

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES FOR THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 9 JULY 2015 AT 7.30PM

PRESENT:

M. Alden-Court, Mrs J. Bradshaw, Mrs J. Carr, Mr R. Dakin, Mr D. Evans, Cllr Mrs D. M. Holmes, Mrs L. Holmes, Mrs J. Jeffries, Mrs M. Sambrook, Cllr Mrs W. Sutton, Dr R. C. H. Taylor, Mrs L. Tomkins, Mr M. Webb MBE.

IN ATTENDANCE:

Cllr B. Cox, PCSO Adam McAree.

APOLOGIES:

Cllr Mrs J. Bolton (personal), Mr K. Kearney (personal), Mr G. Sibley (prior meeting), Cllr M. Sutton.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no requests for dispensation as required under the Code of Conduct adopted in compliance with the Localism Act 2011.

Cllr Mrs W. Sutton declared a non pecuniary interest in item 60.

MINUTES:

The Minutes of the Meeting held on 25 June 2015 were approved as being an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

The Chairman moved the suspension of Standing Order 2.1(q) for the gentlemen to remove jackets.

84. **PUBLIC PARTICIPATION:**

Mrs Jeanette Edwards of Bishop's Wood requested details for planning application 15/00478/FUL. The Chairman advised that all planning could be viewed on line through South Staffordshire Council's website or members of the public were welcome to view planning applications at the Parish Council office prior to the meeting.

9 July 2015

85. POLICE REPORT:

The Police Report was tabled at the meeting. It was noted that Mr G. Sibley had recently reported a crime regarding Barnfield Sandbeds, Brewood but this was not showing on the report. PCSO Adam McAree would look into this. Mr M. Webb MBE reported that he put some bags out to be collected for a Breast Cancer charity. The bags were placed on the doorstep the night before collection. At approximately 3.00am a neighbour witnessed a white transit van driving slowly along the street. When he got up the next morning the bags had gone. Later in the day the official van came along, so it appeared that the bags were stolen during the night.

Dr R. Taylor wished that it be noted that the figures demonstrated crime was going up, not down as the Police had widely reported.

MATTERS ARISING:

70* **Brewood Library.** Letter received from Rt. Hon. Gavin Williamson regarding Brewood library. Letter also received from Mr B. Adams of Staffordshire County Council regarding the future of mobile libraries, copies circulated prior to the meeting. Clerk to ascertain whether there had been any bids received

It was resolved to ask Cllr M. Sutton to report on the matter when he attended the next Council meeting.

119* **Himalayan Balsam, the Bront.** South Staffordshire Council had been made aware of the Parish Council's dissatisfaction with the workmanship. Clerk's Report referred. Dr R. Taylor reported he had been to inspect the Himalayan balsam and advised the Parish Council it needed to be sprayed at a suitable time.

It was resolved that the Clerk seek expert advice from Severn Trent with regards to spraying weed killer close to the watercourse.

135* **Affordable Housing.** South Staffordshire Housing Association provided further information regarding the Parish Housing Needs Survey.

It was resolved that if Members had any questions to forward them to the Clerk who would contact Mr J. Lancaster for further information.

60. **Boot Camp Coven.** Request received to run a boot camp at Coven playing field and the Bront for a ten week period. Cllr Mrs W. Sutton abstained from the vote. M Alden-Court read an excerpt from an email received from Ms S. Miles, Sparta Fitness. The Clerk agreed to put the matter on the agenda for the next meeting of the Council.

It was resolved that a trial of 10 boot camp sessions at a cost of £15 per session, providing that it did not interfere with public use of the playing field.

71. **Overhanging Branches, Bishops Wood.** The overhanging branches along Ivetsey Bank Road had been included on the Neighbourhood Team schedule of works to take place from 8 July (as agreed with Simon Griffiths).

Matter of report.

MATTERS ONGOING:

The Clerk apologised for Matters Ongoing not having been circulated prior to the meeting.

391** **Coven Playing Field.** The meeting had taken place between the Working Party, Parish Council's solicitor and Mr Monckton and his representatives from Savills. The solicitor recommended that three letters be drafted, two to Mr Maddox and one to Mr Monckton. Clerk's Report referred. Cllr B. Cox advised that from past 9 July 2015

experience the Planning Officers did not look favourably on planning applications involving Council owned playing fields.

It was recommended that once received, the content of the letters be approved as drafted by the Council's solicitor and sent to Mr Maddox and Mr Monckton subject to clarification from South Staffordshire Council regarding Open Spaces legislation. Negotiations to continue with Mr Monckton regarding the playing field.

