

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 25 FEBRUARY 2016 AT 7.30PM**

**PRESENT:**

M. Alden-Court, Mrs J. Carr, Mr R. Dakin, Mr D. Evans, Cllr Mrs D.M. Holmes, Mrs J. Jeffries, Mr K. Kearney, Mrs M. Sambrook, Mr G. Sibley, Dr R.C.H. Taylor, Mrs L. Tomkins, Mr M. Webb MBE.

**IN ATTENDANCE:**

Cllr Mrs J. Bolton.

**APOLOGIES:**

Mrs J. Bradshaw (personal), Cllr Mrs W. Sutton, (personal), Cllr B. Cox, Cllr M Sutton.

M. Alden-Court requested permission to not stand during the meeting, which was approved.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

There were no requests for dispensation as required under the Code of Conduct adopted in compliance with the Localism Act 2011.

Mrs M. Sambrook had previously received dispensation for item 254.

**MINUTES:**

The Minutes of the Meeting held on 11 February 2016 were approved as being an accurate record and duly signed, except for item 277. It was noted that Cllr M. Sutton stated that in relation to his Divisional Highways Programme, he would never support any scheme that did not have the support of the residents.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

271. **PUBLIC PARTICIPATION:**

Ms Penzer, Deansfield Close, Brewood brought to the Parish Councils attention pot holes and parking in Deansfield Close. Residents were driving along the pavements to avoid the pot holes. An ambulance had attended a property in Deansfield Close and had difficulty manoeuvring along the road. Ms Penzer advised she had already contacted South Staffordshire Housing Association and Staffordshire County Council Highways to try and resolve the problems. Mrs J. Jefferies suggested she contact County Councillor Mark Sutton.

25 February 2016

**272. POLICE REPORT:**

No Police Report was received.

It was reported that equipment and machinery had been stolen from Brewood Cricket Club.

Mrs J. Jeffries had recently had reason to contact Police Inspector Giles Parsons and had received a proactive and helpful response.

Mrs L. Tomkins reported that a car had been abandoned in Coven Heath and the matter was reported to 101. The Police confirmed the car was not insured and was promptly towed away.

**MATTERS ARISING:**

70\* **Brewood Library.** Meeting held 19 February at Brewood library with Mr I Carless, representatives of Staffordshire County Council and SSSFT. Clerk's Report referred. Copy of the latest briefing from Staffordshire County Council circulated prior to the meeting. Members felt that there had been some degree of obfuscation. **It was resolved that the Parish Council would become the single point of contact for communication between Staffordshire County Council and the general public.**

**This item was taken at the end of the meeting when the public and press were asked to leave.**

189. **Community Benefit Payment.** Legal advice received, copies circulated prior to the meeting.

**MATTERS ONGOING**

The Council received the Matters Ongoing report, circulated prior to the meeting.

129. **Five Year Business Plan.** Traffic Management issues to be included on the next agenda, following the meeting scheduled for 7 March 2016.

178\* **Unregistered Parish Council Land.** Clerk to pursue with Solicitor.

222a2\*. **Chairman's Board.** Clerk to pursue.

229. **Dog Fouling.** Location of dog fouling bins to be established. Clerk to pursue replacement bins if possible.

**It was resolved that item 166 be removed from Matters Ongoing.**

**CORRESPONDENCE RECEIVED:**

273. The Feb/March Newsletter drafted, copies circulated prior to the meeting. Amendments were included. **It was resolved that the Newsletter be sent to print as soon as possible.**

274. Email received from M. Alden-Court regarding a Coven Court resident, Mrs F. Cotterill. Mrs Cotterill's daughter was concerned that recent health and safety measures imposed by the Housing Association were over cautious. Mrs J. Jeffries read aloud the content of the e-mail received and noted its content. **It was resolved that the Clerk forward the e-mail to South Staffordshire Housing Association.**

275. Email received from Community Council of Staffordshire regarding the Best Kept Village competition. Details had been forwarded to Mr T. Sloane and Dr R. Taylor. It was reported that Coven and Coven Heath would not be entering the competition this year.

**Matter of report.**

276. M. Alden-Court and Mr G. Sibley had arranged a succession of surgeries in Coven to be held at the Allotment, The Parade starting at 2.00pm, commencing on 19 February through until December 2016.

**Matter of report.**

277. Email from Staffordshire Police advising that a crime and community safety alert website would soon be launched giving real time crime alerts and community safety advice. Information would be received via the OWL system.

**Matter of report.**

278. Notice of diversion received from Staffordshire County Council. From 14 March to 16 March vehicular access would be prohibited along Whitehouse Lane, Gunstone. Details posted to the Council's noticeboards and Facebook page.

**Matter or report.**

279. Letter received from Staffordshire County Council asking for bids for the Community Paths Initiative for 2016-17. Clerk's Report referred.

**It was resolved that ideas for improvements to public footpaths be forwarded to the Clerk.**

280. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletin 18 Feb

Staffordshire PCC advising that officers will soon be equipped with the most up to date technology.

Brewood Civic Society copy letters regarding various planning applications

SSCVA Buzz Newsletter Winter/Spring

Rt Hon. Gavin Williamson PM Newsletter Feb

281. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Cllr Mrs D. M. Holmes and Cllr Mrs J. Bolton had nothing to report.

282. **CHAIRMAN'S REPORT:**

Mrs J. Jefferies was disappointed that the Parish Council had not received a Police Report as she had been assured a report would be issued on a monthly basis. Mrs J Jeffries thanked the Clerk for producing the Parish Newsletter. She had nothing further to report.

