

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 28 JULY 2016 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 14 July 2016.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

105. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

106. **POLICE REPORT:**

To receive the report of the Police, subject to availability.

MATTERS ARISING:

69. **West Midlands Interchange.**

- Email received via Mr G. Sibley from Mr P. Frost advising that he would be happy to meet with the Parish Council to discuss the proposals further.

Members' views.

- It has been suggested that a working party with surrounding parish councils be set up.

Members' views.

- Decision by a Member of the Cabinet of South Staffordshire Council taken on 21 June 2016 enclosed.

Members' views on whether a link to this document should be placed on the Parish Council's website and Facebook page.

70. **School Crossing Patrol, Brewood Middle School.** Mr D. Swift, Headteacher, advised that he had met with Debbie Hunter of Staffordshire County Council and a risk assessment would be carried out before the end of term. It was possible that a petition would be drafted and Rt. Hon Gavin Williamson MP would become involved. A marked or raised crossing was a potential solution perhaps also with double yellow lines.

Matter of report.

86. **Coven Heart Start Fund.** Advice received from solicitor. Email response sent. No reply received from M. Alden-Court.

Members' views.

90. **Neighbourhood Highways Team.** Members are reminded to forward emails advising of any work required to the Clerk, if not already sent.

Matter of report.

98. **Resurfacing of A449 at Gailey.** Some Members will have met with Mr A. Wilson of Kier and may wish to report further.

Members' views.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

391** **School Lane Playing Field.** Members will have met with Mr Cartwright earlier in the evening and may wish to report back.

Matter of report.

129* **Business Plan.** Interested Members are requested to advise the Clerk of their availability in order to review the Business Plan in September.

Interested Members to advise the Clerk of their availability.

237* **Vandalism School Lane WC Coven.** There has been further vandalism of the toilet at Coven changing rooms during the late evening. The caretaker will now close the WC at 5.00pm to prevent further occurrences but still provide access during the day throughout the six weeks holidays.

Members' views.

29. **Amenity Areas in the Parish.** Parish Council to take over maintenance of two areas: the area at the Bottom of Dean Street, Brewood where the two green benches are and the area in Bishop's Wood where the grit box is situated. Mr S. Griffiths, Staffordshire County Council has confirmed that this can be done easily. The Clerk needs to advise how often they will be cut. The gardener/handyman has advised that he can cut it on a weekly basis.

Recommended resolution: The Clerk to advise Staffordshire County Council that the Parish Council will take over maintenance with immediate effect.

57. **Potholes and Condition of Highways in the Parish.** Reply received from Cllr M. Deaville, Cabinet Member for Highways and Transport outlining the County Council's response regarding the poor condition of the highways. Copy enclosed.

Members' views.

CORRESPONDENCE RECEIVED:

107. Email received from Mrs Y. Kinson of Coven Playing Field Committee, which is now constituted, requesting permission to set up its own Facebook group. Committee members would update it with input from the Parish Council.

Members' views.

108. Email received from Mr P. Robinson of Coven requesting that details of the availability of his newest book 'It Happened in Brewood' be placed on the Council's website and/or Facebook page.

Members' views.

109. Provision was made at the Precept meeting to restore one fingerpost this financial year. Members are requested to provide details of the post in most need of repair in order for an estimate to be sought.

Members' views.

110. Email received from Mr A. Prendergast of Coven enclosing a response received from Rt. Hon Gavin Williamson MP regarding the poor state of pavements in School Lane.

Recommended resolution: the matter be placed on Matters Ongoing until resolved.

111. Email received from April Lewis advising of summer cycle rides in Wombourne and Penkridge. The scheme is in association with South Staffordshire Councils' Goodlife and are free of charge.

Recommended resolution: full details to be placed on the Parish Council's Facebook page.

112. Email received from Lucy Macdonald of South Staffordshire Council enclosing a quick guide for Parishes - Removal of Flyposting. Copy enclosed.

Recommended resolution: Parish Council to actively pursue the removal of fly posting in line with the guide. Details to be posted on Parish Council notice boards and Facebook page.

113. Mrs J. Carr requested that the noticeboard in Coven (outside the Co-operative) be replaced.

Members' views.

114. Email from PCC Press Office advising that local businesses can now join the Safer Neighbourhood Panels and encouraging interested parties to register on its website: www.staffordshire-pcc.gov.uk/safer-neighbourhood-panels/

Recommended resolution: details to be placed on Parish Council notice boards and Facebook page.

115. **CORRESPONDENCE CIRCULATED:**

Rt Hon Gavin Williamson – Newsletter July

SPCA Bulletin 21st July

BKV Announcement of results event Monday 1st August (Eccleshall).

116. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

117. **CHAIRMAN'S OR OTHER COUNCILLORS' REPORTS:**

To receive the report of the Chairman, Mrs L. Tomkins and any other Councillors' reports.

118. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

- 115.1 To approve the income and expenditure report as at 28 July 2016, including salary payments.
- 115.2 To renew the Service Contract with Kingspan for maintenance of the pump at Coven changing rooms at a cost of £223.34
- 115.3 To consider the purchase of 'professional bird stops' to prevent birds landing on the equipment at the playing fields at a cost of £29.94 for 5 meters. These would replace the cable ties currently used.
- 102.5. **BPSA Electricity Cable.** To ratify the order placed with Chambers Electrical under delegated powers at a cost of £6,407 exclu. VAT for essential repairs at BPSA ground, Engleton Lane, Brewood. (Three quotes received).

189*. **Community Benefit Payment.** Email received from Mr C. Ryan of Lightsource advising that the first annual payment of £2,160 and requesting the Parish Council's bank details for payment.

Recommended resolution: payment be accepted and bank details forwarded.

277* **Brewood Music Festival.** Email received from Mr P Element advising that the 'Bucket Collection' had raised £587. To approve payment of a cheque to the value of £500 as resolved at the meeting of the Precept held 8 January 2016.

119. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

120. **PLAYING FIELDS REPORT:**

To receive the written Playing Fields Reports:

- Bishops Wood playing field from Mrs M. Sambrook
- Brewood playing field and skateboard park from Mr D. Evans
- Coven playing field and skateboard park from Mr R. Dakin
- The Bront from Mr R. Dakin

121. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

PLANNING APPLICATIONS CONSIDERED AT THE MEETING
HELD ON 28 JULY 2016

Application Number	Applicant's Name	Proposal	Comment
16/00634/FUL	Coven Memorial Hall	Single storey front extension. Coven Memorial Hall, Brewood Road, Coven.	