



Oasis Charter Public School

1135 Westridge Parkway, Salinas, CA 93907

T: (831) 424-9003

F: (831) 424-9005

Minutes for Under Construction Educational Network Inc. (UCEN) Governing Board

(*includes materials furnished to Board Members)

Regular Meeting of the Board of Directors

Tuesday, August 28, 2018

Time: 5:30 p.m. (closed session) in the Rocky Shore Room (Administrative Building)

Time: 6:30 p.m. (open session) Leopard Shark Den

Place: 1135 Westridge Parkway, Salinas, CA 93907

*****PERSONS WISHING TO ADDRESS THE BOARD OF DIRECTORS*****

INFORMATION TO THE PUBLIC: All persons are encouraged to attend and participate (where designated) in meetings of the UCEN Board. Please fill out the form available at the door, and submit to the Secretary of the Board of Trustees prior to the meeting and you will be called during the comment period. When the President of the Board recognizes a member of the public for oral comment, such comment will be limited to (2) minutes in accordance with law. Your comments will be heard (with no action taken) under the designated section of this agenda. For the record: state your name, title, whom you represent, and the agenda item you are addressing. The Board will not respond to your comments at this time. Your questions, concerns and/or input will be referred to the appropriate person.

Note: The Oasis Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lucy Zepeda at (831) 424-9003 at least 72 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))

*****PARA TODAS AQUELLAS PERSONAS QUE DESEAN HABLAR O DIRIGIRSE A LOS MIEMBROS DE LA MESA DIRECTIVA *****

INFORMACION PARA EL PUBLICO: El público está invitado a asistir y participar en las juntas (donde se indica en la agenda) de la Mesa Directiva de Oasis. Rellene el formulario disponible en la puerta y entréguelo al Secretario de la Mesa Directiva antes de que comience la reunión y lo llamarán durante el período de comentarios. Sus comentarios serán escuchados (sin tomarse acción) durante la sección correspondiente de esta agenda. Cuando el Presidente de la Mesa Directiva reconoce a un miembro del público para comentarios orales, dicho comentario se limitará a (2) minutos de acuerdo con la ley. Para el archivo, diga su nombre, título, a quien representa y el artículo de la agenda a que se quiere referir. Los miembros de la Mesa Directiva no

responderán a sus comentarios en ese momento. Sus preguntas, preocupaciones y comentarios serán referidas al departamento correspondiente.

Nota: La Mesa Directiva de Oasis anima a las personas con discapacidades a participar plenamente en el proceso de reuniones públicas. Toda persona con necesidades especiales que requiera alguna modificación o arreglo especial puede llamar a la Lucy Zepeda al (831) 424-9003 dentro de 72 horas de una junta regular, o dentro de 24 horas de una junta especial para hacer todo nuestro mejor esfuerzo razonable de satisfacer sus necesidades. (Código Governamental § 54954.2; Americanos con Discapacidades del 1990, § 202 (42 U.S.C. § 12132))

OPEN SESSION BEGINS AT 5:30pm in Leopard Shark Den

A. REGULAR AGENDA:

ACTION ITEMS: These items normally have been presented as information items at a previous meeting.

When this is not the case, public input is always encouraged.

INFORMATION ITEMS: These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting. Public input is always encouraged.

1. OPENING BUSINESS

1.1 Call Meeting to Order and Roll Call- Board President

Time called to order: 5:34pm

Members Present:	Augustine Nevarez - President	Yes <u>X</u>	Absent _____
	Michael Roberts – Vice-President	Yes <u>X</u>	Absent _____
	Nora Lopez – Secretary	Yes <u>X</u>	Absent _____
	Jorge Gonzalez – Treasurer	Yes <u>X</u>	Absent _____
	Pete Cryer - Member	Yes _____	Absent <u>X</u>
	Laura Bernal – Member	Yes <u>X</u> 5:41pm	Absent _____
	Sergio Guzman- Member	Yes <u>X</u>	Absent _____
	Alberto Jaramillo- Member	Yes <u>X</u>	Absent _____

Also Present: Lucette Zepeda, Erika Del Real, interpreter Rosaura Garica

1.2 Introductions of new teachers at Oasis, new Alisal appointed Board member Alberto Jaramillo, and new district liaison Robert Costa.

