

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES FOR THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 13 AUGUST 2015 AT 7.30PM

PRESENT:

Mrs J. Bradshaw, Mrs J. Carr, Mr R. Dakin, Mrs J. Jeffries, Mr K. Kearney, Mrs M. Sambrook, Mr G. Sibley, Cllr Mrs W. Sutton, Dr R. C. H. Taylor, Mrs L. Tomkins, Mr M. Webb MBE.

IN ATTENDANCE:

Cllr Mrs J. Bolton, Cllr B. Cox, Cllr M. Sutton.

The Chair thanked Mr C. Ryan, Lightsource Renewable Energy for his presentation regarding the proposal to build a Solar Farm in Lawn Lane, Coven which took place at 7:15pm.

APOLOGIES:

M. Alden-Court, Mr D. Evans (personal), Cllr Mrs D. M. Holmes (personal),

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no requests for dispensation as required under the Code of Conduct adopted in compliance with the Localism Act 2011.

MINUTES:

The Minutes of the Meeting held on 30 July 2015 were approved as being an accurate record and duly signed, with exception to item 103. Mrs J. Carr had asked Mr G. Jones of Chambley Green to monitor the bus shelter, not Mr G. Kerr.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

113. **PUBLIC PARTICIPATION:**

No members of the public wished to speak.

114. **POLICE REPORT:**

No Police Report was received.

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Mr M. Webb MBE reported there had been a burglary in Newport Street, Brewood and an arrest had been made. Cllr B. Cox stated that his wife was a member of Neighbour Watch and regularly received e-mails from Online Watch Link (OWL). Mrs J. Jeffries suggested all Members sign up to OWL in order for Parish Councillors to be more aware of local crime.

MATTERS ARISING:

274** **Bishop's Wood Skate Park Equipment.** Email received from Mrs M. Sambrook, tabled at the meeting held 30 July, giving details of the various options regarding the drainage system at Bishop's Wood Village Hall. Clerk's Report referred. Dr R. Taylor stated that the Village Hall Management Committee should proceed with the preferred options as long as it met with the recommendations of the Environment Agency.

It was resolved that the Clerk contact Mr T. Sloane to make arrangements to have the equipment inspected. Bishop's Wood Village Hall Committee should fund the £50 cost. It was further resolved that the Parish Council accept the decision to go ahead with the drainage works.

119* **The Bront, Himalayan Balsam.** The site visit took place on 5 August. Mrs J. Carr apologised for not having attended. Mr A. Cousins had asked the contractor to re-visit the site next time he was in the district to cut back the area at the end of the path that had been missed. Dr R. Taylor had spoken to Mr D. Kirk regarding the Himalayan balsam on his side of the river. Mrs J. Bradshaw stated her husband was a volunteer for Canal and River Trust and would enquire how they manage Himalayan balsam.

It was resolved that the Parish Council put together a management plan in preparation for spring, to control growth.

259* **Best Kept Village Competition 2015.** Results had been received. Brewood came third and Bishop's Wood was highly commended. The certificate for Bishop's Wood had been sent to Mr T. Sloane. Details had been posted on the Council's Facebook page. Dr R. Taylor reported that Evie Wall, aged 10 and Ellie Dodd, aged 9 had received runner up and highly commended in the 8 – 11 age group poster competition for the whole of Staffordshire.

Matter of report.

34. **Public Sector Deposit Fund.** Cllr B. Cox had arranged for Helen Ogram of South Staffordshire Council to contact the Clerk to arrange to give some financial advice to the Finance Committee regarding investments. Clerk's Report referred.

Matter of report.

53. **Neighbourhood Highways Team.** The details for Coven Heath had been passed to Mr S. Griffiths who had agreed to have the work done as soon as possible, rather than wait until November when the team would next be in the area. Mr B. Jackson had emailed thanking the Parish Council for getting the hedge cut back in Ivetsy Bank Road, Bishop's Wood.

Matter of report.

93. **Litter Bin Coven.** The litter bin in Dean Street was raised under this item at the meeting held on 9 July. Dr R. Taylor advised that the bin had been replaced.

Matter of report.

MATTERS ONGOING:

70*. **Library Consultation.** 31 July was the date for bids from community groups. Interim response received from Catherine Mann, no details were available as to whether or not anyone had put themselves forward to run Brewood library.

Matter of report.

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304* **Parish Council Notice Board.** This would be delivered and installed next week. Clerk's Report referred.

CORRESPONDENCE RECEIVED:

115. Temporary Traffic Regulation Notice received advising of the temporary road closure of School Lane Coven between A449 Stafford Road and Sunset Close for a period of one day, for no more than 5 days from 16 August. Copies circulated to Parish Council noticeboard and posted on Facebook.

Matter of report.