283. **FINANCE REPORT:**

The Parish Council received the Finance Report from the Head of Finance, Mrs J. Carr and resolved the following matters:

- Income (£15.35) and Expenditure (£6,539) list for accounts payable as at 25 February including salary payments, **be approved.**

- The Council considered an application for a grant of £228 to purchase litter pickers for 'Brewood Litter Picking Champions' a group associated with Brewood Civic Society, copies circulated prior to the meeting.  
**It was resolved that the Parish Council purchase 10 litter picking tongs which would be available for 'Brewood Litter Picking Champions' to borrow on a long term basis. Mrs M. Sambrook, Parish Councillor for Bishop's Wood, had agreed to manage the distribution of the tongs.**
- 254. **Bishops Wood Village Hall Grant Application.** Reply received from Mr B. Cooper in response to the Parish Council's decision to withhold next year's grant pending further information. Copies of both letters and the schedule of rates circulated prior to the meeting.  
**It was resolved that the Parish Council would await further communication from Bishop's Wood Village Hall Management Committee.**

Letter received from Cynthia Heath thanking the Parish Council for the grant of £2,380 allocated from next year's budget.

Letter received from Mr I. Carless thanking the Clerk for advice regarding Brewood library. Clerk's Report referred.

#### 284. **PLANNING REPORT:**

The Council received the Report from the Head of Planning Dr R. Taylor and consider the planning applications received.

#### 285. **PLAYING FIELDS REPORT:**

- Bishop's Wood playing field, no report received.
- Brewood playing field and skateboard park, no report received.
- Coven playing field and skateboard park, Mr R. Dakin reported that the football pitch was ok and needed to be marked out. The skate ramp and aerial runway were still out of use due to vandalism. A hole had developed in the matting by the flat seat swings. Football boots had been banged on the wall, directly below the sign which requested people not to do so. There were a lot of empty drink bottles and litter on the tennis courts. Mr Dakin requested a sign to be erected, requesting all empty cartons and rubbish to be removed from the tennis courts.
- The Bront, Mr R. Dakin reported that most of the grass area was drying out but was still quite boggy in certain areas. Lots of trees and bushes were now in bud and the undergrowth was starting to show signs of life. Mrs J. Jeffries thanked Mr Dakin for his work and reports received.

**Cllr Mrs J. Bolton left the meeting.**

#### 286. **CLERK'S REPORT:**

The Council received the written report of the Clerk and noted its content.

**The Chairman moved that the public and press be asked to leave the meeting whilst the following matter was considered, in view of the confidential nature of the business to be discussed, in accordance with Standing Order 2.1(c).**

**189. Community Benefit Payment.** Legal advice received, copies circulated prior to the meeting.  
**It was resolved that Mr D Patterson would assist with legal advice with regards to Community Benefit Payment.**

25 February 2016

There being no further business the meeting closed at 8.50pm

..... Chairman

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL  
TO BE HELD 25 FEBRUARY 2016**

**MATTERS ARISING**

70\* **Brewood Library.** Further to the newspaper article regarding Hadley Parish Council taking over the library I spoke to the Clerk at Hadley. The situation is entirely different to that of Brewood library. The Parish Council has not committed to taking over the library, it is considering funding 2 hours per week of the librarian's salary which, if approved, would commence from April 2017. The Parish Council would have no responsibility at all for library provision. Mrs J. Jeffries will have attended the library briefing this afternoon and may wish to report further.

**Matter of report.**

**CORRESPONDENCE RECEIVED**

273. **Feb/March Newsletter.** Comments/articles have now been received and incorporated into the newsletter. The final draft has been table for approval which will be sent to print tomorrow and will be available for delivery week commencing 29 Feb.

**FINANCE**

The letter included under Finance from Mr I. Carless should have appeared under Correspondence Circulated as it was not finance related.

**OTHER MATTERS OF REPORT**

An email has been received from D. Foster of Old Weston Rd asking if Roseclaim funding would be available to improve the footpath over the common at Bishops Wood. I have passed the details to the Rights of Way officer at Staffordshire County Council who will visit the site and report back in due course.

## **BREWOD & COVEN PARISH COUNCIL**

### **PLANNING APPLICATIONS CONSIDERED AT THE MEETING** **HELD ON 25 FEBRUARY 2016**

<b>Application Number</b>	<b>Applicant's Name</b>	<b>Proposal</b>	<b>Comment</b>
16/00052/FUL	Mr G Brunning & Price Ltd	Change of use to public house, plus associated external alterations. Oakley House Country Club Ltd, Kiddemore Green Road, Brewood, ST19 9BH	No objection.
16/00099/FUL	Mr R Sheldon	Two storey side and rear extensions with integral garage and replacement of conservatory. 12 Southgate, Brewood, ST19 9JG	No objection, as long as neighbours views are taken into consideration.
16/00140/FUL	Mr & Mrs S Leo	New integrated garage to existing dwelling. 2 Lawn Lane, Coven, WV9 5AX	No objection.
16/00141/FUL	Mr J Proud	Extensions and alterations to dwelling including two-storey side and rear bedroom extension and single storey rear living room extension. 4 Cresswell Lane, Brewood, ST19 9BE	No objection.
16/00142/FUL	Mr M Doohar	Proposed development of 2 detached houses including access, parking and all necessary associated external works at Oakley Farm, Kiddemore Green Road, Brewood	Objection. No special reason given for development in the Green Belt. Access and egress onto dangerous road.
16/00147/FUL	Mr S Davies	Two new caravan pitches within existing site boundary at Pool House Barn, Old Stafford Rd, Slade Heath.	Objection. Premature application in association with SAD. Waiting for outcome of consultation.