

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 27 OCTOBER 2016 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 13 October 2016 and the Minutes of the Finance Committee meeting held 19 October 2016.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

182. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

183. **POLICE REPORT:**

To receive the report of the Police, subject to availability.

MATTERS ARISING:

168. **Communication and Community Engagement Policy.** The Chair and the Clerk have reviewed the policy and have made some minor amendments. Copy enclosed.

Recommended resolution: The Communication and Community Engagement Policy be approved and adopted by the Council.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

The Chair may wish to take the following item at the end of the meeting when the Press and public will be asked to leave as the nature of the business to be discussed is considered exempt under section 12A of the Local Government Act 1972 and in accordance with Standing Order 1.39.

391**. **School Lane Playing Field.** Clerk met with a consultant on 17 October. Details of what was discussed enclosed.

Members' views.

374** **Skate Board park Bishops Wood.** Letter received from Mr W. Oakley, trustee Bishop's Wood village hall suggesting a way forward to bring an end to the impasse regarding Bishop's Wood skate park. The village hall management committee has apologised for the action taken and have submitted plans for an outdoor fitness/activity area. The committee has offered to purchase a table tennis table from its own funds. Copies circulated prior to the meeting.

Members' views.

119* **Himalayan Balsam.** Mr G. Sibley met with the contractor at the Bront on Tuesday, copy of report enclosed. Mr Barker (Entrust) has advised that they have applied another application around the new growth. There will be no additional cost as it will be part of the current Service Level Agreement (SLA). They will inspect it again in two weeks.

Recommended resolution : Members to approve that the Clerk send an informal letter to Mr Kirk politely requesting that he again treat the Himalayan balsam on his land.

138. **Fly Posting – Local Policy.** Reply received from Lucy McDonald following the address from Mrs Moreton's regarding fly posting and the Parish Council's enquiry as to whether a local policy could be adopted. Copy enclosed.

Members' views.

CORRESPONDENCE RECEIVED:

184. Mr A. Pupino wished to raise the matter of a wind turbine at Fordhouses, Wolverhampton. Mr Pupino may wish to report further.

Members' views.

185. Mrs J. Bradshaw wished to raise the matter of the hedges in Rainbow Alley, Coven. Mrs Bradshaw may wish to report further.

Members' views.

186. Letter from Brewood Royal British Legion inviting Members to the Remembrance Day Parade on Sunday 13 November at St Mary's & St Chad's church. The parade will assemble on the RBL car park in Shop Lane at 10.00am, marching off at 10.15am.

Matter of report.

187. Email from South Staffordshire Council advising of the Let's Work Together workshop to be held at South Staffordshire Council offices on Friday 18 November from 9.15 am until 1.00pm. The event covers: child sexual exploitation awareness, domestic violence awareness and Prevent awareness.

Interested Members to advise the Clerk.

188. Email from South Staffordshire Council advising of the Autumn Parish Summit to be held at South Staffordshire Council offices on Friday 25 November from 9.00am until 1.30pm. The summit covers: building better opportunities, South Staffordshire energy saving scheme and Hilton Green project.

Interested Members to advise the Clerk.

189. Email from Mr John Littleton of South Staffordshire Council Cllr via Mrs D.M. Holmes advising that the Parish Council has been selected to try the new dog fouling day-glow signs that light up at night. Five signs are available. Members are requested to advise the Assistant Clerk of any suitably dark locations where they might be situated. Whether or not they are successful will be reviewed in March with a view to them being used throughout the district.

Members' views.

190. Boundary Review. The Government has opened consultation on Parliamentary constituency boundary changes. Details can be found at www.bce2018.org.uk. Members were advised of this at the meeting held on 13 October. From the information provided on the website, it appears that the review will not have a significant impact on South Staffordshire.

Matter of report.

191. Flyer received from Mrs L. Tomkins advising that there would be a charge for certain non-household waste items with effect from 1 November.

Recommended resolution: A copy of the charges be placed on the Parish Council's noticeboards and Facebook page.

192. Email received from Rebecca Potter of South Staffordshire Council advising that two telephone kiosks in the Parish were underutilised and would be removed; they are situated at Deansfield Close, Brewood (opposite Deansfield House) and Heath Park, Ball Lane, Coven Heath . Any objections are requested within four weeks from 19 October. Advisory notices have been placed in the kiosks for the public to comment.

Members' views.

193. Email received from Alan Toplis regarding the proposals for council tax referendum principles for local parish and town councils. If adopted it will be the case that if the Parish Council ever wished to increase its Precept by 2% it would be necessary to hold a referendum which would be costly. For example, it could cost £3 per Band D property to ask residents whether or not to spend more than £5. Parish Councils are urged to write to their MPs opposing the proposals.

Members' views.

194. Email from Staffordshire Police advising of the British Police Symphony Orchestra Proms Night spectacular to be held on Saturday 3rd December at 7.30pm at Birmingham Symphony Hall. More information and tickets are available at claire@bpso.net.

Matter of report.

195. **CORRESPONDENCE CIRCULATED;**

Pothole repairs update 3rd and 17 October.

196. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

197. **CHAIRMAN'S OR OTHER COUNCILLORS' REPORTS (including any training attended):**

To receive the report of the Chairman, Mrs L. Tomkins and any other Councillors' reports.

198. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 27 October, including salary payments.
2. To receive the report of the Clerk: Quarter 2 budget review, copy enclosed.
3. To approve the recommendations of the Finance Committee following the meeting held on 19 October 2016, copy enclosed.
4. To approve payment of the donation to Brewood Royal British Legion for poppy wreaths in the sum of £150.
5. To approve the quote of £500 to repair the fingerpost at the Junction of Port Lane and Coven Road, Brewood.
6. To approve payment of the grant of £500 to Coven Christmas lights committee for the replacement of light bulbs (LED) as agreed at the Precept meeting held in January.
7. **Bishops Wood Village Hall Grant Application (254*)**. To consider the letter received from Mr W. Oakley, trustee Bishop's Wood village hall requesting payment of the accrued grant (£9,318) and giving details of how the application meets the Grant Awarding Policy, a copy of which can be found on the Parish Council's website. All other supporting documents have been received. Copy enclosed.

Members' views.

199. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

200. **PLAYING FIELD REPORTS:**

To receive the written Playing Fields Reports:

- Bishops Wood playing field from Mrs M. Sambrook
- Brewood playing field and skateboard park from Mr D. Evans
- Coven playing field and skateboard park from Mr R. Dakin
- The Bront from Mr R. Dakin

201. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING TO BE HELD ON HELD ON 27 OCTOBER 2016

| Application Number | Applicant's Name | Proposal | Comment |
|--------------------|----------------------|---|---------|
| 16/00860/FUL | Mr & Mrs D. Ebenezer | First floor side extension and frontage alterations. Elbury, 5 Old Weston Road, Bishop's Wood. | |
| 16/00892/LBC | Mr J. Campbell | Replacement of windows and door to rear of property. 38 Dean Street, Brewood. | |
| 16/00935/VAR | Mr F. Dorsett | Approval 03/00145/COU variation of Conditions 1 and 2. Condition Number(s): Variation of Condition No 1 and No 2 of Planning Consent 03/00145/COU Conditions(s) Removal: Condition No1 and No2 are very specific and restrictive. Condition 1 - The use hereby granted shall be restricted to B8. Condition 2 - The permission for HGV operations hereby granted relates to the operation of two HGV's, only, not exceeding 7.5tonnes. Far Laches Farm, New Road, Featherstone. | |