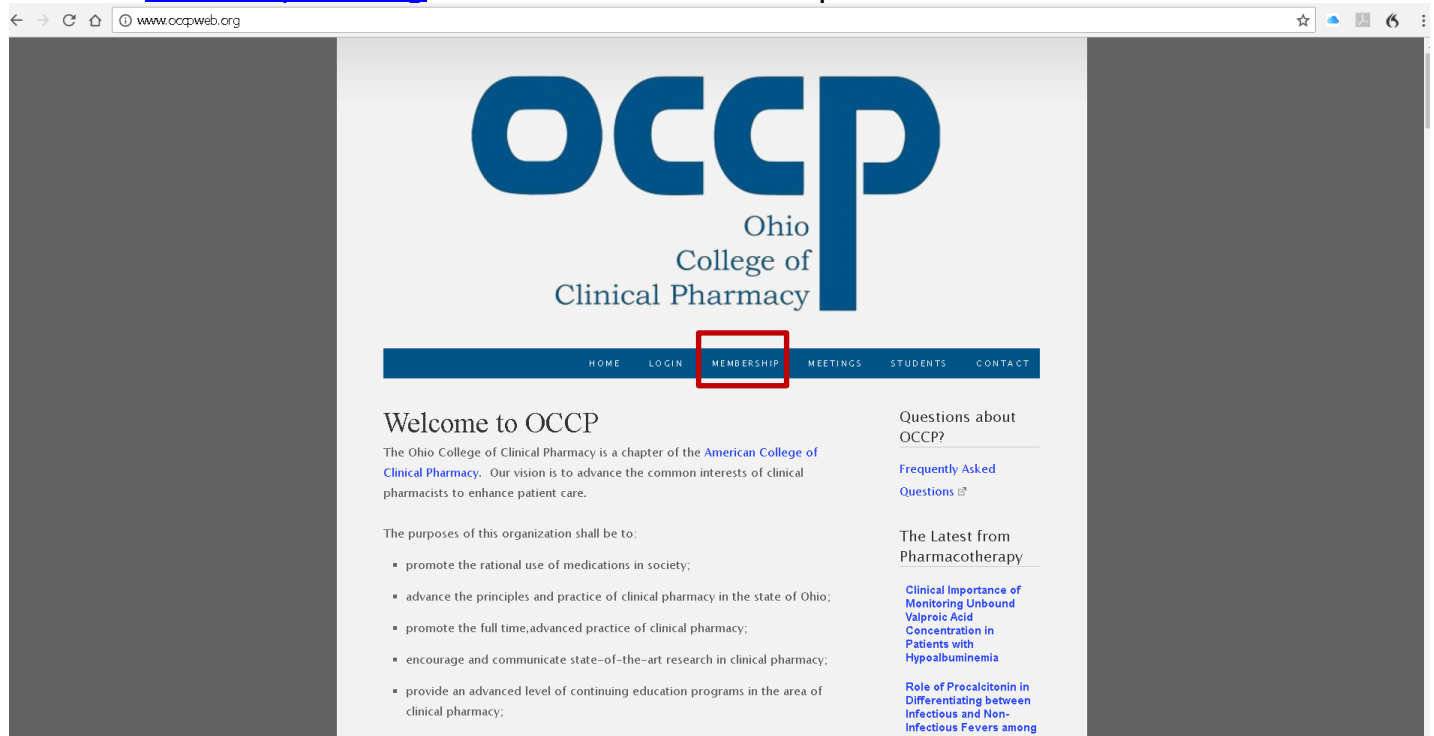
