

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 9 FEBRUARY 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting held on 26 January 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

271. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

272. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability.

MATTERS ARISING:

69. **West Midlands Interchange.** Group email from Mrs D. Gilmartin of Stop the Gailey Freight Hub thanking the Parish Council for joining the 'collective of Parishes against West Midlands Interchange', which is a misunderstanding as this Parish Council has yet to decide on its approach to the development. The email advises that the group has set up a limited company which will be asking parish councils for a grant of £500 (more from Brewood and Penkridge) to fund a planning consultant and QC. The email also requests that the Parish Council considers volunteering.

Members' views.

126/169. **Quality Council/Standing Orders.** Members were emailed new model Standing Orders for consideration.

Recommended resolution: Members to agree a date to meet in order to review and adopt the Council's Standing Orders.

242. **Royal Ordinance Factory.** To receive the report from Coven Heath Community Association which encourages Coven Heath residents to respond to the consultation on the road network associated with the ROF site at Featherstone. A copy has been delivered to every resident in Coven Heath.

Matter of report.

246. **Jacob's Ladder - Damage to Handrail.** Clerk has written to Cameron Homes and is awaiting a response. An email has been sent to the rights of way team at Staffordshire County Council requesting an urgent visit be made to assess whether a higher barrier is required.

Matter of report.

257. **South Staffordshire Council's Lottery.** Email sent requesting further detail. Clerk's Report will refer if a response is received.

Matter of report.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

CORRESPONDENCE RECEIVED:

273. Letter received from Mrs J. Monckton advocating the idea that the remaining land adjacent to Brewood Medical Practice be used as a burial ground.

Members' views.

274. The caretaker has reported that the Brewood tennis club has increased its fees from £2 per hour for two people to £3 per hour per person.

Matter of report.

275. Email received from Gill Wyatt of Action on Hearing Loss requesting that the Parish Council publicises its free sessions on advice, information and management of hearing loss. The service also provides basic hearing tests. Ms Wyatt is also seeking venues to use to run sessions for the community.

Members' views.

276. Letter from Helen Astley of South Staffordshire Council inviting the Chair to its Fly the Flag for the Commonwealth Day event to be held on 13 March at 10.00am.

Matter of report.

277. The first edition of the 2017 Parish Council Newsletter is due therefore Members are requested to advise the Clerk of any items that they would like included.

Members' views.

278. Entries will soon be due for this year's Best Kept Village Competition. Members are requested to advise the Clerk whether or not villages will be entering this year.

Members' views.

279. Letter addressed to the Chair of the Council received from Bob Ware advising of Miss Jean Martin's recent activities including performing at St James' Palace, guest speaker at a number of venues, piano concerts and fundraising for a variety of charities.

Matter of report.

280. To receive the Community Benefit Payment report arising from the meeting held on 17 January and to consider the draft application form, copy enclosed.

Members' views.

281. **CORRESPONDENCE CIRCULATED;**

Village News

Wolverhampton West Magazine

Brewood Civic Society minutes of the meeting held 16 January 2017.

282. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

283. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended);**

To receive the report of the Chairman, Mrs L. Tomkins and any feedback from Councillors on courses etc attended.

284. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 9 February.
2. To receive the Budget Report for Q3 2016/2017, copy enclosed.
3. Letter from Mrs J. Gibbins, Secretary for Coven Memorial Hall thanking the Parish Council for the grant of £2,380.

226. **Coven Playing Field Equipment & Skate Board Park.** To consider the report of the Clerk. Copy enclosed.

Members' views.

285. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

286. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING TO BE HELD ON HELD ON 26 JANUARY 2017

Application Number	Applicant's Name	Proposal	Comment
17/00070/FUL 17/00071/LBC	Mr & Mrs Giffard	Alterations to south wing of Chillington Hall including replacement copper roof, installation of photovoltaic cells, repair works to chimneys and parapets and replacement ceiling in second floor nursery (resubmission of applications 16/00586/FUL & 16/00587/LBC). Chillington Hall, Chillington Park.	