

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL**  
**TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 29 SEPTEMBER 2016 AT 7.30PM**

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

To approve for accuracy, the Minutes of the meeting held on 8 September 2016.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

150. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

151. **POLICE REPORT:**

To receive the report of the Police, subject to availability.

**MATTERS ARISING:**

226\* **Coven Playing Field Committee.** Report of the Clerk regarding Coven playing field rejuvenation. Copy enclosed.

**Recommended resolution: Members to approve the recommendation of the report.**

**The Chair may wish to take the following item at the end of the meeting when the Press and public will be asked to leave as the nature of the business to be discussed is considered exempt under section 12A of the Local Government Act 1972 and in accordance with Standing Order 1.39.**

391\* **School Lane Playing Field.** The Working Party met with Kelly Harris on 22 September. Confidential report of the meeting enclosed.

**Members' views.**

129\* **Strategic Business Plan.** Members met on 14 September to review the 5 year Business Plan. Copy enclosed.

**Recommended resolution: Full Council to agree to the amendments and approve the 5 Year Business Plan, to be reviewed in 12 months.**

57. **Potholes and State of Roads.** Circulars received from Staffordshire County Council 'your weekly update of pothole repairs' 12 and 19 September. 445 potholes have been repaired. The lists include one entry for Station Road, Four Ashes.

**Matter of report.**

64.6 **Summer SUSSED.** Feedback received regarding the uptake of the scheme. There were 104 bookings in total. Some sessions were oversubscribed but a proportion of children did not turn up, leaving empty spaces which could have been filled. Members may wish to consider making a charge for non-attendance to deter this in future.

**Members' views.**

### **MATTERS ONGOING**

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

### **CORRESPONDENCE RECEIVED:**

152. Email received from Gary Withington of South Staffordshire Council advising that from September the recycling banks will be removed from all sites due to changes in recycling habits, cost and problems such as fly tipping and unauthorised banks being placed alongside approved banks.

**Matter of report.**

153. Letter received from Maggie Quinn of South Staffordshire Council updating Parish Councillors on the future role of Village Agents and the Connecting Communities Agenda. Copy enclosed.

**Matter of report.**

154. Email received from Laura Wharton regarding the Prevent duty (preventing young and vulnerable people being drawn into extremism or terrorism) placed on local authorities with regard to venue hire. A copy of the email and venue hire conditions have been forwarded to the three village hall management committees.

**Matter of report.**

155. Letter received from the Community Council of Staffordshire advising of its AGM to be held in Stowe-by-Chartley village hall on 6 Oct at 7.30pm.

**Interested Members to advise the Clerk.**

156. Email received from Lynne Coates of Staffordshire County Council advising that there will be an information session for prospective election candidates in the 2017 County Council elections on Wednesday 23 or Wednesday 30 November at County Buildings, Stafford from 5.30pm until 7.30pm.

**Interested Members to advise the Clerk.**

157. Letter received from Highways England advising of the announcement of the M54 to M6/M6 Toll Link Road Scheme preferred route. The Council has been asked to be a repository for the information.

**Members' views.**

158. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletin 22 September  
BKV Competition (Bishop's Wood) Judges' comments  
Brewood Civic Society Minutes of the meeting held on 19 September

159. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

160. **CHAIRMAN'S OR OTHER COUNCILLORS' REPORTS (including any training attended):**

To receive the report of the Chairman, Mrs L. Tomkins and any other Councillors' reports.

161. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

- 161.1 To approve the income and expenditure report as at 29 September.
- 161.2 To approve the Financial Summary - Cash Book Reconciliation for August 2016, copy enclosed.
- 161.3 To approve release of £10,000 grant to Brewood Bowling Club. Clerk's Report will refer regarding presentation of the cheque.
- 161.4 To approve the donation of £67.32 to the BPSA for one week's cover of Sandy Lane WCs by Dr R. Taylor.
- 161.5 Email from Cllr Val Chapman asking the Parish Council to consider donating a sum of money to South Staffordshire Work Clubs. Copy enclosed.  
**Members' views.**
- 161.6 Email received from Mary Parton acknowledging receipt of the cheque for £269.35 from Coven Heartstart.

162. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

69. **West Midlands Interchange.** Letter received from The Planning Inspectorate advising that the applicant has asked the Secretary of State for an opinion as to the information to be provided in and environmental statement relating to the project. Copy enclosed. Members may wish to follow the link to relevant documents.

NB the Parish Council is not a consultee at this stage.

163. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishops Wood playing field from Mrs M. Sambrook
- Brewood playing field and skateboard park from Mr D. Evans
- Coven playing field and skateboard park from Mr R. Dakin
- The Bront from Mr R. Dakin

164. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).**

**BREWOOD & COVEN PARISH COUNCIL**

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING**  
**TO BE HELD ON HELD ON 29 SEPTEMBER 2016**

<b>Application Number</b>	<b>Applicant's Name</b>	<b>Proposal</b>	<b>Comment</b>
16/00764/OUT	Mr P. Brindle	Detached house Tall Trees Cottage, Old Stafford Road, Slade Heath.	
16/00811/FUL	Dr & Mrs I. Turner	Removal of conservatory and replacing with larger extension to rear of existing house. Creation of sun room and breakfast / dining space. Crabtree, Kiddemore Green Road, Brewood.	Amended plans
16/00819/FUL	Mr & Mrs D Hardiman	Demolition of existing single garage replaced by two storey extension and new entrance porch extension. The Cedars, Church Lane, Coven.	Amended plans
16/00830/LBC 16/00848/FUL	Mrs B. Purchase	Replace doors, windows and roof of existing rear conservatory. Bargate House, 35 Bargate Street, Brewood.	
16/00832/LBC 16/00836/FUL	Mr N. Higginson	Hardwood conservatory with a tiled roof (re-submission of 16/00205/FUL & 16/00206/LBC). 2 Heath Barns, Old Stafford Road, Slade Heath.	