

**OHIO RECREATIONAL SPORTS ASSOCIATION CONSTITUTION****ARTICLE I – NAME**

The name of this association shall be the Ohio Recreational Sports Association. (ORSA)

**ARTICLE II – MEMBERSHIP***Section 1 – Professional*

Membership shall be available to any individual regardless of professional affiliation, involved in or interested in any aspect of recreational sports. Members are entitled to all rights and privileges of the association including voting on official association business. Members may vote on association business via absentee ballot using the procedures defined by the executive committee.

*Section 2 – Student*

Student membership shall be available to graduate and undergraduate students who are interested in any aspects of recreational sports. Student members shall receive newsletters, be entitled to attend meetings and conferences, be eligible to hold the office of Student Representative and hold appointed positions on committees. Student members shall be eligible to vote on the office of Student Representative but shall not be eligible to vote on any other official association business at any state business meeting with the exception of the state student representative, who shall be eligible to vote on official association business at any state business meeting.

*Section 3 – Dues*

All members in good standing must have paid annual membership dues.

**ARTICLE III – PURPOSE**

The purpose of this Association shall be to foster and enhance the quality of recreational sports programs in the various settings throughout the state by means of professional meetings, publications, the dissemination of ideas, and the maintenance of policies consistent with the National Intramural-Recreational Sports Association (NIRSA) philosophy.

**ARTICLE IV – STRUCTURE***Section 1*

The association shall be a state organization and a state association member with the NIRSA. The Association shall meet the following criteria to maintain State Association membership with the NIRSA:

- A. Consistency of the purpose with the NIRSA
- B. A minimum of 55% of ORSA professional members must hold membership in the NIRSA
- C. Each elected officer in the ORSA must hold membership in the NIRSA
- D. Continuing proof of tax exempt status with the Internal Revenue Service
- E. A yearly submission of a report showing the maintaining of the guidelines

*Section 2*

There may be indirect affiliation with the American Alliance of Health, Physical Education, Recreation, Dance; National Recreation Parks Association; or other state or national organizations.

*Section 3*

An Executive Committee shall be formed to serve the membership in conducting the business of the Association.

**ARTICLE V – OFFICERS**

There shall be three types of officers- professional elective, student elective, and appointive.

*Section 1*

The professional elective officers of the Association shall be Past President, President and President Elect. The student elective office of the Association shall be the Student Representative. All such officers must be NIRSA members and affiliated with institutions within the state of Ohio.

*Section 2*

The term of professional elective offices shall be one year per position. Election of the President-Elect shall take place at the ORSA State Workshop business meeting on an annual basis. At the conclusion of the annual workshop, the new executive committee assumes responsibility for the association:

- a. The newly voted President Elect assumes all President Elect responsibilities.
- b. The prior President Elect assumes President responsibilities.
- c. The prior President assumes Past President responsibilities.
- d. The prior Past President is no longer on the Executive Committee.

The term of the student elective office shall be one year. The newly elected officer shall assume his/her responsibilities at the conclusion of the ORSA State Workshop. Election of the office shall take place annually at the ORSA State Workshop business meeting. If the Student Representative office becomes vacant, a replacement shall be appointed by the President/State Director to complete the term.

*Section 3*

The president shall be recommended to the Region III Representative to serve as the NIRSA State Director for Ohio.

*Section 4*

The appointive office shall be the Treasurer. The term of this appointment shall be for three years with a mutual option to extend another three years.

*Section 5*

The management of the Association shall be entrusted to the Executive Committee, which shall consist of the Past President, President, President Elect, Treasurer and Student Representative.

*Section 6*

*Presidential Duties*

The President shall preside over all state business meetings, enforce laws and regulations of the association and carry out the will of the members. Recruit and select members for appointed positions. Assist the Past President in all operational functions of the annual fall workshop. Facilitate upcoming goals and objectives of the ORSA and coordinate the new member orientation at the annual state workshop. In the event the President position becomes vacant during the term, the President Elect shall assume all Presidential responsibilities for the remainder of the unexpired term in addition to his/her current duties as President Elect. Attend National, Regional and State events as the ORSA Representative.

