

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 30 JUNE 2016 AT 7.30PM

The Chairman, Mrs L. Tomkins presented Mr S. Bourne with a scroll in recognition of his service to the local community and in particular as a trustee of Brewood Dole Charity.

PRESENT:

M. Alden-Court, Mrs J. Bradshaw, Mrs J. Carr, Mr R. Dakin, Mr D. Evans, Cllr Mrs D. M. Holmes, Mrs J. Jeffries, Mr A. Pupino, Mrs M. Sambrook, Mr G. Sibley, Dr R. Taylor, Mrs L. Tomkins, Mr M. Webb MBE.

APOLOGIES:

Mr K. Kearney (personal), Cllr Mrs J. Bolton, Cllr B. Cox, Cllr M. Sutton, Cllr Mrs W. Sutton (personal).

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no requests for dispensation, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

The Minutes of the meeting held on 9 June 2016 were approved as being an accurate record and duly signed.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

67. PUBLIC PARTICIPATION:

Karen Jinx of Station Road, Four Ashes asked the Parish Council to support resident's views regarding the West Midlands Interchange. Ms Jinx reported that 600 acres of greenbelt would be lost and local roads such as the A5 and A449 could not cope with such traffic levels. The interchange would operate 24 hours, 7 days per week, causing traffic, pollution, noise and light pollution. A report produced in 2013, estimated that 1600 HGV's per day would visit the interchange, plus smaller deliveries and commuters. Ms Jinx reported it was now estimated that 5000 HGV's per day would attend the site. 8500 new job opportunities would be created, which potentially meant 8500 commuters. It had been confirmed at the consultation held at the Hailing Dene, Penkridge that the A5 would need to be widened to cope with the excessive traffic. Ms Jinx expressed concern that local companies would relocate to the interchange with existing staff, leaving very little new job opportunity and empty warehouses. It was reported that a similar project in Telford was underutilised and warehouses were now used for storage. Ms Jinx urged the Parish Council to respond to the consultation as individuals and as a Parish.

68. POLICE REPORT:

No Police report was received.

MATTERS ARISING:

31. **The Bront Working Party.** Mr M. Barker of Entrust/Chartwells had confirmed removal/treatment of the Himalayan balsam would begin week commencing 27 June. Concern received regarding giant hogweed located at the entrance to the Bront from Riverside Way. Mr Barker would identify and remove if necessary.

Matter of report.

44. **Brewood Bowling Club.** The club had been awarded funding from Veolia. They had been advised by South Staffordshire Council's planning department to apply to the Parish Council for permission to erect a temporary building. Brewood Bowling Club requested a meeting with Parish Council representatives as soon as possible. Clerk's Report referred.

It was resolved that Parish Council representatives and Brewood Bowling Club would meet 5 July at 1:30pm.

29. **Amenity Areas in the Parish.** The amenity areas at the bottom of Dean Street, Brewood and at the junction of Old Weston Road and Ivetsey Bank Road, Bishop's Wood were owned by Staffordshire County Council Highways and maintained by South Staffordshire Council.

It was resolved that the Parish Council approach Highways with a view to becoming responsible for the maintenance of these two areas.

270* **Layby A449.** Coven Heath residents were attempting to prevent HGVs parking overnight in the layby/bus stop adjacent to the allotments. It was reported that it was the responsibility of the Police to move on the HGVs and the matter was still ongoing.

Matter of report.

391**. **School Lane Playing Field.** E-mail received from Mr Lee Cartwright.

This matter was taken at the end of the meeting due to the confidential nature of the business to be discussed in accordance with Standing Order 2.1(c).

MATTERS ONGOING

The Council received the Matters Ongoing report, circulated prior to the meeting.

162*. **Fires Adjacent to A449.** Correspondence received from Mr P Edge, Pollution Control Officer. Mr Edge had not witnessed anything that would warrant formal action under the Environmental Protection Act 1990 or under the Clean Air Act 1993. Smoke drifting across the A449 affecting traffic was a Police matter, copy circulated prior to the meeting. Members were asked to continue reporting incidents that were affecting the A449, either to South Staffordshire Council or the Police.

Matter of report.

305*. **ID badges for Councillors.** South Staffordshire Council had confirmed they could produce identity badges for the Parish Council at a cost of £5 each, the Parish Council emblem and individual photographs would need to be supplied.

It was resolved that the Parish Council identity badges would be produced by South Staffordshire Council.

