

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 11 AUGUST 2016 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 28 July 2016.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

122. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

123. **POLICE REPORT:**

To receive the report of the Police, subject to availability.

MATTERS ARISING:

The Chair may wish to take this matter at the end of the meeting when the Press and public will be asked to leave due to the confidential nature of the business to be discussed, in accordance with Standing Order 1.39.

391** **School Lane Playing Field.** Mr L. Cartwright has asked that his thanks be passed on to the Parish Council. He has met with the Monckton family and has emailed the Parish Council, copy enclosed (confidential).

Members' views.

Mrs Harris will be unable to attend the meeting of 11 August but has asked if a small group would like to visit her at South Staffordshire Council.

Alternatively, if the Parish Council would like to forward questions to her she will respond.

Recommended resolution: a small committee to be formed to compile a list of questions and a meeting to be arranged at South Staffordshire Council. Questions may be forwarded in advance of the meeting.

86. **Coven Heart Start Fund.** A meeting took place on 2nd August, which meant that it became unnecessary to write in accordance with the resolution of the meeting held 28 July. The Chair may wish to report further. Letter received from Coven Heart Start, see Finance.

Matter of report.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

263** **Middle Lane, Coven Heath.** Email received from Catherine Gutteridge of South Staffordshire Council's enforcement team advising that some work had been undertaken which has since ceased. There are now further issues to be addressed. Mrs L Tomkins may wish to report further.

Matter of report.

305* **ID badges for Councillors.** The majority of these have been approved. A resolution was made at the meeting held on 9 August 2012 to upload to the website a photograph and short biography at the discretion of individual councillors. Members are requested to confirm whether or not this should still be pursued.

Members' view.

CORRESPONDENCE RECEIVED:

124. Email received from Mr M. Pearce, licensing officer at South Staffordshire Council. A variation of a premises licence application has been received for Spar in Stafford Street, Brewood. The application is for the premises to be open from 0600 to 2300 Monday to Sunday every day of the year. Written representations must be received by 31 August.

Members' view.

125. Notice of temporary one-way system and speed restriction Weston-Under-Lizard (V Festival weekend). Copy enclosed for information.

Recommended resolution: details to be posted on Parish Council noticeboards and Facebook.

126. **Certificate in Local Council Administration (CiLCA) Qualification.** The Clerk has achieved her CiLCA qualification. Under the Localism Act 2011 the Parish Council is eligible to use the General Power of Competence (formerly the Power of Well-Being) which would replace the use of s137. A local authority has the power to do anything that an individual generally may do i.e. power for an eligible council to do anything (subject to statutory prohibitions, restrictions or limitations which include those in place before or after the introduction of the GPC). The two criteria are: that the Parish Council has at least two thirds of its Members elected (rather than co-opted) and the Clerk be appropriately qualified. The Council would no longer need to ask whether it meets a specific power to act. The Parish Council must resolve every four years that it meets the criteria.

Recommended resolution: that the Parish Council meets the two criteria to use the General Power of Competence and therefore intends to use it for the forthcoming 4 years.

127. Letter received from Brewood Civic Society advising that the Parish Council won 1st prize in this year's commercial section of the Floral Front Garden Competition. Congratulations go to Martin Smith the gardener/handyman who made our new flower boxes and planted them superbly.

The prize giving will take place on 14 September at 7.45 in the Jubilee Hall and Mr Smith has been invited to attend. Parish Councillors are also invited.

Recommended resolution: Members interested in attending to advise the Clerk.

128. The Community Council of Staffordshire has announced the Best Kept Village competition results. For South Staffordshire the results were: Large village: 1st place Kinver, 2nd place Penkridge, 3rd place Brewood. Small village: 1st place Acton Trussell, 2nd place Lapley, 3rd place Bednall. Bishop's Wood was highly commended.

Matter of report.

129. Email received from Helen Marshall advising that the Locality 2 Police Accountability Forum will be held on 28 September from 5.00pm until 6.30pm at Watling Street headquarters; there are 2 spaces available.

