

HFMA 101

2016 TNHFMA Annual Kelly Miller Payor Summit



hfma™ tennessee chapter
healthcare financial management association

SESSION LEARNING OBJECTIVES

You will learn:

- The history and mission of TNHFMA
- How the Tennessee Chapter is organized
- The purpose and function of S.T.A.R. Committees
- Chapter, Regional and National education events
- The benefits, products, and services HFMA offers
- How to access Chapter Resources
- How to become a member

TENNESSEE CHAPTER HISTORY

- November 18, 1952 twenty-five people met in the auditorium of the nurses home of Methodist Hospital in Memphis, Tennessee. The organization began as a chapter of the American Accountants Association
- In 1968, the American Association of Hospital Accountants changed its name to the Hospital Financial Management Association.
- The name changed to Healthcare Financial Management Association in 1982.

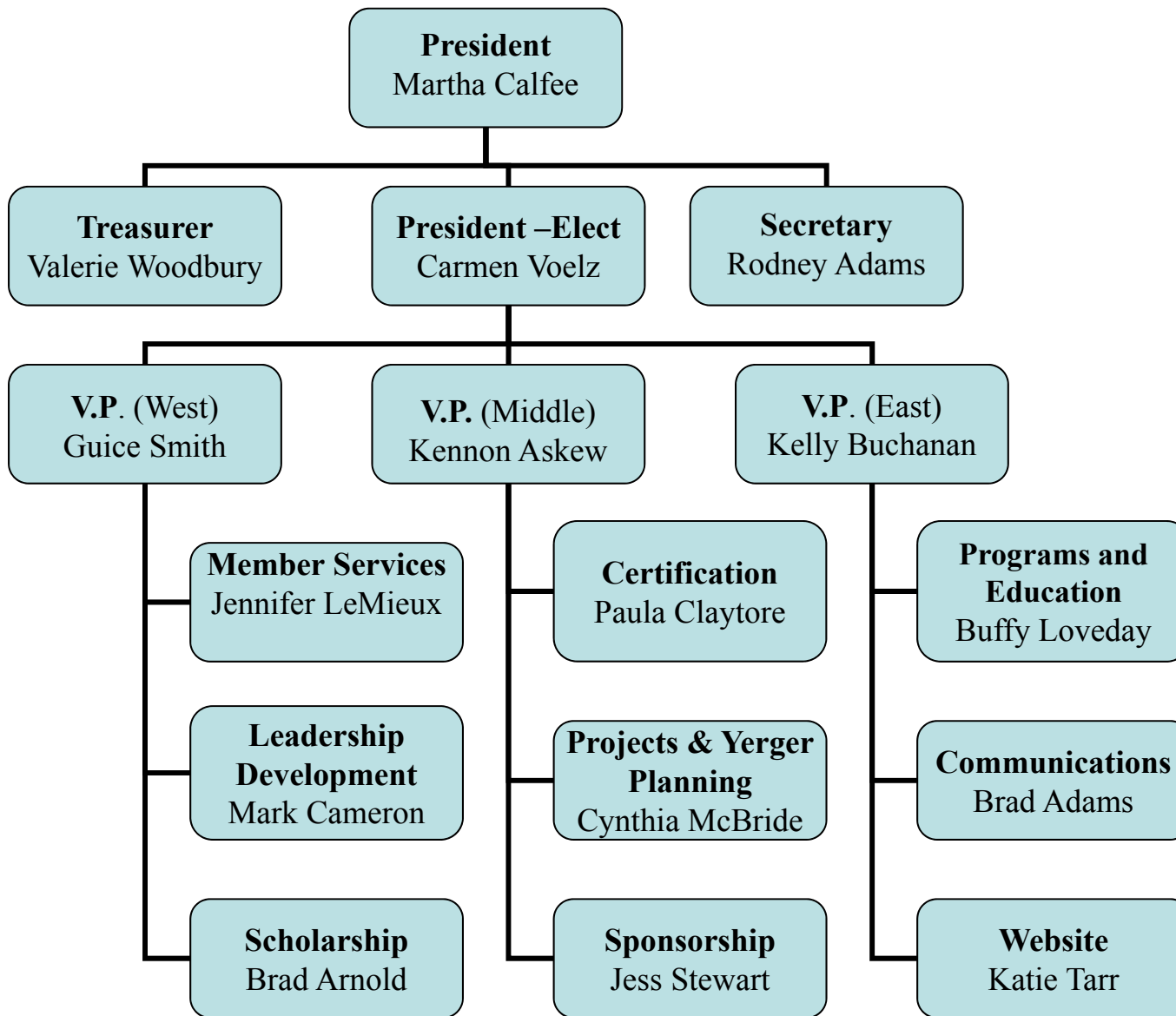


TENNESSEE CHAPTER: OUR MISSION

- The TN Chapter of HFMA works continuously to meet the educational needs of healthcare financial professionals in Tennessee.
 - Provide professional development opportunities via education, information, peer interaction and certification.
 - Influence the development of financial management policies and principals.
 - Establish and promote the highest professional and ethical standards.

TENNESSEE CHAPTER: MEMBERSHIP

- Today **1015 people** are current members of the Tennessee chapter.
- An **Advanced Member** is a person who has earned 20 Founder's Award point for membership and volunteer service. Must be a member for 2 years, in good standing, have participated on at least 1 committee for either a conference or a STAR committee for 1 year. Have attended at least 2 conferences.
- A **Student Member** is a person who is a full-time college student at an educational institution which has an organized body of students.
- **Life Membership** is an honor conferred by the National Board of Directors. National Life Membership is conferred to recognize meritorious service to HFMA.



Administrative Team

Chairperson
David Burchfield

Parliamentarian
Mike Johns

Founders Points
Tina Minnick

CPE Awards
LeeAnn Burney

THA Liaison
David McClure

TNHFMA COMMITTEE STRUCTURE