CORRESPONDENCE RECEIVED:

69. Correspondence received from West Midlands Interchange. Stage 1 consultation is being held from Monday 13 June to Sunday 24 July 2016. A number of public exhibitions will be held so that members of the community have an opportunity to view the proposals and discuss the project with the West Midlands Interchange team. All consultation materials are available to download from the website <http://www.westmidlandsinterchange.co.uk/publics-views-sought-on-west-midlands-interchange/> or to view in print at Brewood Library, Penkridge Library and South Staffordshire Council offices. Clerk's Report referred. **It was resolved that Members attend one of the public exhibitions to gather further information and an article to be placed in the next Parish Council newsletter. The matter to be placed on the agenda for the next meeting of the Council.**

70. Letter received from Mary Anne Raftery, Community Infrastructure Manager, stating that Staffordshire County Council was unable to continue to fund the provision of a School Crossing Patrol (SCP) School Road, Brewood from September 2016, copies circulated prior to the meeting. **It was resolved that the Clerk contact Brewood Middle School to establish their intentions with regard to the matter.**

71. Email received from Kyle Wainwright of NextGenSoccer enquiring about cost and availability to hire Coven playing field for a week long football course, sometime in July or August. Mr Wainwright would require a small section of the playing field and use of the changing room facilities. Clerk's Report referred. **It was resolved that the Clerk contact Mr Wainwright for further information.**

72. Notice of diversion of vehicular access in Horsebrook Lane, Brewood 14 July 2016. Work would take place between the hours of 9.00am and 4.00pm for one day. **It was resolved that the notice to be placed on the Parish Council's noticeboard and Facebook page.**

73. Letter received from Mr John Pegg of Weston Close, Bishop's Wood. All matters raised were dealt with during public participation at the meeting held 9 June 2016. **Matter of report.**

74. Correspondence received from Mr M. Webb MBE on behalf of Brewood Parish Sports Association. Western Power had identified a major underground electrical fault running from the changing rooms to the main supply box at Engleton Lane, Brewood. The facilities were unusable until the electricity supply could be reconnected. Quotes were being sought, Clerk's Report referred. Brewood Parish Sports Association had asked the Parish Council to pay for repairs. **It was resolved that a decision on whom to appoint would be taken at the next meeting of the Council. Once all quotes had been received, the Finance Committee would make the decision who to appoint.**

75. Invitation received from St Mary and St Chad, Brewood with St John's the Evangelist, Bishop's Wood inviting Members to the Collation of Reverend Philip Moon on Thursday 21 July at 7:30pm at St Mary and St Chad Church, Brewood. **It was resolved that Mr R. Dakin, Mr D. Evans, Mrs M. Sambrook, Dr R. Taylor and Mrs L. Tomkins would attend the Collation of Reverend Philip Moon. Mrs J. Jeffries and Mr M. Webb M.B.E may also attend.**

76. Invitation to attend The Public Sector Show, which will take place at Manchester Central Complex, 22 November. The show is free to attend but places are limited. **Matter of report.**

77. **CORRESPONDENCE CIRCULATED:**

Wolgarston High School - The "SNU"
 War Memorials News
 Deputy PCC visits victims of domestic abuse report
 SPCA Bulletin 23 June

78. **DISTRICT/COUNTY COUNCIL'S REPORT:**

There were no reports from the District or County Councillors.

79. **CHAIRMAN'S REPORT:**

The Chairman, Mrs L. Tomkins reported that to celebrate the Queens 90th birthday she had opened 'The Queen's Tea Party' at Coven Heath. Mrs Tomkins had presented trophies at the Brewood Junior Football Club tournament and had attended an Armed Forces Day ceremony at South Staffordshire District Council.

Mr R. Dakin reported that Members had attended a Connecting Communities Master Class and had found it very informative.

80. **FINANCE REPORT:**

The Council received the Finance report from the Head of Finance, Mrs J. Carr and resolved the following matters:

- 80.1 Income and Expenditure Approvals list as of 30 June, **be approved**. Income £501.73 and Expenditure £10,911.30.
- 80.2 Financial Summary Cashbook reconciliation for May, including direct debit payments, **be approved**, copies circulated prior to the meeting.
- 80.3 Members considered approval of expenditure of £75 on ID badges for Parish Councillors. See item 305*.
It was resolved that the Parish Council approve to purchase 15 identity badges from South Staffordshire Council at a total cost of £75.

81. **PLANNING REPORT:**

The Council received the Planning Report from the Head of Planning, Dr R. Taylor and considered the planning applications received.

Land Opposite Shaw Hall Farm, Shaw Hall Lane. Public Inquiry scheduled for 7 June 2016 was adjourned. The new inquiry would now commence at 10am 20th September and run for four days. All representations must be submitted by 18 July 2016.

Appeal decision had been dismissed regarding the site at Cross Green Bridge, Old Stafford Road, Coven (15/00576/FUL).

Application 16/00583/TREE to carry out works to trees in a Conservation Area.

An appeal had been made with regard to planning application: 16/00746/FUL. Land at Coven Heath Nursery, Shaw Hall Farm, Shaw Hall Lane. Public Inquiry scheduled for 10.00am on 7 June at South Staffordshire Council.