116. Letter received from Highways England regarding the announcement of the preferred route for the M54 to M6/M6 Toll Link Road and asking if the Parish Council office would be the deposit point for copies of the announcement leaflet.

It was resolved that the Parish Council would display the leaflets for Highways England.

117. Letter received from J.L. Preece of High Green on behalf of residents and in particular Mr & Mrs Bywater of High Green, regarding the speed of agricultural vehicles through the village and asking the Parish Council to write to local farmers asking them to instruct their staff to show more consideration and slow down. The letter advised that drivers had been observed using mobile telephones whilst driving. Dr R. Taylor noted that there was a high proportion of tyre marks on road surfaces in the area, which had been associated with tractors breaking heavily in order to stop.

It was resolved that the Clerk write to J.B. Sands Ltd to ask their employees to show consideration for villagers by reducing the speed the tractors travel at through the villages and remind them that it is an offence to use a mobile phone whilst driving.

118. Email received from Staffordshire County Council regarding the free 1 day event: Staffordshire in the Great War to be held in County Buildings, Stafford on Saturday 3 Oct from 10.00am to 4.00pm.

It was resolved that interested Members advise the Clerk.

119. Letter received from Mrs S. Hayes advising the Parish Council that its floral display had been awarded 2nd place in the commercial category of the hanging basket and floral container competition.

Matter of report.

120. The janitor had booked annual leave from 22 to 29 August therefore cover was required at Sandy Lane WC and Coven playing field and changing rooms to open and close and clean the facilities.

It was resolved that Dr R. Taylor and Mr M. Webb would manage Sandy Lane WC and Mrs Y. Millward had confirmed she would open and close Coven playing field.

121. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletin 6 August

Invitation to the Veolia Open Day to be held on 12 September.

Rt. Hon. Gavin Williamson MP Newsletter August.

Village News August

Wolverhampton West Magazine August

122. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Cllr M. Sutton reported that from 1st September 2015 the School Nursing Services in Staffordshire's schools would become the 'Children and Young People's Health and Wellbeing Programme'. The new programme

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would be provided by Birmingham Community Healthcare NHS Trust and includes specialist support for some families.

Further information was available at <http://www.staffordshire.gov.uk/education/schoolsandcolleges/School-Nursing-Service-is-changing.aspx>

From April 2015 care and support in England was changing. The current systems used by councils and health care professionals to assess the care needs of an individual were complex, confusing and often managed differently across the country. The new Care Act would replace them with a simpler, single, method which would be the same wherever you lived in England.

The Care Act 2014, which came into force in April 2015, requires that all councils across the country offer Deferred Payment Agreements (DPA) to people needing care and support who meet certain eligibility criteria. The eligibility criteria were now the same everywhere in the country.

A deferred payment is a way of ensuring that people did not have to sell their home to pay for care. It was a loan against the value of a property to help use the value of your home to fund residential care costs. It meant that you delay repaying the council until you chose to sell your home, or after your death.

Staffordshire County Council already offered DPAs to eligible people in Staffordshire prior to 2015.

Further information was available at <http://www.staffordshirecares.info/pages/my-care/The-Care-Act/Deferred-Payments-consultation/Deferred-payments-consultation.aspx>

Cllr B. Cox reported that on Friday 7th August at roughly 5pm, four Gypsy caravans arrived at Shaw Hall Lane, Coven Heath. By 7pm that evening David Patterson and Lucy McDonald had issued a temporary 'stop notice'. The site would be monitored. Clerk to write to Mr Winterflood and his officers thanking them for their swift action.

123. **CHAIRMAN'S REPORT:**

The Chair Mrs J. Jeffries reported that she had attended the meeting at the Bront held on 5th August.

Mrs J. Jeffries congratulated Brewood for being placed third in the Best Kept Village competition and Bishop's Wood for being highly commended. She thanked the children of St John's First School, Bishop's Wood for all of their BKV posters.

A new flag had been installed at Bishop's Wood Village Hall depicting Bishop's Wood and designed by a young person from the village.

Mrs L. Tomkins reported she had been on the BKV judging panel and Mr John Perry, Chairman BKV Working Group had expressed that he would like more villages to enter the competition and would be willing to meet with anyone who was interested.

124. **FINANCE REPORT:**

The Council received the Finance report from the Head of Finance, Mrs J. Carr and resolved the following matters:

- Income (nil) and Expenditure £714.88, approvals list for accounts payable as at 13 August, **be approved.**

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- The Council considered viring funds from the contingency fund (1700) to Bishop's Wood playing field equipment (1500/4) to cover the cost of replacing the swings at Bishop's Wood as this was not included when the precept was set in December as at that time the Parish Council was unaware that the original frame for the swings was substandard. The full cost of the project is £4442 excl VAT, minus any donation from the Roseclaim grant.
It was resolved that the Clerk vire the funds to cover the cost of replacing the swings at Bishop's Wood.
- Expenditure of a further £76 to replace the two remaining back panels of the bus shelter on The Pavement, Brewwood, **be approved.**
- 124. **Tree Inspection, the Bront.** The Council considered the quote received from P&R Jones Tree Services to remove the tree blocking the water flow at the Bront. Clerk's Report referred.
It was resolved to accept the quote received from P&R Jones Tree Services at a cost of £275.
- There being no meeting at the end of August the Parish Council approved salary payments for August 2015.

