



## Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003

F: (831) 424-9005

# Agenda for Under Construction Educational Network Inc. (UCEN) Governing Board

(\*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Thursday, March 22, 2018

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (open session) Leopard Shark Den (Multipurpose Room)

Place: 1135 Westridge Parkway, Salinas, CA 93907

### **\*\*\*PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS\*\*\***

**INFORMATION TO THE PUBLIC:** All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. Please fill out the Speaker Request Form available at the door, and submit to the Secretary of the Board of Directors prior to the meeting and you will be called during the comment period. When the Board President recognizes those who have filled out a Speaker Request Form for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person. Following public comment, the Board President will limit discussion to the Board only. Copies of agendas, minutes and attachments are available in the main administrative office at 1135 Westridge Parkway, Salinas, CA 93907 on school days only from 8:00-4:00 p.m.

**Note:** The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

### **\*\*\*PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA \*\*\***

**INFORMACIÓN PARA EL PÚBLICO:** El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entrégueselo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomarse acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público que ha llenado la forma para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios

serán referidas al departamento correspondiente. Después de los comentarios públicos, el Presidente de la Mesa Directiva limitará la discusión exclusivamente para los miembros de la Mesa Directiva. Copias de las agendas, las minutas, y los documentos adjuntos se encuentran en la oficina administrativa en días escolares de 8:00-4:00 p.m.

**Nota:** La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dra. Juanita Perea al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable de satisfacer sus necesidades. (Código Governamental § 54954.2; Americanos con Discapacidades del 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Leopard Shark Den (also known as the Multipurpose Room)

**A. REGULAR AGENDA:**

**ACTION ITEMS:** These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.

**INFORMATION ITEMS:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

**1. OPENING BUSINESS**

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: \_\_\_\_:\_\_\_\_

Members Present:	Augustine Nevarez - President	Yes _____	Absent _____
	Michael Roberts – Vice-President	Yes _____	Absent _____
	Jorge Gonzalez – Treasurer	Yes _____	Absent _____
	Nora Lopez – Secretary	Yes _____	Absent _____
	Pete Cryer - Member	Yes _____	Absent _____
	Laura Bernal – Member	Yes _____	Absent _____

Also Present: \_\_\_\_\_

1.2 Translator: \_\_\_\_\_

**2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)**

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

**3. CLOSED SESSION**

a. Charter School Employee Performance Evaluation, Government Code § 54957 – Teachers

**4. CONSENT AGENDA**

*Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.*

**\*4.1 Adoption of the Agenda**

*The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.*

**ACTION/RECOMMENDATION**

“That the Governing Board adopt the Agenda as presented/amended”.

**\*4.2 Minutes**

**ACTION/RECOMMENDATION**

“That the Governing Board approve the minutes from February 27, 2018”.

**5. BUSINESS SERVICES AND PRESENTATIONS**

5.1 Financial Reports: February 2018 – Donna Strong

5.2 Oasis Community Council (OCC) Update – Kat Garcia

**6. DISCUSSION/PUBLIC HEARING ITEMS**

6.1 Second Draft of Oasis Volunteer Policy

6.2 Second Draft of Oasis Conditions for Classroom and School Visitation and Removal Policy

6.3 Staffing Survey Results for 2018-19

6.4 Update Oasis’ kitchen in the summer of 2018

6.5 Salary Increases for All staff members of 2% for 2017-2018

**7. ADMINISTRATION**

7.1 Saturday Academy - Administration See Attachment #1 Below

7.2 Staffing Recruitment Efforts for 2018-19 School Year – See Attachment #1 Below

7.3 Classes for 2018-2019 School Year - See Attachment #1 Below

7.4 Life After School Program Safety Procedures and Protocols - See Attachment #1 Below

7.5 Possible Transportation Option - See Attachment #1 Below

7.6 Kitchen Remodeling Estimates - See Attachment #1 Below

7.7 HVAC Unit Replacement - See Attachment #1 Below

7..8 New Play Structure Update - See Attachment #1 Below

## **8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS**

8.1 Contract with Jp O'Connor for 2018-2019.

“Recommend that the Board of Directors approve the contract with Jp O'Connor to provide services for ongoing Board Development for 2018-2019”.

8.2 Updated OCC Bylaws

“Recommend that the Board of Directors approve the updated OCC Bylaws as prepared and presented by Kat Garcia, OCC President”.