- The Tennessee Chapter of HFMA is managed by nine (9) committees, designated collectively as S.T.A.R. (**Strategic Teams For Action and Response**).
- S.T.A.R. committees are charged with managing a certain aspect of the Chapter to fulfill the chapter's mission and vision.
- The committees meet at the two major institutes and, as needed, by teleconference.
- Each committee is chaired by a member of the Chapter's board, and each chair has a co-chair who is being mentored to succeed the chair.

S.T.A.R. COMMITTEES

- Corporate Sponsorship
- Leadership Development
- Member Services
- National Certification and Professional Development
- Programs and Education
- Projects/ Yerger Planning
- Communications
- Scholarship
- Website Development

S.T.A.R. COMMITTEES

Sponsorship

Objective: Build a strong base of financial support for the chapter by recruiting and maintaining relationships with Corporate Sponsors.

Responsibilities: Coordinate opportunities and events related to the solicitation and receipt of funds from Corporate Sponsors.

Chairperson: Jess Stewart

Co-Chairpersons: Jack Abernathy and Mike Phillips

Member Services

Objective: Pursue an active plan of recruitment for prospective members, assimilate new and old members into the chapter and encourage continued membership of current members.

Responsibilities: Actively monitor membership fluctuation throughout the HFMA chapter year. Conduct recruitment and retention programs. Plan new member events and welcome new members.

Chairperson: Jennifer LeMieux

Co-Chairpersons: Matt Tyson and Marc Carter

S.T.A.R. COMMITTEES, CONTINUED

Leadership Development

Objective: Stimulate growth for the chapter and for individuals by encouraging members to become involved and mentoring them to become leaders.

Responsibilities: Create opportunities for potential leaders to learn and build their leadership skills. Actively promote mentoring opportunities for individuals who have a desire to become a chapter leader.

Chairperson: Mark Cameron

Co-Chairperson: Lynn Miller

Certification

Objective: Promote the benefits of certification via the Certified Healthcare Financial Professionals (CHFP), Fellow Healthcare Financial Management Association (FHFMA) designations, and CRCR certification.

