



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

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Agenda for Under Construction Educational Network Inc. (UCEN) Governing Board

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, April 24, 2018

Time: 5:00 p.m. (closed session)

Time: 6:30 p.m. (open session) Leopard Shark Den (Multipurpose Room)

Place: 1135 Westridge Parkway, Salinas, CA 93907

*****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS*****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. Please fill out the Speaker Request Form available at the door, and submit to the Secretary of the Board of Directors prior to the meeting and you will be called during the comment period. When the Board President recognizes those who have filled out a Speaker Request Form for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person. Following public comment, the Board President will limit discussion to the Board only. Copies of agendas, minutes and attachments are available in the main administrative office at 1135 Westridge Parkway, Salinas, CA 93907 on school days only from 8:00-4:00 p.m.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Dr. Juanita Perea at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

*****PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA *****

INFORMACIÓN PARA EL PÚBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entrégueselo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomarse acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público que ha llenado la forma para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa

Directiva no responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente. Después de los comentarios públicos, el Presidente de la Mesa Directiva limitará la discusión exclusivamente para los miembros de la Mesa Directiva. Copias de las agendas, las minutas, y los documentos adjuntos se encuentran en la oficina administrativa en días escolares de 8:00-4:00 p.m.

Nota: La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Dra. Juanita Perea al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable de satisfacer sus necesidades. (Código Governamental § 54954.2; Americanos con Discapacidades del 1990, § 202 (42 U.S.C. § 12132))

The agenda has two distinct items:

OPEN SESSION BEGINS AT 6:30 p.m. in the Leopard Shark Den (also known as the Multipurpose Room)

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting. When this is not the case, public input is always encouraged.
INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: ____: ____

Members Present:	Augustine Nevarez - President	Yes _____	Absent _____
	Michael Roberts – Vice-President	Yes _____	Absent _____
	Jorge Gonzalez – Treasurer	Yes _____	Absent _____
	Nora Lopez – Secretary	Yes _____	Absent _____
	Pete Cryer - Member	Yes _____	Absent _____
	Laura Bernal – Member	Yes _____	Absent _____

Also Present: _____

1.2 Translator: _____

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

A. Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

3. CLOSED SESSION

- a. Charter School Employee Performance Evaluation, Government Code § 54957 – Instructional Coordinator

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

***4.1 Adoption of the Agenda**

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

***4.2 Minutes**

ACTION/RECOMMENDATION

“That the Governing Board approve the minutes from March 22, 2018 and April 17, 2018”.

5. BUSINESS SERVICES AND PRESENTATIONS

5.1 Financial Reports: March 2018 – Donna Strong

5.2 Oasis Community Council (OCC) Update – Kat Garcia

6. DISCUSSION/PUBLIC HEARING ITEMS

6.1 Update Oasis’ kitchen remodeling for the summer of 2018

6.2 Salary Increases for All staff members for 2018-2019

6.3 Laura Bernal’s Board Membership Term (expiration May 2018)

6.4 UCEN Board Member Candidates Casey Buck and Gustavo Hernandez

7. ADMINISTRATION

7.1 Saturday Academy Update - Administration See Attachment #1 Below

7.2 Staffing Recruitment Efforts for 2018-19 School Year – See Attachment #1 Below

7.3 Update on Classes for 2018-2019 School Year - See Attachment #1 Below

7.4 Returning Families for 2018-2019 - See Attachment #1 Below

7.5 Possible Vehicle Transportation Option – See Attachment #1 Below

7.6 Kitchen Remodeling Plans Update - See Attachment #1 Below

7.7 HVAC Unit Replacement Update- See Attachment #1 Below

7.8 New Play Structure Update - See Attachment #1 Below

8. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

8.1 Form 990 Tax Return 2016 for Organization Exempt from Income Tax

“Recommend that the Board of Directors approve the Tax Return 2016 of the UCEN Board DBA: Oasis Charter Public School as prepared and presented by CliftonLarsonAllen LLP and reviewed by ARI and Oasis Administration”.

8.2 Oasis Volunteer Policy

“Recommend that the Board of Directors approve the Oasis Volunteer Policy for immediate implementation”.

8.3 Oasis Conditions for Classroom and School Visitation and Removal Policy

“Recommends that the Board of Directors approve the Oasis Conditions for Classroom and School Visitation and Removal Policy for immediate implementation”.

8.4 Certificated Salary Schedule for 2018-2020

“Recommend that the Board of Directors approve the updated Certificated Salary Schedule for 2018-2020 with a 3% increase”.

8.5 Salary Increases for All other Positions

“Recommend that the Board of Directors approve a 2% salary increase for all other positions for the next school year 2018-2019”.