30 June 2016

82. PLAYING FIELDS REPORTS

Members received the written Playing Fields Reports:

- Bishops Wood playing field. Mrs M. Sambrook reported that the grass had been cut and the condition of the equipment was good. Mrs J. Jeffries reported that areas of Bishop's Wood had flooded. Cllr B. Cox and Jeremy Lefroy MP had arranged an investigation by Defra to ascertain the reason for the severity of flooding in Bishop's Wood. It was possible that farming methods in the area may be affecting surface water runoff.
- Brewood playing field and skateboard park. Mr D. Evans reported that the privet hedge on the east side needed to be cut back. The strimmer used to cut the grass was causing damaged to some of the wooden equipment posts.
- Coven playing field and skateboard park. Mr R. Dakin reported that the grass had been cut and the goal mouths which had been re-seeded had taken and was growing well. The tennis court perimeter fencing needed some attention.
- The Bront. Mr R. Dakin reported that there was a lot of dog fouling at the entrance to the Bront from Poplars Farm Way and two of the stepping stones had gone missing. Mick Barker from Entrust/Chartwells was on site cutting down the Himalayan balsam. Mr Barker confirmed a colleague would inspect the giant hogweed and would recommend the best was to deal with it.

83. CLERK'S REPORT:

Members received the written report of the Clerk and noted its content.

391**. **School Lane Playing Field.** E-mail received from Mr Lee Cartwright.

It was resolved that the Parish Council was unable to discuss the matter with a third party. Clerk to advise Mr Cartwright accordingly.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

M Alden-Court requested that Coven defibrillator fund be included on the next agenda of the Parish Council.

32. **Bridlepath Bishops Wood.** Mrs J. Jeffries reported that Mr Gordon Batey had visited bridlepath 59 Bishop's Wood and commented that it was a lot better than many he had seen. Mr Batey would re-visit in the winter to assess if any action could be taken to improve the footpath.

There being no further business, the meeting ended at 9.20 p.m.

Chairman

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 30 JUNE 2016**

MATTERS ARISING

44. **Brewood Bowling Club.** Members of the bowling club are available to meet on either Tuesday or Thursday next week. Tuesday afternoon is preferred by the Chair and Clerk.

MATTERS ONGOING

391** **School Lane Playing Field.** Email received from Mr L. Cartwright of Touch Developments, the company commissioned to undertake the development on School Lane, Coven by Mr A. Monckton (Housing Association development across the road from the playing field). Mr Maddox is aware that Mr Cartwright has contacted the Parish Council. Members are requested to arrange a separate meeting to discuss the content of the email and agree what action if any should be taken.

Members' views.

CORRESPONDENCE RECEIVED

69. **West Midlands Interchange.** A number of emails have been received asking what the Parish Council's stance is with regard to the proposed development. Members are asked to provide the wording for a statement. Mrs D. Gilmartin has advised that an action group has been formed called 'Stop the Gailey Freight Hub' and is asking if the Parish Council would help with funding for a specialist town planner to fight the development.

Members' views.

71. **Hire of Coven Changing Rooms.** Due to the regulations concerning VAT, the Parish Council can only hire out the facilities if 10 or more sessions are booked at a time. Nextgen Soccer have been asked to advised how many sessions they would require, they may want morning and afternoon sessions (two each day for five days). Alternatively, would the club be allowed to use it free of charge and be encouraged to make a donation.

Members' views.

74. **BPSA Power Failure.** One quote has been received which is excess of £6,000 and a second for £9,930 plus VAT. A third quote is pending. As BPSA do not have sufficient funds to be in a position to pay for a replacement cable. Members are asked to consider paying for the repairs, which would be taken from contingency.

FINANCE

Acas Training on Employment Law. 9.30-12.30 7 July at Telford £95. Details of the course have been released at short notice. Members to consider allowing the Clerk to attend.

OTHER MATTERS OF REPORT

Village Agent Report. Mrs Wright has forwarded details of the work she has undertaken as Village Agent in locality 1 and 2, copy tabled.

Allotment Hedge Coven Heath. A quote has been received for the allotment hedge at Coven Heath by the Council's tree contractor. To have both sides and the top cut would be £450, both side £250 and the road side £125. The matter will be placed on the agenda for the next meeting of the Council. Work would not be able to commence until after August.

PLANNING APPLICATIONS CONSIDERED AT THE MEETING
HELD ON 30 JUNE 2016

Application Number	Applicant's Name	Proposal	Comment
16/00502/FUL	Mr & Mrs I. Calder	Part retrospective application – engineering works and installation of retaining wall. Extension to existing garage. 20 Sandy Lane, Brewood, ST19 9ET	No objection. However concern was expressed at the potential nuisance and intrusion to residents of St Chad's Close.
16/00535/FUL	Mr G. Clark	Dropped kerb application. 16 School Lane, Coven, WV9 5AJ	No objection.
16/00546/FUL	Mr J. Clemson	Replacement side and rear roofs. 12 Cedarwood, Coven, WV9 5ED	No objection.
16/00550/FUL	Mr D. Conn	Stable block and associated access. Melwood, Tinkers Lane, Brewood, ST19 9DE	Objection. Stable block must be for use by horses only. Access on to the Coven Road would be dangerous for horses as there is no pavement and the driveway material is not conducive to horses.
16/00562/FUL	Mr P. Dunne	The use of land for the stationing of caravans for residential purpose for additional 3 no. gypsy pitches, together with the formation of hardstanding and utility / dayrooms ancillary to that use. Land adjacent to Brinsford Bridge, Stafford Road, Coven Heath.	Objection. Premature application in relation to SAD. Over development to site. Increase in traffic directly on to the A449 is dangerous.