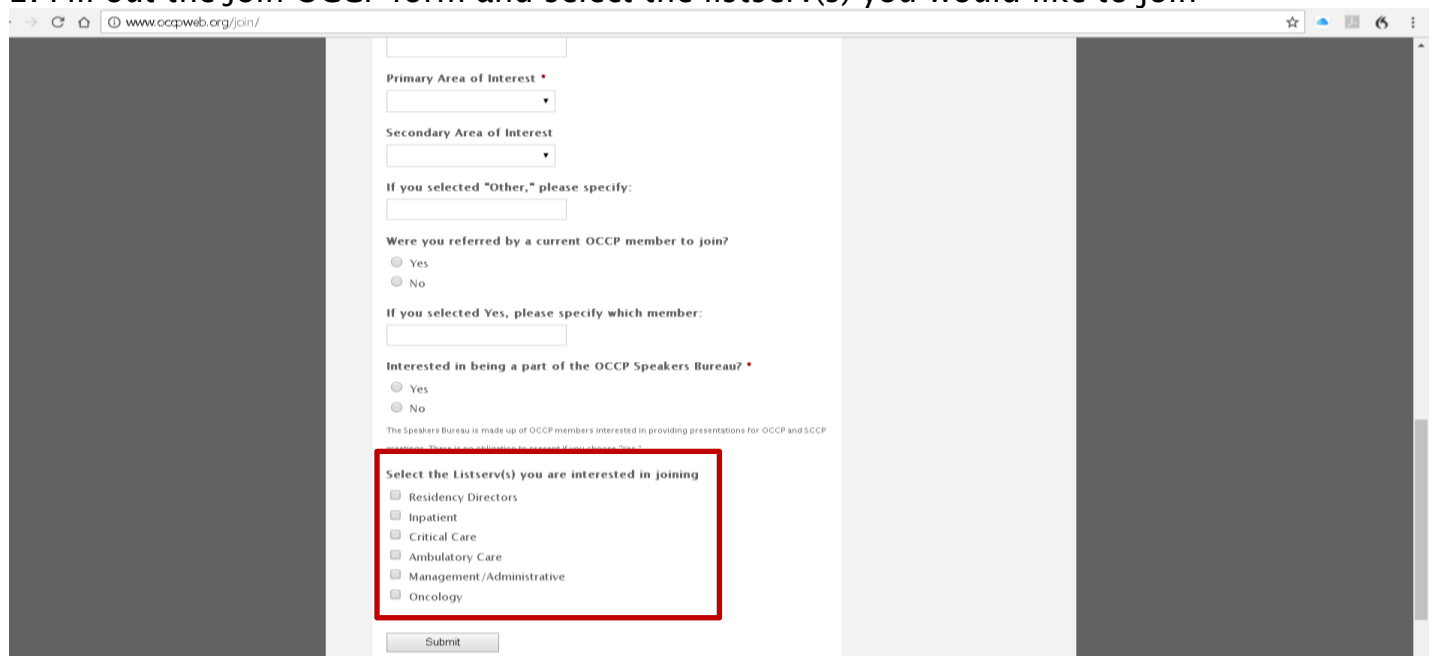