Responsibilities: Provide coaching and examination opportunities for certification candidates. Educate and encourage eligible members to become certified and maintain the content and integrity of the study manual (online-no manuals), administer examinations, initiate coaching sessions, plan and conduct award ceremonies.

Chairperson: Paula Claytore

Co-Chairpersons: Julie Cummings and Joe Johnston

S.T.A.R. COMMITTEES, CONTINUED

Programs and Education

Objective: Coordinate all chapter meetings and programs, including four annual educational sessions and additional regional session each year.

Responsibilities: Coordinate yearly education events to insure they do not conflict with THA, National HFMA and Region 5 events. Appoint regional program committees to work with Regional V.P.'s to develop program schedules and content.

Chairperson: Buffy Loveday

Co-Chairpersons: Pam Jones and Amy Totty

Projects/Yerger Planning

Objective: Develop and implement educational and informative projects designed to have significant impact on customers, providers and third-party purchasers of healthcare.

Responsibilities: Select project(s) that can be brought to completion based on recommendations from chapter leadership. Oversee the writing and preparation of Helen M. Yerger Award submissions.

Chairperson: Cynthia McBride

Co-Chairperson: Randy Patton

S.T.A.R. COMMITTEES, CONTINUED

Communications

Objective: Ensure that timely communication occurs to Chapter members through publication of Chapter newsletters to keep members informed of current issues and Chapter activities.

Responsibilities: Ensure that Chapter newsletter is published and distributed at a minimum of four times during the chapter year. Encourage members to contribute articles and photographs for publication.

Chairperson: Brad Adams

Co-Chairpersons: Ariel Biggs and Jason Duncan

Scholarship

Objective: Develop, coordinate and administer the Gloria Adams Scholarship fund.

Responsibilities: Administer scholarship program as approved by the Board of Directors. Review applications for scholarship and distribute funds as appropriate.

Chairperson: Brad Arnold

Co-Chairpersons: Michelle Calhoun and Ryan Scott

Website

Objective: Maintain the Chapter web site in a professional and current manner and promote the use of the Chapter and National web sites.

Responsibilities: Maintain basic Chapter information, calendar of events, information updates and recommend additional uses for the web site.

Chairperson: Katie Tarr

Co-Chairperson: Scott McClenithan

STATE, REGIONAL & NATIONAL EDUCATION EVENTS

- **TN Spring Institute** – May 16-18, 2016 Cool Spring, TN
- **TN Fall Institute** – October 19-21, 2016 Gatlinburg, TN
- **Dixie Institute** – Annual meeting of HFMA Chapters in Region 5 (Alabama, Florida, Georgia, South Carolina, Tennessee) Location rotates annually among Region 5 States. March 20-23, 2016 in Nashville.
- **Annual National Institute** (A.N.I.) –
 - Held in June each year. The location varies nationwide. June 26– 29, 2016 in Las Vegas, NV
 - Regional Meetings – Cluster meetings
 - National Audio Conferences & Web casts

BENEFITS OF MEMBERSHIP

- Healthcare Financial Management Journal– an invaluable monthly journal of news and ideas
- Educational opportunities (local, regional, national)
- Current information on healthcare financial matters by email and fax
- Representation in Washington, DC
- Voice in shaping healthcare policies
- Updates on developing issues through the Members Only section of the National HFMA web site
- Professional networking
- Professional Certification
- Voluntary leadership opportunities
- **RELATIONSHIPS**

TENNESSEE CHAPTER WEB SITE

STAYING IN TOUCH AND BEING INFORMED

- www.tnhfma.org
- Contact TNHFMA
- Bulletins Sign Up
- Newsletters/Valuable Forms
- Leadership Committees
- Certification Information
- Education Opportunities
- On-line registration for events
- Become a Member
- Corporate Sponsors
- Photos
- Calendar
- News
- Forums
- Links

THANK YOU!

- For giving time to better the profession
- For your talents that keep HFMA current and relevant
- For helping improve the effectiveness of your colleagues and their organizations
- For making a difference in health care
- If you are interested in membership
- Scholarship Opportunities