

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 12 JANUARY 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 8 December 2016, and the contents of the Budget Report as discussed at the special meeting of the Council held on 4 January 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

238. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

239. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability.

PCSO Adam McAree visited the office on 14 December 2016 and reported that there had been three cars stolen in Brewood; one from Kiddemore Green Road and two from Stonebridge area.

There was an armed robbery at the Co-op in Brewood on 29 December and a robbery at the Co-op in Kinver which may be linked. CID officers are continuing to investigate.

Three persons have been charged with conspiracy to rob, conspiracy to commit commercial burglaries and conspiracy to commit domestic burglaries between 16 Oct 2016 and 23 November 2016. The incident at the Spar in Brewood is included under this charge. The investigation is continuing and there are likely to be further persons dealt with.

There was a burglary in Shop Lane, Brewood on 5 January via an unsecured door. A MacBook Pro and other personal items were stolen.

There was a break in at the Jubilee Hall in Brewood through an unsecured door on 5 January between 4.30 pm and 8.00pm.

MATTERS ARISING:

226/464** **Coven Playing Field Equipment and Skate Board Park.** Confirmation received from Veolia that a grant of £48.000 has been awarded. The Parish Council awaits the contract.

Matter of report.

The Chair may wish to take the following item at the end of the meeting when the Press and public will be asked to leave as the nature of the business to be discussed is considered exempt under section 12A of the Local Government Act 1972 and in accordance with Standing Order 1.39:

391** **School Lane Playing Field.** Written confirmation received from the Parish Council's solicitor in line with the recommendations of the planning consultant. Copy will be tabled at the meeting.

Matter of report.

98. **A449 Gailey Roundabout and M54 Junction 2.** Work on this was reported in July but was postponed. Letter received from Chris Jones of Kier advising that the work has commenced. It is anticipated that it will be completed by summer 2017.

Matter of report.

110. **School Lane Pavements.** Further email received from Mr A. Prendergast pointing out that in a recent survey by South Staffordshire Council 58% of people considered that the poor state of the footpaths and roads to be the most important (matter) and urges the Parish Council to put pressure on the county and district councils to get remedial work done on School Lane footpath in Coven.

Members' views.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

CORRESPONDENCE RECEIVED:

240. Email received via the Chair (included on the Clerk's Report at the meeting held 8 December 2016) advising that M. Alden-Court would take a leave of absence until May 2017. M. Alden-Court has advised that this should have been March 2017. She intends to re-commence attendance at full parish council meetings on 13 April and has given the reason for absence as ill health. The Council is not required at this time to resolve whether or not to approve this reason.

Matter of report.

241. Letter received from Mr D. Byrne of Oak Road, Brewood requesting permission to erect a shed 6' x 8' on allotment 31 at Coven Heath.

Members' views.

242. Letter from Mr M. Winnington of Staffordshire County Council regarding consultation on the highways improvements at the Royal Ordinance Factory at Featherstone. There will be a stakeholder consultation event on Friday 13 January at Greenfield Golf Club, Cat and Kittens Lane, Featherstone from 9.30am until 12 noon.

Interested Members to advise the Clerk.

243. Email from South Staffordshire Council advising of the next Let's Work Together training session on 16 January from 9.15am until 1.05pm.

Interested Members to advise the Clerk.

244. Correspondence from Staffordshire Parish Councils Association regarding defamation and Social Media. Members are reminded that comments on social media can lead to legal liability. Copy of article enclosed. Members are requested to keep this with the Code of Conduct in their Members information packs.

Matter of report.

245. Letter received from Bruno Peek, Pagemaster 'Battle's Over' asking if the Parish Council wishes to take part in lighting a beacon on 11 November 2018 to commemorate the end of the Great War.

Members' views.

246. Email from Mr S. Does regarding the possibility of ground movement at Jacobs' Ladder. He had visited the site just before Christmas in relation to the construction of a retaining wall. He advised that there did not appear to be any movement of the bank but recommended that the matter be referred to a structural engineer. As this is a public right of way, it has been referred to Mr P. Rochfort from the rights of way team at Staffordshire County Council for further investigation.

Matter of report.

247. **CORRESPONDENCE CIRCULATED;**

Coven Heath Community Association December Newsletter

SPCA bulletins 29 Dec and 5 Jan

Staffordshire County Council pothole update 5 Dec

Western Power Distribution Business Plan

Midlands Air Ambulance Circular regarding In Memoriam Donations

Bishop's Wood Bugle Dec

Staffordshire Police press release re 80 suspects located during Operation Justice

248. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

249. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended);**

To receive the report of the Chairman, Mrs L. Tomkins and any feedback from Councillors on courses etc attended.

250. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 12 January 2017.
2. To approve the budget expenditure of £347,337 and precept demand of £139,413 for 2017/2018 as recommended at the meeting of the full council held on 4 January 2017. Letter received from South Staffordshire Council confirming the Council Taxbase Calculation 2017/18 for Brewood and Coven Parish Council as 2966.18.
3. To approve submission of the Precept Demand for 2017-18 to South Staffordshire Council.

4. To consider the renewal of the Parish Council's membership of Staffordshire Wildlife Trust at a cost of £42 per annum.
5. To ratify payment of salaries, including Christmas bonuses, there being no meeting of the Parish Council at the end of December.
6. To consider the request from Staffordshire County Council for a contribution towards the CAB's Debt Benefit and Consumer Advice service which will be otherwise axed due to cut backs in funding from the government.

Members' views.

251. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

Email received from Arif Komurcugil, planning enforcement officer South Staffordshire Council, regarding planning enforcement case 16/00423/UNOCU 1 Whiteoaks Drive, Bishop's Wood, advising following investigation, and in the absence of any further information, the case has been closed and no further action will be taken.

252. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING TO BE HELD ON HELD ON 12 JANUARY 2017

Application Number	Applicant's Name	Proposal	Comment
16/01091/FUL	Mr A. Routley Cameron Homes	Amendment to application 15/00845/FUL (demolition of existing building and erection of two detached houses with double garages and construction of a new vehicular access). 16 Sandy Lane, Brewood. (Observations to be made by 2 Jan)	Emailed RT 13-12-16. No objection as the amended plans are an improvement on the previous ones.
16/01097/FUL	Mr Dorsett	Replacement of an Agricultural Barn and Siting of a Storage Container for Agricultural Purposes. M Far Laches Farm, Featherstone.	
16/01102/FUL	Mr M. Wheelon	Conservatory to rear. Fritham Lodge, Coven Road, Brewood. (Observations to be made by 12 Jan)	Emailed RT 22-12-16. No objection as long as it is not intrusive to neighbours.
16/01106/FUL	Mrs V. Williams	Proposed demolition of an existing workshop, residential infill development of 2 dwellings including garages, plus new garage to Harrow Cottages, new screen wall to frontage of School Lane adjacent to Standeford Cottage and associated works. Harrow Cottage, School Lane, Coven.	
16/01121/FUL	Three Hammers Golf Complex	Removal of existing and erection of new, replacement ball-stop fencing to driving range. Three Hammers Golf Complex, Old Stafford Road, Cross Green.	
16/01125/FUL	Mr & Mrs M. Jennings	Proposed front gable window and rear dormer to existing garage. Convert part of garage to utility and office. Various other internal and external alterations. 1 Kings Bridge, Coven.	