153*. **Canal Bridge 14, Wharf Lane.** Dr R. Taylor reported flooding on the canal bridge as a result of road works in Wharf Lane.

374**. **Bishops Wood Skate Park.** Members await details of progress with skate park investigations and suggested an independent survey to be carried out. Clerk to investigate the feasibility of carrying out a survey on the condition of the equipment held in storage.

263*. **Middle Lane, Coven Heath.** Mrs L. Tomkins reported that she had liaised with Ms C. Gutteridge at South Staffordshire Council who confirmed the planning application at Middle Lane was no longer valid. Enforcement action to follow.

CORRESPONDENCE RECEIVED:

86. The Chair had reported that there were overhanging trees along the footpath from Hillcrest to Deansfield Road and from Coneybere Gardens to Boscobel Grove which were on private property.

It was resolved that the Clerk write to the occupants asking them to cut back the hedges.

87. Letter received from Staffordshire County Council regarding its Highway Winter Maintenance Review, asking the Council to complete a questionnaire.

It was resolved that the Clerk review the questionnaire with the Chair and complete as required.

88. Letter received from Lieutenancy Office asking for nominations for the Queen's Award for Voluntary Service. These nominations were for groups, not individuals. Clerk's Report referred.

It was resolved that Brewood and District Voluntary Car Scheme, Brewood and District First Responders and C.L.A.S.S. Club (Coven lunch and social club) be nominated if appropriate.

89. Letter from Rt. Hon. Gavin Williamson MP enclosing a complaint from Mr & Mrs Wilcox of Sunset Close, Coven regarding people using the corner of Coven playing field as a toilet. Members were asked to consider opening the toilet for disabled people (which is currently never used) to the general public while the park is open. Mr Orgill was in agreement with this for a trial period. Mr D. Evans requested that consideration be given to providing toilets at the playing fields when setting the precept.

It was resolved that the toilet for disabled people be opened to the general public for a trial period.

90. **CORRESPONDENCE CIRCULATED:**

Superfast Staffordshire Newsletter

SPCA Bulletins 25 June, 3rd July

Brewood Civic Society copy letters in response to planning applications.

Fields in Trust Newsletter

91. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Cllr. B Cox reported that deliver drivers for the i54 were allocated a time slot to deliver and if they arrive early they were waiting in the road. A special meeting was to take place with Highways to discuss yellow lines at the i54 and the impact this would then have on Coven Heath.

Cllr Mrs W. Sutton left the meeting.

92. **CHAIRMAN'S REPORT:**

The Chair Mrs J. Jeffries reported that she had attended Penkrudge Parish Council's Civic Sunday. She had found out a lot of information regarding libraries.

Mrs J. Jeffries had also attended St Dominic's prize giving events and stated what a delight it had been.

Mrs J. Jeffries read out a document from 1897 which Mr D. Evans had donated to the Parish Council. The document was to be framed and placed on the Council Chamber wall.

93. **FINANCE REPORT:**

The Council received the Finance report from the Head of Finance, Mrs J. Carr and resolved the following matters:

- The Income (£744.20) and Expenditure (£1,090.83) approvals list for accounts payable as at 9 July 2015, **be approved.**
- The Financial Summary – cashbook reconciliation for May, **be approved.** Copies circulated prior to the meeting.
- 70. Bus Shelter at The Pavement, Brewood. Two quotes had been received to replace the Perspex panes at the bus shelter but were quite expensive (£645 and £1120). The Parish Council considered replacing the panels with hardboard rather than Perspex, and paint them green. The handyman had advised that he could obtain two pieces at a cost of approximately £28. He would need to source and angle grinder to remove the screws and the paint was already in stock. **It was resolved to replace the Perspex with hardboard panels and paint them green.**
- Members considered the provision of a litter bin, to be sited at Coven playing field (near to the play park) at a cost of £155 for a standard bin or £295 for a large bin. Copy of images and capacity circulated prior to the meeting. **It was resolved that a standard bin at a cost of £155 be purchase plus £30 installation.**
- The Parish Council considered having name plaques at its public meetings, images of the plaques circulated prior to the meeting. **It was resolved the Parish Council would not have name plaques at its meetings.**
- Auditor Training. Mr Topliss had advised that the cost of providing the training would be £120. He had asked if the Parish Council could host the training at the Parish Council Office and invite councillors from other parishes which would defray the cost. Members were also asked to decide whether it should be held in the evening or on a Saturday morning. **It was resolved that the audit training be provided and would be held in the evening at the Parish Council Office.**

- Acknowledgements received from Brewood & District First Responders, St Mary’s RC School and Mrs J Edwards on behalf of Bishops Wood WI for grants received from Roseclaim.

