Roberts – Member	Yes _____	Absent <u> X </u>

10. ANNOUNCEMENTS

10.1 .All Family Meeting will be on August 30, 2017
6:30pm food and refreshments will be provided

10.2 John Aaron’s Resignation as of Aug 2017

10.3 Oasis Family Camp Out Sept 15, 16, 17

11. FUTURE AGENDA ITEMS

OCC presentation
Playground options

11.1 Next Meeting will be on Tuesday September 26th

12. Adjourned 8:33pm

Attachment #1

7 ADMINISTRATION

7.1 Staffing Update for 2017-2018 – Dr. Juanita Perea

All twelve teachers have credentials or teaching permits issued by CTC for the 2017-2018 school year. Two teachers have Staff Temporary Permits (STP), one has an intern permit, and two are enrolled in the CalState Teach program. Two teachers are in the process of taking the exam to have the English Learner Authorization.

We started interviewing for the custodial position. Two new Life After School Program assistants were hired for the current school year. Two paraprofessionals were hired as instructional assistants and recess supervisors.

7.2 Enrollment for 2017-2018 and Attendance Update for 2016-2017 – Erika Del Real

As of August 25, 2017, 247 students were enrolled and had an ADA of 98.38%. Most grade levels are full, with the exception of sixth grade. The goal is to keep the 250 student enrolled and increase the ADA to at least a 99% by the second P1 report that is due in December. The average of the K-2nd grade classes is still at 25, which is at its maximum capacity.

7.3 Student Information System and Gradebook for 2017-2018 – Erika del Real and Elizabeth Bernhardt

PowerSchool is the new student information system and Edulastic for ELA and Math. It will be used to keep records of the benchmarks and student academic achievement. It allows us to create custom online assessments based on our specific targets to track student progress throughout the year. Assessments are graded electronically and scored automatically. We are able to pull up data based on individual standards. Students will take the same assessments four times this year.

7.4 Update on Summer June UCEN Board Retreat

The UCEN Board Retreat was in June of 2017. OCC and staff members were invited. Two OCC members attended, Kat and Andrew and a few staff members, including a classroom teacher. Jennifer McQuarie, Oasis' legal counsel, did a presentation on the legal obligations of the UCEN Board and Conflict of Interest. Ed Vandenberg did a presentation on student academic achievement for 2016-2017 school year and goals and objectives for the upcoming school year. Oasis will make the necessary changes and adjustments to ensure full compliance as well as student academic achievement.

7.5 Saturday Academy and Spring Break Session Update

Saturday Academy will continued to be offered to ALL students who need to make up at least one absence. The first session will be on August 26, 2017. Oasis will offer the program once or twice month.