109. **Parish Council Utility Bills.** Clerk to enquire about any penalty charges for ending the contract early, before signing the agreement. Clerk's Report referred.

125. **PLANNING REPORT:**

The Council received the Planning Report from the Head of Planning Dr R. Taylor and considered the planning applications received.

126. **CLERKS REPORT:**

The Council received the written report of the Clerk and noted its content.

OTHER MATTERS OF REPORT:

104. **Friends of the Bront.** Mr G. Sibley had arranged a meeting on 12 August. They had decided that they would take no further action as the original Friends of the Bront were still active. Mr Sibley to provide the names of those people who had joined him in forming a group, together with the list of issues they had raised. Members discussed various ways in which to raise awareness and get people involved in caring for the Bront in future.

Invitation received from Brewwood Medical Practice to the opening to be held on 25 September at 12.30pm. RSVP required by 11 September. Dr R. Taylor advised that the medical practice would be open for the general public to view 25th September 3pm – 6pm.

Interested Members to advise the Clerk.

Email received from Helen Marshall of South Staffordshire Council advising of the Locality 2 Police Accountability Forum to be held on 9 September from 5.00pm to 6.30pm at Gailey Police Station. Items for the agenda to be forwarded by 4 September. Mrs J. Jeffries, Dr R. Taylor and Mr M. Webb MBE were the Council's representatives. Mr M. Webb MBE stated he was standing down as a Council representative. Mrs M. Sambrook and Mrs L. Tomkins advised they would attend the forum.

There being no further business, the meeting closed at 8:50pm.

.....Chair

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**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 13 AUGUST 2015**

MATTERS ARISING

274** **Bishop's Wood Skate Park Equipment.** Email sent to Mr Sloane. Copy tabled. No response has been received.

Members' views.

119* **Himalayan Balsam, The Bront.** A site visit took place on 5 August. Copy of notes tabled, (also see Finance 124).

34. **Public Sector Deposit Fund.** No contact has been made from Ms Ogram. I will contact her next week to arrange a meeting.

MATTERS ONGOING

70. **Brewood Library.** Interim response received from Catherine Mann. No details available yet as to whether or not anyone has put themselves forward to run Brewood library.

304* **Parish Council Notice Board.** This should be delivered and installed next week, I will ask advice regarding the honours board.

FINANCE

109. **Parish Council Utility Bills.** Copy of savings tabled. Members are asked to approve transferring to Total Gas & Power in order to take advantage of the competitive rates, secured until June 2018.

124. **Tree Inspection, the Bront.** A quote of £275 has been received from Mr P. Jones, (the contractor appointed to carry out tree works at Coven Heath Allotments), to remove the tree blocking the water flow at the Bront. He will be able to carry out the work within the next two weeks.

Members are asked to approve this quote.

OTHER MATTERS OF REPORT

104. **Friends of the Bront.** Mr G. Sibley had arranged a meeting on 12 August and may wish to report on the outcome. Members' views are sought on the responsibility for future management of the Bront, it being Parish Council property.

Brewood Junior (U17) FC have agreed to hire Coven pitch and changing rooms for the coming season on Sunday afternoons.

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Interested Members to advise the Clerk.

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PLANNING APPLICATIONS CONSIDERED AT THE MEETING
HELD ON 13 AUGUST 2015

Application Number	Applicant's Name	Proposal	Comments
15/00646/FUL	Mr A. Paddock	Two storey side extension. 9 Newport Croft, Brewood, ST19 9DU.	No objection.
15/00679/FUL	Mr A. Millard	Rear extension and loft conversion. 2 Brewood Road, Coven, WV9 5DB.	No objection.
15/00683/FUL	Mr T. Gray	Use of existing building as a 1 bedroom bungalow residential property and construction of new access driveway to allow separate access. 180 Station Drive, Four Ashes, WV10 7BU.	Object as development in the Green Belt with no special reasons given. Difficult access on to A449.
15/00685/FUL	Mr J. Squire	First-floor rear extension. The Old Forge, Horsebrook Lane Brewood, ST19 9EF.	No objection.
15/00702/FUL	Quality Films Ltd	Raise a section of the roof, 3no. silos and 24 hour operation for Use Class B2. Gradient Insulations (UK) Ltd, Station Road, Four Ashes, WV10 7DG.	No comment.