

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 23 FEBRUARY 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Council held on 9 February 2017 and the Minutes of the meeting of the Finance Committee held on 8th February 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

287. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

288. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability. The PCSO visited the office on 13 February. He reported that two men had been apprehended in connection with the recent spate of burglaries and there was nothing else to report.

MATTERS ARISING:

222.2a** **Honours Board.** The new board has arrived. Members are requested to approve the board and its location in the Council Chamber.

Members' views.

69. **West Midlands Interchange.** To consider and approve the contents of the letter to Mrs Gilmartin of Stop the Gailey Freight Hub. Copy enclosed.

Members' views.

246. **Jacob's Ladder - Damage to Handrail.** A meeting was arranged with the new owner of the site on Saturday 11 February to discuss the handrail. Members who attended may wish to report.

Matter of report.

257. **South Staffordshire Council's Lottery.** Email from Vanessa Partridge of South Staffordshire Council offering to arrange a 30 mins presentation on the lottery.

Recommended resolution: A representative from the Policy team be invited to address the Parish Council at 7.00pm on 9 March.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

CORRESPONDENCE RECEIVED:

289. Email from Staffordshire Parish Council's Association in response to the recommendation of the Finance Committee to consider the viability of transferring to internet banking. Copy enclosed.

Members' views.

290. Request from Dr R. Taylor for the Parish Council to be the first point of contact for responses to the newsletter article to raise the profile of Brewood Dole Charities to people in need.

Members' views.

291. Copy of letter received from Matt Howard of West Midlands Ambulance Service to Brewood and District First Responders thanking them for all their hard work and dedication over the past 10 years.

Matter of report.

292. Letter from St John's First School, Bishop's Wood, via Mrs J. Jeffries, regarding consultation on St John's School joining the Penk Valley Federation of Schools which consists of Marshbrook First School, Princefield First School, Penkridge Middle School and Wolgarston High School from 1 May 2017. There is a consultation day for parents and stakeholders starting at 6.00pm on Tuesday 14 March at St John's School. Mrs Jeffries may wish to report further.

Matter of report.

293. Email from Jennifer Lawton of South Staffordshire Council advising that there will be a Tourism Swap Shop event at Rodbaston Hall, Penkridge on Tuesday 28 March from 10.00am where businesses will have the opportunity to share literature and network with other tourism businesses in the area, there will be a digital marketing workshop, complimentary tour of the Animal Zone and lunch and refreshments provided.

Recommended resolution: details to be posted on Parish Council notice boards, website and on the Facebook page.

294. Email received from Staffordshire County council advising of a temporary traffic order at Tinkers Lane and Sparrows End Lane, Brewood from 24 April 2017 and it is anticipated that the works will be completed by 10 May.

Recommended resolution: details be placed on Parish Council notice boards, website and Facebook page.

295. Email received from Matthew Thompson of Healthwatch Staffordshire advising that Healthwatch Staffordshire collects feedback on service provision throughout Staffordshire and requesting that the public shares experience of health or social care. A survey can be accessed at www.healthwatchstaffordshire.co.uk/

Members' views.

296. Email received from Hilary Hampton of Veolia inviting 2 members of the Parish Council to attend the launch of its EnviroGrant Scheme on 16 March at 4.00pm at the Four Ashes site. A new scheme whereby not for profit groups may apply for grants of up to £1,000.

Members' views.

297. **CORRESPONDENCE CIRCULATED;**

SPCA Bulletin 16 February.

298. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

299. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended);**

To receive the report of the Chairman, Mrs L. Tomkins and any feedback from Councillors on courses etc attended.

300. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 23 February, including salary payments.
2. To approve the Financial Summary Cashbook Reconciliation for January. Copy enclosed.
3. Letter from Mrs J Manners of Friends of Stafford Samaritans thanking the Parish Council for the recent donation.

301. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

302. **CLERK'S REPORT:**

To receive the written report of the Clerk.

303. **PLAYING FIELD REPORT:**

To receive the written Playing Fields Reports:

- Bishops Wood playing field from Mrs M. Sambrook.
- Brewood playing field and skateboard park from Mr D. Evans.
- Coven playing field and skateboard park from Mr R. Dakin.
- The Bront from Mr R. Dakin.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING
TO BE HELD ON HELD ON 23 FEBRUARY 2017

Application Number	Applicant's Name	Proposal	Comment
17/00072/FUL	Mr A. Price	Proposed Family Room Extension. 21 Bargate Street Brewood ST19 9BB	