Kasie Purcell 4ths grade teacher

Katelyn gains kinder teacher

Katherine Williams kinder teacher

Kaitlyn Clement 5th grade

Esmeralda Ybarra ½ grade

Sharon Adguyang 1st grade

Stan Phillips 6th grade

Lisa Algee ELD teacher

Cathryn Varlet ¾ grade

Diego Quintero 3rd grade

Chiananelle flores-Marti SPED

Rosaura Garcia reading intervention
Jacob Evans Tech instructor

Jim Koneg: AUSD Point of contact; here to introduce and welcome AUSD reps. Also to introduce Robert Casta in education for over 4 decades, superintendent, HR, has been in the county for many years working on the county assistance team and background in school business.

2. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

2.1 Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

No public Comment.

5:44pm enter into closed session.

7:08pm resume from closed session

Jorge Gonzalez left after closed session

3. CLOSED SESSION

- a. Consultation with legal counsel. *Pending litigation*
- b. Charter School Employee Performance Evaluation, Government code 54957- *Administrative Staff*
- c. AUSD Investigation Response draft

Court order to pay for attorney fees, working on settling case, possible finalizing at next board meeting.
Discussed interim director salary, review drafts in response to

4. CONSENT AGENDA

Action Items included on the Consent Agenda are to be approved by one motion unless a board member requests spate action on a specific item. These matters include routine administrative and financial actions classified by areas and are usually approved by a single majority vote.

***4.1 Adoption of the Agenda**

Motion to approve the agenda

Augustine Nevarez - President	Yes _____	Absent _____
Michael Roberts – Vice-President	Yes _____	Absent _____
Nora Lopez – Secretary	Yes _____	Absent _____
Jorge Gonzalez – Treasurer	Yes _____	Absent _Left after closed session_
Pete Cryer - Member	Yes _____	Absent _____
Laura Bernal – Member	Yes _____	Absent _____
Sergio Guzman- Member	Yes _____	Absent _____
Alberto Jaramillo- Member	Yes _____	Absent _____

The board can approve the Agenda as presented, or make changes/additions. According to the Brown Act, adding items requires a two-thirds vote of board members present (or if less than two-thirds of board present, a unanimous vote of those present), along with two findings: there is a need to take immediate action, and the need to take action came to the attention of the local agency after posting of the Agenda.

ACTION/RECOMMENDATION

“That the Governing Board adopt the Agenda as presented/amended”.

4.2 Minutes

5. PUBLIC COMMENT PERIOD (Concerning items on the agenda)

5.1 Individuals wishing to address agenda items, and/or other items, may do so at this time, or wait until the agenda item comes up. There will be a limit of 2 minutes per person on public comments.

No public comments

6. BUSINESS SERVICES AND PRESENTATIONS

6.1 Oasis Community Council Presentation- Kat Garcia

Claudia Herrera Guzman, speaking for Kat Garcia

Great participation

6 voting and 4 alternates to be elected at next occ meeting

voted on top two priorities for parent committees: Bullying and parent involvement

camp out: after Sept 4th meeting possible Sept 29th

6.2 Plan for Playground installation and construction- Lucy Zepeda

construction will start after labor day, no students will be around playground area, see attached plan for construction.

6.3 School Goals for 2018-2019- Lucy Zepeda

3 areas of goals

operationals: created by Ed and myself looking at data and charter with action plan

Academic goal: Caasp data increasing english and math on 7% based along without LCAP and math

goal. Culture goal have our students grow with habits of a scholar. Goal with a plan to measure the

growth in a performance level. Include parents 30% know what a habit of a scholar is. LAS is also part of our growth mindset.

6.5 Financial Reports June 2018- Donna Strong

see attached balance sheet, Income statement, and cash flow. ending for 17-18 school year looks to break around even.

6.4 JP O'Connor Presentation to the Board- *Continuous Board Development*

Governance consultant for the board. Oversight to make sure that all your decisions are being lead and implemented in the way that stands with the mission. Knowing what to track and mechanisms to put into place.

Reviews, forms and other items need to be followed though and to avoid any falling through the cracks.

Knowing when to take action and know when to review all best practices. Policies and procedures, governance policies should be reviewed. whistleblower, conflict of interest and harassment policy as a matter of routine.

Annual budget is your oversight of the operations. Designate complex or specialized tasks to a committee, the board cannot do everything except for the oversight, the board has the responsibility to handle the oversight.