## Joining the Listserv: For New Members

1. Go to [www.occpweb.org](http://www.occpweb.org) and click on "Membership"

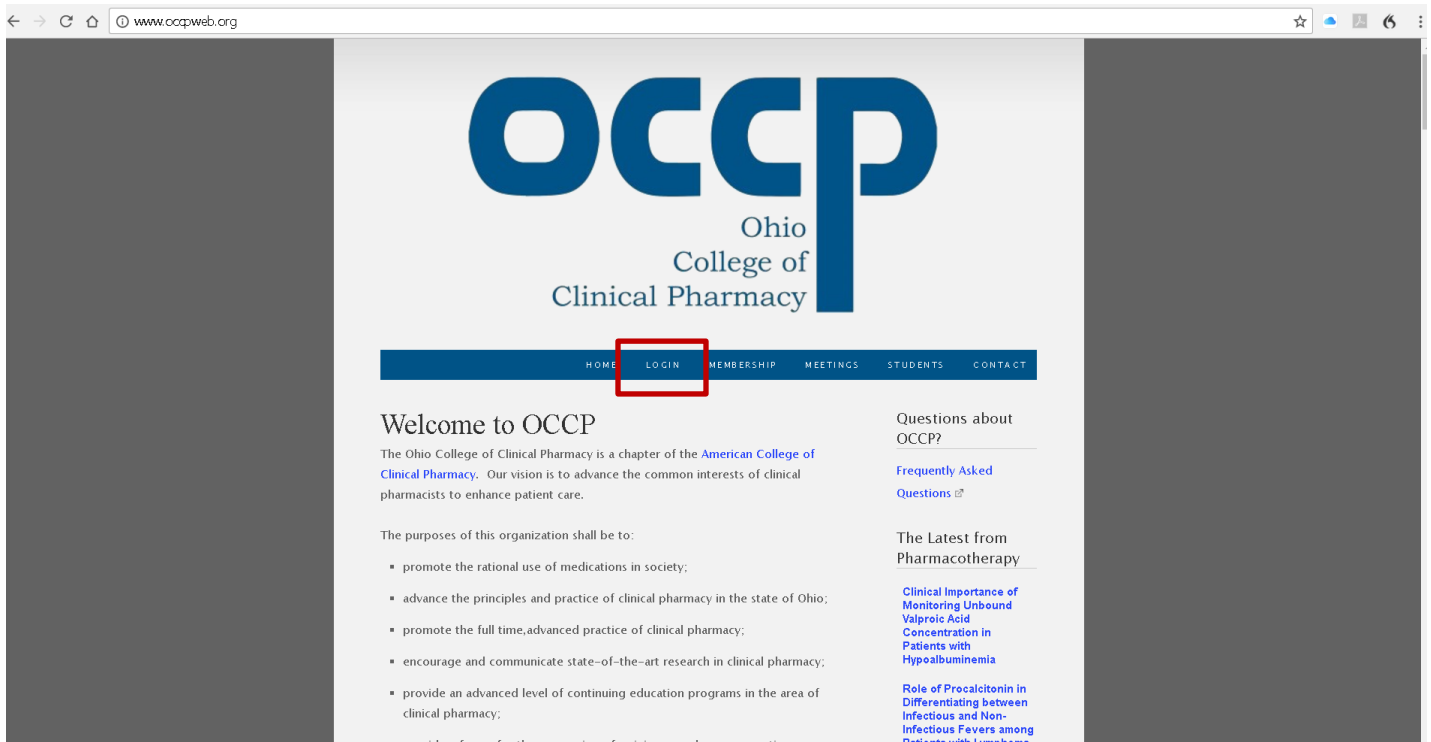


2. Fill out the Join OCCP form and select the listserv(s) you would like to join