8.6 Replacement of 3 HVAC Units

“Recommend that the Board of Directors approve the replacement of the 3 HVAC units for the total amount of \$30,840.00, plus permits with All-Temp Refrigeration Company as recommended by the contract’s committee”.

8.7. Health Insurance Stipend for 2018-19 School Year

“Recommend that the Board of Directors approve the continuous support of Oasis staff with a contribution of \$450 towards the family health (medical, vision and dental) insurance stipend for the 2018-19 School Year”.

8.8 Hiring of Josue Reyes Lizarraga under a Provisional Internship Permit for 2018-19 School Year

“Recommend that the Board of Directors approve hiring Josue Reyes Lizarraga as a Multiple Subject Kindergarten teacher at Oasis Charter Public School under a Provisional Internship Permit for 2018-19 School Year”.

8.9 Office Staff Promotion

“Recommend that the Board of Directors approve the promotion of the office Secretary/Clerk, Maylany Jimenez, to Administrative Assistant”.

9. ANNOUNCEMENTS

9.1 New Family Orientations will be on April 25, May 4, 2018 at 6:30 p.m. in the Leopard Shark Den (Multipurpose Room).

9.2 BBQ and Community Fair will be on Saturday, May 19, 2018.

9.3 Love and Logic Sessions will be on May 3, 2018 in Spanish and May 17, 2018 in English, and May 31 in Spanish at 6:30 p.m.

9.4 Saturday Academy will be on May 26, 2018.

10. FUTURE AGENDA ITEMS

10.1

10.2

Attachment #1

7 ADMINISTRATION

7.1 Saturday Academy – Erika Del Real

Saturday Academy is being offered during Professional Development Days as well as on some Saturdays.

Saturday Academy Camp was offered during spring break on March 23-29, 2018 for students with excused and unexcused absences. We had an average of 15 students per day.

7.2 Staffing Update 2017-2018 and Recruitment Efforts for 2018-19 School Year

Office Manager Suzanne Ocegura was presented with a new employment opportunity and is no longer with Oasis Charter. Oasis Administration is recommending the Board to ratify the promotion of the Administrative Assistant, Erika Del Real, to Office Manager. Lucette Zepeda is recommending to ratify the promotion of the office Secretary/Clerk, Maylany Jimenez, to Administrative Assistant. The office Secretary/Clerk position is open at www.edjoin.org.

Teacher Jessica Holt is moving out of the area, therefore she will not return to Oasis. Four candidates were interviewed, two declined an interview, two did not respond to the request for an interview, and one did not show up for the interview. At this time, three employment offers have been made and two were accepted. Therefore, Oasis only has one teaching opening for the upcoming school year. The teacher position is posted on Edjoin. Oasis Charter has also announced its teaching openings with CSU Monterey Placement Center and credentialing analyst. Oasis Administration attended a teacher credentialing workshop at MCOE on April 19, 2018. One teacher candidates will be enrolled in a teacher induction program through North Coast in Sonoma and the other one will apply for a STP or a PIP to be issued by CTC.

7.3 Classes for 2018-2019 School Year

Given the current shortage of qualified teachers in Monterey County, Oasis will only offer 9 classes and will revisit opening the 10th class until a qualified candidate has been hired. Consequently, new family applicants will be placed on the waitlist for the upcoming year and fewer new students will be accepted. However, Oasis continues to recruit qualified teachers. Oasis Administration has scheduled two more interviews and lesson demonstrations for the week of April 24, 2018 and is waiting to schedule a third one.

7.4 Returning Families for 2018-2019

Families were notified of the re-enrollment window via ParentSquare and letters home before and after spring break. The re-enrollment window was extended once and again families were notified via ParentSquare and letters home. Families were also notified during family/teacher conferences and their login information was provided.

7.5 Possible Vehicle Transportation Option

Some teachers filled out a field trip data collection form to estimate the need and cost associated. However, we are still waiting for a few of them to complete it.

7.6 Kitchen Remodeling Options

Tovar Contracting, Moya & Son's Construction and MAX Builders Inc. have inspected the project and are working on the proposals. Only two have submitted a proposal and Oasis Administration has followed up with the other company.

7.7 HVAC Unit Replacement

The contracts committee met on April 13, 2018 and is making a recommendation to the UCEN Board.

7.8 New Play Structure Update

Peter Cassavan and Barbara Chagnon have re-submitted the plans to the City of Salinas Building and Planning Department. The plans have been reviewed once and at this time the play structure provider, NSP3, and the architects are working collaboratively to get it approved. We hope for a final approval soon.