High priority for the facts and figures in the organization. Board action calendar, meeting dates, governance documents, minutes, need to be kept where corporate group can access them. Performance evaluation for staff

and executive director. Board confidentiality document must or should be signed every year. Creating a

dashboard, this dashboard is to show the board all the indicators. This is a visual document (bar chart, pie chart) quick snapshot of the info you would like to see. The board is to design this to be able to see what they would like to know at that instance. Discipline, teacher observation, parent participation.

7. DISCUSSION ITEMS and PUBLIC HEARING

7.1 AUSD Investigation Report

discussed a response in closed session that will be provided to Alisal with the areas that need improvement. Deadlines will be put in place along with the revision of policies. Three standing policies would like some

anti-nepotism: Michael Roberts and Laura Bernal

Contract policy: Nora Lopez and Sergio Guzman

Bylaws: Augustine Nevarez and JP OcConner & Robert Casta

would like the revision and or feedback to come back to the board.

7.2 Evergreen Supporting Schools and School Leaders services for 2018-2019

contracted with Sabrina Bow back in March of 2018. Sabrina proposed additional support for admin. She was part of the school before

8. ADMINISTRATION

8.1 Update on staffing and student enrollment for 2018-19

student enrollment is at 226 as of today, we have 10 teachers in the classroom, full time ELD, part time ELD support, specialty teachers music, pe and tech. All teachers are credentialed

9. UNFINISHED BUSINESS, ACTION ITEMS AND RESOLUTIONS

9.1 Authorization to add Lucette Zepeda to school bank accounts

“Recommend that the board approve the addition of Lucette Zepeda to the following Rabobank account numbers 4537842003, 9564751213, and 7006558450”

Motion to add to accounts moved SG 2nd MR

Augustine Nevarez - President	Yes <u> X </u>	Absent _____
Michael Roberts – Vice-President	Yes <u> X </u>	Absent _____
Nora Lopez – Secretary	Yes <u> X </u>	Absent _____
Jorge Gonzalez – Treasurer	Yes _____	Absent <u> Left after closed session </u>
Pete Cryer - Member	Yes _____	Absent <u> X </u>
Laura Bernal – Member	Yes <u> X 5:41pm </u>	Absent _____
Sergio Guzman- Member	Yes <u> X </u>	Absent _____
Alberto Jaramillo- Member	Yes <u> X </u>	Absent _____

9.2 Authorization to open a temporary school credit card account under the name of Erika Del Real
 “Recommend that the board approve the opening of a credit card account under Erika Del Real’s name”

Create a financial limit with Donna and verify with ARI to make sure, operate with best practices with review. Have the extra person is following the budget. checks and balances to make, make sure a credit card policy is in place. The day to day responsibility with guidance.

Motion to open cc with the name of Erika Del Real for 6 months and not to exceed \$5000.

Suggests by Robert Costas to add and the signature in the name of Erika Del Real. Restated motion to authorize Erika Del Real to use a sanctioned cc with a max of \$5000 with the approval of the director. 2nd Laura Bernal. 5 approved and one abstain

Augustine Nevarez - President	Yes	<u> X </u>	Absent	<u> </u>
Michael Roberts – Vice-President	Yes	<u> X </u>	Absent	<u> </u>
Nora Lopez – Secretary	Yes	<u> X </u>	Absent	<u> </u>
Jorge Gonzalez – Treasurer	Yes	<u> X </u> left 6:30pm	Absent	<u> </u>
Pete Cryer - Member	Yes	<u> </u>	Absent	<u> X </u>
Laura Bernal – Member	Yes	<u> X </u> 5:41pm	Absent	<u> </u>
Sergio Guzman- Member	Yes	<u> </u>	Absent	<u> </u> ABSTAINED
Alberto Jaramillo- Member	Yes	<u> X </u>	Absent	<u> </u>

9.3 Approve Salary for Interim Director based on current Executive Director Salary Schedule

Time to approve the interim director salary, with a recommendation of \$90,000.

Approve the salary of \$90,000 and to be adjusted back to July 26th of 2018. Motion by Mike Roberts and 2nd by Nora Lopez. Feels that Lucy has come to this position with the positive attitude. Alberto Jaramillo, will a discussion be an offer made to her and will she accept.

10. ANNOUNCEMENTS

10.1 All Family Meeting is August 29, 2018

10.2 Home Visits started and will end at the end of September

Board members would like to be more involved with the OCC we will have Sept 4th Mike and Sergio October Laura and Sergio

11. FUTURE AGENDA ITEMS

11.1 Continuous Board Development

ADJOURNED 8:26pm