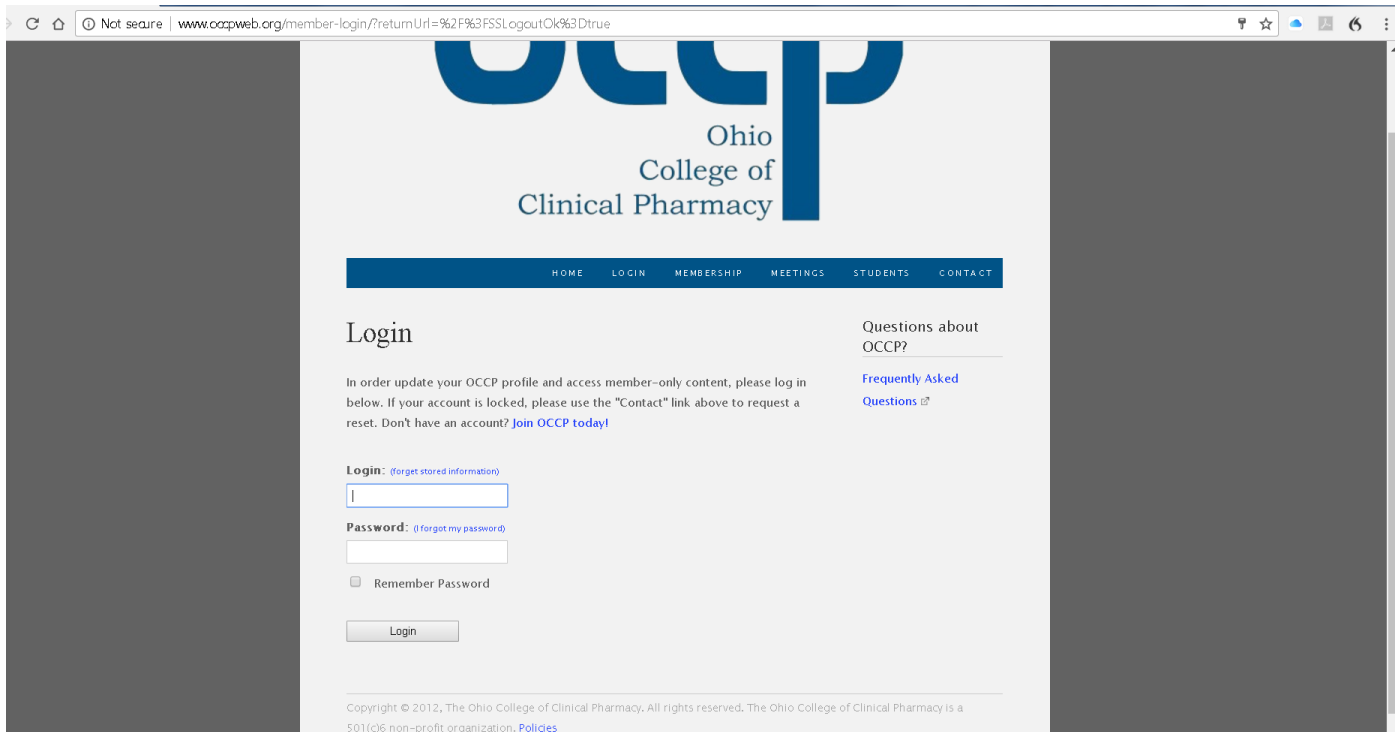


## Joining the Listserv: For Existing OCCP Members

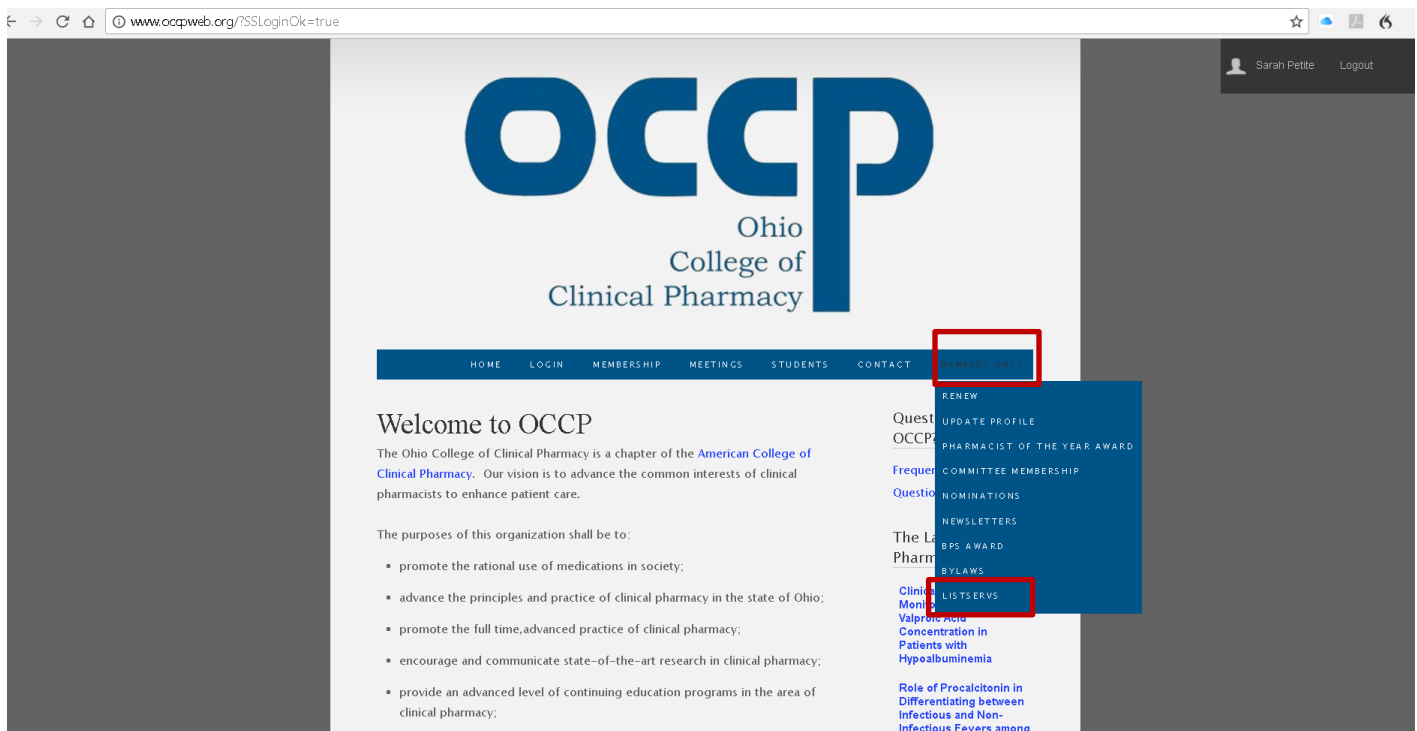
1. Go to [www.occpweb.org](http://www.occpweb.org) and click on “Login”



