

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 8 DECEMBER 2016 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 24 November 2016.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

228. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

229. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability. PCSO Adam McAree visited the office on 1 December 2016, there was nothing to report.

MATTERS ARISING:

The Chair may wish to take the following item at the end of the meeting when the Press and public will be asked to leave as the nature of the business to be discussed is considered exempt under section 12A of the Local Government Act 1972 and in accordance with Standing Order 1.39:

391**. **School Lane Playing Field.** Advice received from planning consultant. Copy of the draft letter enclosed.

Recommended resolution: Members to approve the content of the letter.

256.15 **Community Speed Watch.** Members and the Clerk have been invited to a Community Speedwatch engagement meeting on 10 Jan from 6.30pm until 9.00pm and Staffordshire Police HQ in Weston Road by

Michelle Shaker, co-ordinator. She would also like to address the Parish Council on 26 January at 7.00pm to give further information about the initiative and hopefully get members of the public involved. See Finance.

Members' views.

50. **Audit 2015-16.** Letter received from Mr A. Toplis, internal auditor advising of the conclusion of the audit. Copy enclosed.

Matter of report.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

CORRESPONDENCE RECEIVED:

230. Email received from Mr R. Ellison of Staffordshire Parish Councils Association advising of a course for Clerks 'Introduction to Social Media' on 8 March 2017 from 10.30am until 12.30pm. The Clerk has expressed an interest in attending.

Members' views.

231. Email received from Staffordshire County Council advising of the diversion of vehicular traffic in Crateford Lane, from its junction with A449. The Order will come into force on 4 January 2017. It is anticipated that the works will be completed by 31 July 2017.

Recommended resolution: details to be placed on Parish Council notice boards, on the Facebook page and website.

232. **CORRESPONDENCE CIRCULATED:**

Brewood Civic Society minutes of the meeting held 21 November 2016
Staffordshire County Council weekly update of pothole repairs. Potholes can now be reported online
South Staffordshire Council's Review magazine autumn 2016
Village News December edition
Staffordshire Playing Fields Association Annual Report and accounts 2015-16
SPCA Bulletin 24 November and 1 December
CCLA Public Sector Deposit Fund review for the 6 months to 30 September

233. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

234. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman, Mrs L. Tomkins and any feedback from Councillors on courses etc attended.

235. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 8 December.

2. To approve the Salary payments for December, there being no second meeting of the Parish Council in December.
3. To consider the purchase of Community Speedwatch equipment at a cost of £360 from the 'donations account', currently £1,432.

222a2** **Honours Board.** To consider the quotes received, copy enclosed.

236. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

237. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING TO BE HELD ON HELD ON 8 DECEMBER 2016

Application Number	Applicant's Name	Proposal	Comment
16/01010/FUL	Mr G. Costigan	Loft conversion to provide 2 bedrooms and ensuite. 37 Deacons Field, Brewood.	