Recommended resolution: Police Accountability Forum members advise the Clerk of their availability.

130. Email received from Ms D. Gear community traffic management officer of Staffordshire County Council advising of the proposal to prevent parking taking place around the junction of School Road and Newport Street, Brewood. This is part of the statutory consultation and responses are requested by 26 August 2016. Copies of plan enclosed.

Members' views.

131. Email received from Mrs J. Bradshaw requesting that a scroll be presented to the school crossing patrol officer, Heather Hall who will have completed 20 years in post at St Paul's School, Coven.

Recommended resolution: Mrs Hall be invited to attend a meeting of the Parish Council to be presented with a scroll.

132. **CORRESPONDENCE CIRCULATED:**

Brewood Civic Society, minutes of the meeting held 18 July
Staffordshire Wildlife Trust Summer magazine
Wolverhampton West magazine

133. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

134. **CHAIRMAN'S OR OTHER COUNCILLORS' REPORTS:**

To receive the report of the Chairman, Mrs L. Tomkins and any other Councillors' reports.

135. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

135.1 To approve the income and expenditure report as at 11 August.

135.2 To approve the payment of salaries for the month, there being no second meeting in August.

135.3 Letter received from Coven Heart Start advising that cheque to 4 groups be prepared, and that the £1077.40 be divided equally between them: 3rd Coven Brownies, Coven Christmas Lighting Committee, St Paul's PCC, Coven and Coven Lunch and Sunday Social Club. (£269.35 each).

Recommended resolution: The cheques be formally approved.

135.4 To approve the Clerks annual membership to the Society of Local Council Clerks at a cost of £187, with effect from 1 September 2016.

135.5 To approve the ordering of 6 poppy wreaths and a donation of £150 to be made to the Brewood and District branch of the Royal British Legion in lieu of the wreaths.

189*. **Community Benefit Payment.** Letter received from Mrs J. Carr requesting consideration for the Community Benefit Payment to be awarded to Coven Playing Field Committee, copy enclosed.

Members' views.

As this is a new source of income, it is recommended that some guidelines be drawn up as to how the money should be distributed in future years.

Members' views.

136. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

Application to carry out tree works in a Conservation Area at Ridgewood, Coven Road, Brewood.

137. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

Dr R. Taylor has agreed to give a short presentation on 'Brewood Dole Charity'. Members are asked to agree a date.

The janitor will be on annual leave from 27 August to 3 September inclusive. Members are asked to consider providing cover at Sandy Lane WC. Mrs Y. Millward has again agreed to open and close Coven playing field. (The WC will not be available for use during these dates).

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING
HELD ON 11 AUGUST 2016**

Application Number	Applicant's Name	Proposal
16/00664/FUL	Veolia ES Staffordshire Ltd	Combined heat and power (CHP) network comprising 2 below ground pipelines, 3 below ground cable ducts, manhole covers and a CHP building at Veolia ES Enterprise Drive, Four Ashes.
16/00671/FUL	Mr D Breakspeare	The demolition of the existing office, reception and manager's accommodation and the erection of a combined holiday park reception and office building with manager's accommodation. The alteration and extension of a holiday letting unit and the creation of a wildlife pond at Oaklands Holiday Park, Shutt Green Lane, Brewood.

16/00676/FUL	Mr N Higginson	2 nd application for a conservatory. Refused initially due to being PVC. Resubmission of the same in hardwood at 2 Heath Barns, Old Stafford Rd, Slade Heath.
16/00679/FUL	Mr & Mrs Sohal	Conversion of existing three car garage to a one car garage with playroom at The Barn House, Hatton Farm, Pendeford Hall Lane, Coven
16/00685/FUL	Mr I Smith	First floor side extension. Single storey rear extension. Conversion of outbuildings to utility and tack room at The Orchards, Old Stafford Rd, Slade Heath.