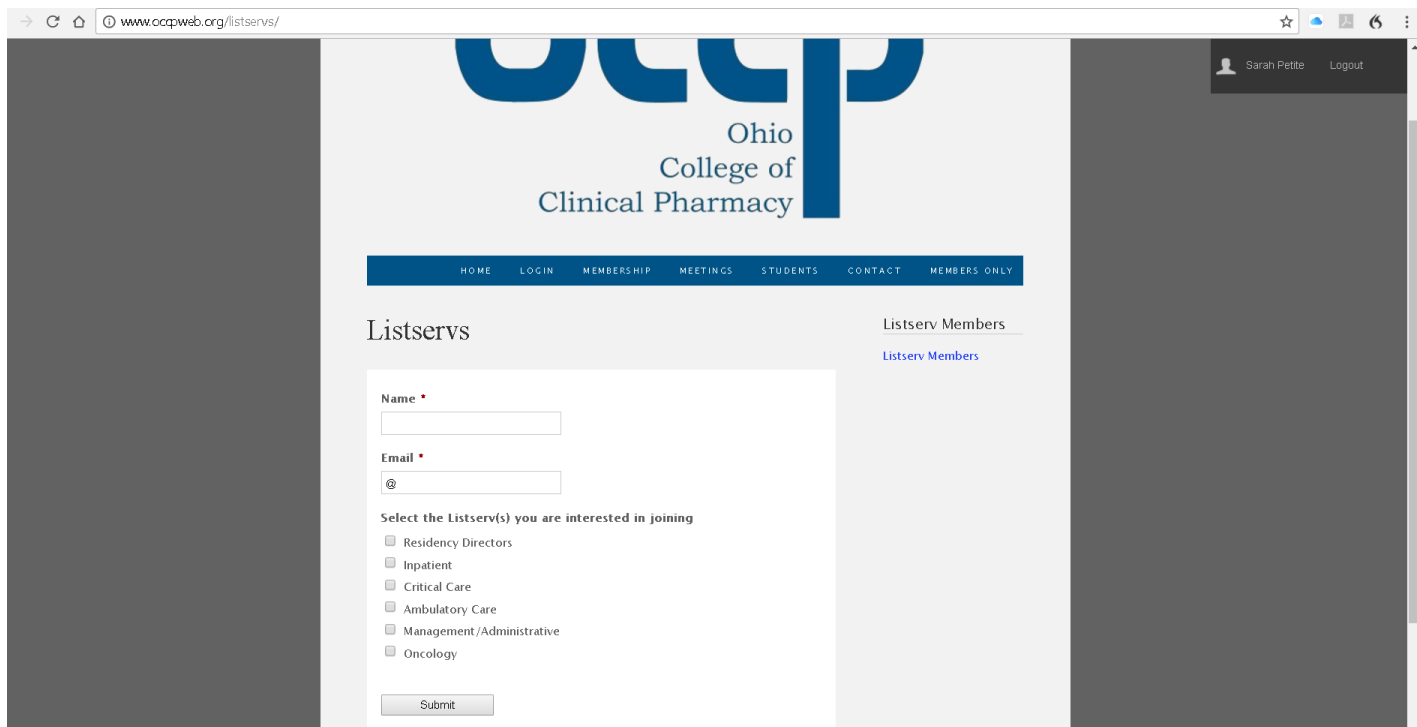
2. Enter your username and password. If your account is locked, use the contact link to request an account reset