*Past President Duties*

The Past President shall collaborate with the Nominations and Elections Committee to recruit prospective President Elect and Student Representative candidates. Manage all operational functions of the annual fall workshop and Host Site Committee. Collaborate with the Treasurer on all monetary functions of the annual fall workshop. Lead the outgoing and incoming committee member meeting at the annual fall workshop. In the event the Past President position becomes vacant during the term, the President shall assume all Past Presidential responsibilities for the remainder of the unexpired term and assume full Past President responsibilities at the next annual fall workshop. Attend National, Regional and ORSA events as coordinated by the president.

*President Elect Duties*

The President Elect shall coordinate the day to day operations of the standing and ad-hoc committees (including the Marketing Coordinator). Assist in the development of short and long range goals and objectives. Attend and speak at the ORSA Workshop New Member orientation. Assume duties of the President in his/her absence and in the event of an unexpired term being vacated by the President. In the event the President Elect position becomes vacant during the term, a replacement President Elect shall be elected at the next state business meeting to fill the remainder of the unexpired term. If the President Elect position becomes vacant during the term, after the NIRSA state business meeting and before the annual fall workshop, the President will assume all President Elect responsibilities. In this case, the association will vote for a new President Elect and President at the state association. Attend National, Regional and ORSA events as coordinated by the president.

*Treasurer Duties*

The Treasurer shall supervise all of the association's receipts, expenditures and deposits including scholarship reimbursements, social functions, awards, workshop fees, and event/auction deposits. Serve on the Budget and Allocations Committee. Communicate with the Ohio Attorney General about the non-profit status (annually).

*The Student Representative Duties*

The ORSA Student representative is elected to serve the student membership of Ohio. The student representative will work closely with the ORSA President, National Student representative, Region III Student Representative and Region III Vice President. Act as co-chair of the Marketing and Leadership and Development Committees. Serve on the Executive Committee and collaborate with the President on all association correspondence. Collaborate with the ORSA President, National Student representative, Region III Student Representative and Region III Vice President to inform and educate students through conference presentations and committee involvement. Maintain communication with student members through social media. Receive a travel stipend to attend NIRSA/ORSA related events. The travel stipend is determined on an annual basis by the Budget and Allocations Committee.

All officers are responsible for:

- Promoting awareness, interest, and involvement in ORSA
- Submitting reports/ updates for ORSA newsletter
- Attending and speaking at state business meetings and ORSA New member Session at the State Workshop
- Assisting in development of short and long range goals and objectives
- Attending the officer planning session

## **ARTICLE VI – MEETINGS**

### *Section 1*

Each year a State Workshop shall be conducted at which time an ORSA business meeting shall take place. Proposals for data shall be determined at this meeting. The location of State Workshops will be proposed by a bid process and chosen by the Executive Committee. Guidelines and requirements will be set by the membership of who and how we choose sites.

### *Section 2*

Each year a state business meeting will be conducted at the Annual NIRSA Conference.

### *Section 3*

The Association membership in attendance or ten members, whichever is less, shall constitute a quorum for all state business meetings. Procedures as indicated in *Robert's Rules of Order* shall be followed.

## **ARTICLE VII – COMMITTEES**

### *Section 1 – Standing Committees*

Standing Committees shall be appointed by the President and approved by the membership at the first subsequent state business meeting.

The Standing Committees shall be:

- A. Constitution, By-Laws and Operating Code
- B. Nominations and Elections
- C. Budget and Allocations

All chairs of these committees must be appointed by the President and all members of each committee must follow an application process set forth by the Executive Committee.

### *Section 2 – Ad-Hoc Committees*

Ad-Hoc Committees shall be appointed by the President as deemed necessary.

All chairs of these committees must be appointed by the President and all members of each committee must follow an application process set forth by the Executive Committee.

## **ARTICLE VIII – FEES AND DUES**

Assessments, registrations and special fees must be approved by the Executive Committee. Membership dues shall be determined by a majority vote of the Association members at any state business meeting.

## **ARTICLE IX – AMMENDMENTS AND BY-LAWS**

This constitution may be amended at any state business meeting of the Association, provided that two-thirds of the quorum approve. By-Laws may be adopted by a majority vote of the quorum at any state business meeting.