The Chairman moved the suspension of Standing Order 2.1(p) to allow the meeting to continue beyond 9.30 p.m.

94. **PLANNING REPORT:**

The Council received the Planning Report from the Head of Planning Dr R. Taylor and considered the planning applications received.

95. **CLERKS REPORT:**

The Council received the written report of the Clerk and noted its content.

OTHER MATTERS OF REPORT:

Mrs J. Jeffries requested that the Georgian building on Ivetsey Bank Road towards the A5 be included as a listed building to prevent it going into further decay.

There being no further business, the meeting closed at 9:45pm

.....Chair

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 9 JULY 2015**

MATTERS ONGOING

391** **Coven Playing Field.** The meeting took place between the Working Party, Parish Council's solicitor and Mr Monckton and his representatives from Savills. The solicitor recommended that three letters be drafted, two to Mr Maddox and one to Mr Monckton. Copies tabled if received. Members may wish to report further.

Recommended action: The content of the letters be approved as drafted by the Council's solicitor and sent to Mr Maddox and Mr Monckton. Negotiations to continue with Mr Monckton regarding the playing field.

119*. **The Bront. Himalayan Balsam.** Mr G. Sibley has inspected the work at the Bront and has produced a report. Copy tabled.

Members' views.

304*. **Replacement Noticeboard, Brewood.** Mr Fulford has advised that there will be a delay in providing the notice board as the inscriber cannot get it finished for two further weeks.

34. **Public Sector Deposit Fund.** The information has been completed. Authorisation to submit the form to CCLA together with confirmation of the current bank account and details of the authorised signatories. The matter will be placed on the agenda for the next meeting of the Council in order to agree the amount to be transferred.

CORRESPONDENCE RECEIVED

88. **Queens Award for Voluntary Service.** We have had two organisations nominated for the award: Brewood and District Voluntary Car Scheme and Brewood and District First Responders.

Members' views.

FINANCE

80. **Name Plaques.** Mr G. Sibley has forwarded an example of a name plaque that he could make, together with a quote for £40.

Members' views.

OTHER MATTERS FOR REPORT

Email received from Cllr Mrs W. Sutton regarding a lost parrot seen in Engleton Lane last week. If anyone sees the parrot to call 01902 845414 or 07743 367122.

Email received from Tony Sloane of Bishops Wood thanking the Council for Roseclaim donations to Bishops Wood BKV and Village Hall and inviting Members to the 50th Anniversary celebration event on 18 July, starting at 10.00am and finishing at 11.30pm.

Summer Newsletter. Due to the deadline the Chair has proof read the Newsletter and it has been forwarded to the printers. It will be forwarded to the relevant parties for distribution as soon as possible.

Email received from Colm Ryan regarding the possibility of a solar farm at Lawn Lane, Coven. There will be a presentation at Coven Memorial Hall on 21 July from 5.30pm to 8.00pm. (Before the next meeting of the

Council takes place). Mr Ryan has offered Members the opportunity to visit the site would also be prepared to make a presentation to the Council.

Interested Members to agree a date and time for the site visit.

BREWOOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING HELD ON 9 JULY 2015

Application Number	Applicant's Name	Proposal	Comments
15/00473/FUL	Mr Peter Taylor	Removal of existing roof and replacement with first floor extension over garage and utility to provide new bedroom at Cleddau, Old Weston Road, Bishops Wood.	No comment.
15/00478/FUL	Mr Ian Wilcox	Store extension to the rear of existing garage at 1 Royal Oak Cottages, Ivetesy Bank Road Bishops Wood.	No objection.
15/00512/FUL	Mr M. Wood	Full height north-west extension to the warehouse with half width lean-to extension and south-east lean-to warehouse extension. 7 The Dell Business Park Enterprise Drive, Four Ashes.	No comment.
15/00520/FUL	Mr B Saunders	Demolition of redundant former factory and erection of 8 No semi-detached dwellings at HN Harben Ltd, Standeford Works School Lane Coven.	No objection. Highways to consider access and egress on to narrow road.
15/00553/FUL	Mr D Cheap	Permission for the management couple of the badt yard at Coven Heath Farm to live on their narrow boat located on the Staffordshire and Worcester Canal at Coven Heath Farm, Ball Lane, Coven Heath.	No objection. Only boat yard workers to reside.
15/00571/TEL	Telefonica UK Ltd	Certificate of Lawfulness: To remove existing 3 No. antennae and replace with 6 No. antennae 1 No. 600mm transmission dish and 3 No. ancillary remote radio units, together with associated ancillary works at Huawei, Four Ashes Industrial Estate, Four Ashes, Wolverhampton.	No comment.