### 3. Hover over the “Members Only” link and click on “Listservs”



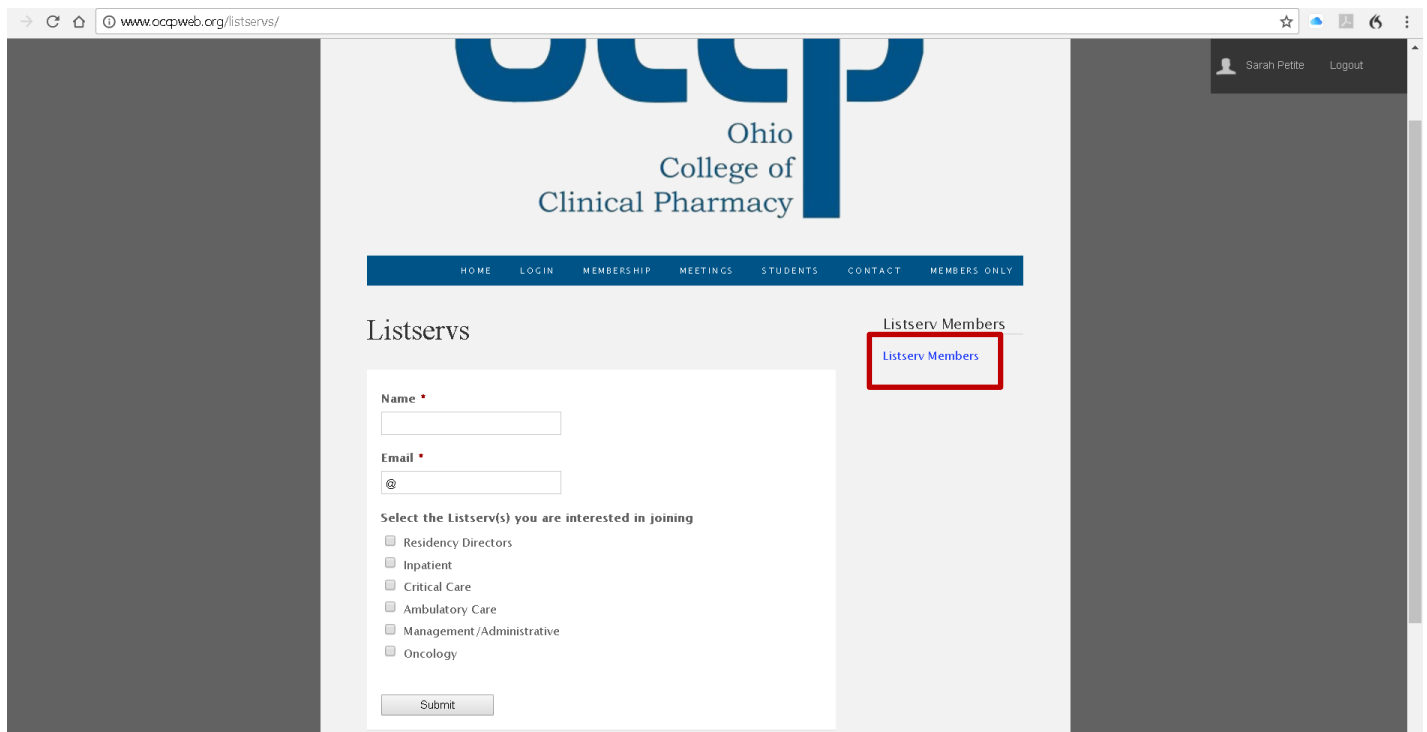
### 4. Enter your name, email address and the Listserv(s) you are interested in joining



**\*\*For joining and existing OCCP members: Your name will appear on the Listserv for the calendar year of your membership. Each year, when renewing your membership, you will reselect which Listserv(s) you would like to participate in. Participation in the Listserv is optional, but recommended!**

## Accessing the Listserv: For Existing OCCP Members

1. Follow steps 1-3 in the above section “Joining the Listserv: For Existing OCCP Members”
2. Click on “Listserv Members” on the “Listservs” page



The screenshot shows the OCCP website's Listservs page. The header includes the OCCP logo and the text "Ohio College of Clinical Pharmacy". A navigation bar contains links for HOME, LOGIN, MEMBERSHIP, MEETINGS, STUDENTS, CONTACT, and MEMBERS ONLY. The main content area is titled "Listservs" and features a form for joining. The form includes fields for "Name" and "Email", a section for selecting listservs of interest with checkboxes for Residency Directors, Inpatient, Critical Care, Ambulatory Care, Management/Administrative, and Oncology, and a "Submit" button. A red box highlights the "Listserv Members" link in the top right corner of the page.

3. Select the Listserv you would like to contact. The Excel documents contain names and email addresses of Listserv members for OCCP members to contact with questions related to that Listserv