8.3 Oasis Charter 2018-219 School Calendar

“Recommends that the Board of Directors approve the 2018-2019 school calendar”.

8.4 Declaration of Need for Fully Qualified Educators for 2018-2019 School Year

“That the Board of Directors approve the declaration of need for three (4) fully qualified educators for the 2018-2019 school year”.

8.5 Contract with Evergreen Associates, LLC.

“Recommend that the Board of Directors approve the contract with Evergreen Associates LLC to conduct an academic program review of the current charter in School Year 2018-19”.

8.6 Allocate Funding to Replace 3 HVAC Units

“Recommend that the Board of Directors approve the allocation of funds in the amount of \$35,000 to replace three HVAC units in the 2017-18 School Year”.

## **9. ANNOUNCEMENTS**

9.1 New Family Orientations will be on April 25, 2018 at 6:30 p.m. in the Leopard Shark Den (Multipurpose Room).

9.2 Saturday Academy will be on March 16, 2018 during a Professional Development Day.

9.3 Oasis will offer Saturday Academy during spring break for students who need to make an excused or unexcused absence on March 26-29, 2018.

## **10. FUTURE AGENDA ITEMS**

10.1 Oasis Volunteer Policy

10.2 Oasis Conditions for Classroom and School Visitation and Removal Policy



# Attachment #1

## 7 ADMINISTRATION

### 7.1 Saturday Academy – Erika Del Real

Saturday Academy is being offered during Professional Development Days as well as on some Saturdays. We had 28 students attend on Friday, March 16, 2018. Saturday Academy Camp will be offered spring break on March 23-29, 2018 for students with excused and unexcused absences.

### 7.2 Staffing Recruitment Efforts for 2018-19 School Year

Teacher Estefania Cabrera-Sosa is moving out of the area. A new opportunity has presented itself and teacher Rhoda has decided to take it on and will not be returning to Oasis for the next academic year. Therefore, Oasis will have three teaching openings for the upcoming school year. The teacher positions are posted on Edjoin. An add will be placed in the newspaper. Oasis Administration has also reached out to local Human Resources Directors and asked if they would share their contact information for the colleges and universities where they do their teacher recruitment.

Oasis Administration attended a Teacher Recruitment Job Fair at Hartnell College on March 2, 2017 and will attend another one on April 25, 2018 in Monterey. During the recruitment fair at Hartnell College Oasis collected nine resumes and five contacts. However, only seven applicants were qualified, but none had their full credential. Six candidates accepted to do a lesson demonstration and interview, although only four kept their original lesson demonstration date and two asked to reschedule. Another candidate was only able to do the interview. Oasis will continue to attend local job fairs in the area.

Oasis has made two employment offers and is waiting for a response from the candidates. Both candidates would be enrolled in an internship program or would apply for a STP or a PIP issued by CTC.

### 7.3 Classes for 2018-2019 School Year

Given the current shortage of credentialed teachers in Monterey County, Oasis most likely will only offer 9 classes and will revisit opening the 10th class until a qualified candidate is hired. Consequently, new family applicants will be placed on the waitlist for the upcoming year and fewer new students will be accepted.

### 7.4 Life After School Program Safety Procedures and Protocols

Oasis Administration and the Life After School Program staff have reviewed the safety procedures and protocols and will be doing regular drills throughout the school year. Those drills have been added to our calendar.

### 7.5 Possible Vehicle Transportation Option

Oasis has received three estimates for the Transit Wagon 10 passenger Vans. Oasis Administration is waiting for at least one more estimate. The price range is from \$34,000-\$39,000 for each unit.

### 7.6 Kitchen Remodeling Options

Three contractors have inspected the project and will be providing proposals in the next few weeks.

#### 7.7 HVAC Unit Replacement

Oasis has received two proposals to replace three of its HVAC units. The units are failing and the HVAC maintenance company has recommended replacement as soon as possible. The contract committee will meet to select the company, after funding has been allocated by the UCEN Board. The contract committee will include at least an Oasis Administrator, a staff member, an UCEN Board member and an OCC member.

#### 7.8 New Play Structure Update

A check was written for the amount of \$1,471.50 to the City of Salinas to pay for the site plan review. Peter Cassavan and Barbara Chagnon is waiting for some information from the play structure company to submit the plans to the City of Salinas Building and Planning Department.