

**BREWOOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL**  
**TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 14 JULY 2016 AT 7.30PM**

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

To approve for accuracy, the Minutes of the meeting held on 30 June 2016.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

84. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

85. **POLICE REPORT:**

To receive the report of the Police, subject to availability.

**MATTERS ARISING:**

302\* **Coven Heath Allotments.** Email received from Mr Dunning of Coven Heath Allotments Association offering a solution to the repairs to the entrance gate at Coven Heath Allotments. Copy enclosed.

**Members' views.**

305\*. **ID badges for Councillors.** Digital photographs are required for the identity badges. Members are requested to agree a date for Mr Phillips to attend the Council chamber to take photos.

**Members views.**

44. **Brewood Bowling Club.** Representatives of the club met with members of the Council on 5 July. They plan to explore the idea of erecting a permanent building constructed from steel which they would add to in sections as and when more funding became available.

It would still be necessary for the Parish Council to write in support of a temporary structure, should the permanent steel structure received planning consent.

**Recommended resolution: Members to support the erection of a permanent steel building; subject to planning approval.**

69. **West Midlands Interchange.** Public exhibitions took place on 8<sup>th</sup> and 9<sup>th</sup> July and Members will have attended. Mrs Jinks of Station Road, Four Ashes spoke in public participation at the meeting held on 30 June 2016. Members of the public had requested the Parish Council's support in opposing the development. Email also received from Mr G. Minton, copy enclosed.

**Members' views.**

74. **Electric Fault BPSA.** Mr M. Webb M.B.E. will have met with the electrical contractor regarding repairing or replacing the electricity cable at the BPSA. Mr Webb may wish to report further. See Finance.

### **MATTERS ONGOING**

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

391\*\*. **School Lane Playing Field.** Letter of Authority received from Mr A. Monckton and Mr T. Monckton permitting Mr L. Cartwright of Touch Coven Ltd to negotiate on their behalf regarding the covenant referred to in the Conveyance dated 14 March 1962. Mr Cartwright has requested a meeting with the Chair or a representative to discuss the options available.

**Members' views.**

189\*. **Community Benefit Payment.** Letter received from Mr D. Campbell, solicitor from South Staffordshire Council advising that he was working on behalf of the Parish Council to amend the deed to deal with the change of name of the company from Lightsource to Lawn Lane Solar Ltd, protecting the parish community should the company sell the business and the wording in relation to termination of the deed if the farm is not connected and exporting electricity within a year of signing.

**Matter of report.**

### **CORRESPONDENCE RECEIVED:**

86. Email received from M. Alden-Court advising that £1,077.40 held by the Parish Council which was collected initially for the provision of a defibrillator in Coven would now be divided equally between five groups in Coven, following public consultation. The following groups would benefit: 3<sup>rd</sup> Coven Brownies, Coven Christmas Lights Committee, St Paul's PCC, Coven Lunch and Sunday Social Club and Coven Playing Field Committee.

**Recommended resolution: a cheque to the value of £215.48 be made payable to each of the above groups.**

87. Email received from Mr D. Henley requesting permission to erect a shed size 6'x 5' to the rear of plot 48 at Coven Heath allotments.

**Members' views.**

88. Notice from Staffordshire County Council that Kiddemore Green Road in the direct vicinity of the Oakley Arms for approx 160m will be closed to vehicles (except for access) from 2<sup>nd</sup> to 4<sup>th</sup> August.

**Recommended resolution: Details to be posted on Parish Council notice boards and Facebook page.**

89. Email from South Staffordshire Council regarding Let's Work Together training to be held on 15 July from 9.15am until 12.30pm. Copy of the agenda is available from the Clerk.

**Interested Members to advise the Clerk.**

90. Email received from Mr S. Griffiths of Staffordshire County Council advising that the Neighbourhood Highways Team will be in the Parish on 13 September 2016. Clearing gullies, cleaning street signs, cutting back trees, repairing verges, pulling out noxious weeds (not potholes).

**Recommended resolution: Members to provide the Clerk with details of any work that the team can undertake.**

91. The July Newsletter has been drafted, copy enclosed. Members are requested to approve the content for circulation.

**Members' views.**

92. Email received from Mr G. Kerr regarding weeds on vacant plots at Coven allotments. The Parish Council's gardener/handyman has strimmed the weeds and will spray any new growth if necessary. Mr Kerr is satisfied with the result.

**Matter of report.**

93. Email received from Mr R. Taylor of South Staffordshire Council requesting information about the car park at Chillington; the lease is one of a number which is being reviewed by Staffordshire County Council. In particular Mr Taylor would like to know if the Parish Council is aware of any groups who regularly use the car park or if the Council would be interested in taking over management of the site should it become necessary.

**Members' views.**

94. Email from Shiam Wilcox enquiring as to whether the Council would be interested in purchasing a photographic treasure hunt of the buildings of interest in Brewood. The cost would be £150 for the map and printing would be at the Council's own expense. Perhaps the Civic Society may be interested.

**Members' views.**

95. Email received from Mrs J. Jeffries advising that a potential rural exception site had been put forward in Bishop's Wood which may meet some of the identified local need. The site would accommodate approximately 5 affordable homes.

**Members' views.**

96. Details of Staffordshire Local Community Fund advising that Cllr M. Sutton has £7,500 to spend on community projects. Deadline for applications is 30 November 2016. Coven play equipment is one project this year. Members may be aware of other community projects.

**Members' views.**

97. Email from the PCC advising that the People Power Fund will be available between 1 August and 14 September for local groups.

**Recommended resolution: details to be posted on Parish Council notice boards and Facebook page.**

98. Email received from Mr C. Rose advising that the A449 will be closed between 20.00 and 6.00 from 1<sup>st</sup> August – 3<sup>rd</sup> August and for four weekends (dates not supplied) It is anticipated that the works will be completed entirely by 4 November. Diversions will be in place.

**Recommended resolution: Details to be posted on Parish Council notice boards and Facebook page.**

99. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletin 30 June, 7 July

PCC Matthew Ellis – Space programme information

Bishop's Wood Bugle

100. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

101. **CHAIRMAN'S OR OTHER COUNCILLORS' REPORTS:**

To receive the report of the Chairman, Mrs L. Tomkins and any other Councillors' reports.

102. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

- 102.1 To approve the income and expenditure report as at 14 July 2016
- 102.2 To approve the Q1 income and expenditure report, copy enclosed
- 102.4 To approve the Bank Reconciliation for June.
- 102.3 To approve the replacement of the perimeter fencing at Coven tennis court including a pedestrian gate at a cost of £5774.31 as approved at the meeting of the Precept held 7 January 2016, copy enclosed.
- 102.4 To approve essential repairs to the electricity cable at the BPSA ground in Engleton Lane, Brewood (no greater than £6,407) see item 74 above.
- 102.5 To consider the quote from PC Plumb to replace the valves on three toilets and the flush button on one toilet at Sandy Lane WCs. Copy of quote enclosed.
- 102.6 To consider the quote received to cut back the hedge at Coven Heath allotment site at the A449. Copy of quote enclosed.

103. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

104. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).**

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING  
TO BE HELD ON 14 JULY 2016**

<b>Application Number</b>	<b>Applicant's Name</b>	<b>Proposal</b>	<b>Comment</b>
16/00586/FUL 16/00587/LBC	Mr & Mrs Giffard	Alterations to south wing of Chillington Hall including replacement copper roof, installation of photovoltaic cells, repair works to chimneys and parapets and replacement ceiling in second floor nursery. Chillington Hall, Chillington Park, Chillington, WV8 1RE	