

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 13 APRIL 2017 AT 7.30PM

Mr R. Dakin took the Chair in the absence of Mrs L. Tomkins.

PRESENT:

M. Alden-Court, Mrs J. Bradshaw, Mrs J. Carr, Mr R. Dakin, Mr D. Evans, Cllr Mrs D. M. Holmes, Mr K. Kearney, Mr A. Pupino, Mrs M. Sambrook, Mr G. Sibley, Dr R. Taylor, Cllr Mrs W. Sutton, Mr M. Webb MBE.

APOLOGIES:

Mrs J. Jeffries (personal), Mrs L. Tomkins (personal), Cllr Mrs J. Bolton, Cllr M. Sutton.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

There were no requests for dispensation as required under the Code of Conduct and determined by the Localism Act 2011.

Mr D. Evans declared a personal interest in planning application 17/00275/FUL and Mrs M. Sambrook declared an interest in item 341.

MINUTES:

The minutes of the meeting held on 30 March 2017 were approved as being an accurate record and duly signed with an exception to item 250.6. Mr A. Pupino stated that the figures reported were related to the Wolverhampton area. Also item 333, page 135 paragraph 3 should have read 'apologies should always be given when Members had previously agreed to attend a meeting or course but were then unable to attend'.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it was not considered that the resolutions moved herein would have any adverse impact for the purposes of the Crime and Disorder Act 1998.

336. **PUBLIC PARTICIPATION:**

No members of the public wished to speak.

337. **POLICE REPORT:**

No Staffordshire Smart Alert and Police bulletins were received.

Inspector Giles Parsons held a Community Engagement Event on Wednesday 12 April 1.30pm until 3.30pm in Lazy Days Café, Stafford Street, Brewood. Mr R. Dakin, Cllr Mrs D. M. Holmes, Dr R. Taylor and Mr M. Webb MBE attended.

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Mr R. Dakin reported that on 12 April he, Cllr Mrs D. M. Holmes and Mrs L. Tomkins had attended the Locality 2 Police Accountability Forum at Watling Street headquarters and a copy of the Crime Summary report dated 10 April 2017 was tabled at the meeting. Cllr Mrs D. M. Holmes advised that a CCTV camera would be made available from South Staffordshire Council if necessary. Farmers were encouraged to buy burglar alarms for rural locations.

MATTERS ARISING:

250.6. **Citizens' Advice Bureau Debt Benefit and Consumer Advice Service.** Response received from Sue Nicholls, Chief Executive Staffordshire South West CAB, copies circulated prior to the meeting together with the impact report - loss of county council funding. Cllr Mrs D. M. Holmes would forward South Staffordshire Citizen's Advice Bureau's annual report to the Clerk when it was available.

It was resolved to add the item to Matters Ongoing and consider the report when it was available.

198.5 **Fingerpost Port Lane, Brewood.** Clerk's Report referred.

321. **Police Report.** The Police's new 50 - 50 campaign of policing activity. Clerk's Report referred.

MATTERS ONGOING

The Council received the Matters Ongoing report, circulated prior to the meeting.

129*. **Five Year Business Plan.** It was noted that the Brewood Middle Schools Ofsted report could influence house buying in the area.

It was resolved that Mrs J. Jeffries be invited to address the Parish Council on the school system in respect of academies.

273**. **Renaming Bishops Wood Park (Now footpath).** M. Alden-Court noted that this item had been ongoing for a considerable amount of time.

289. **Internet Banking.** The Clerk had visited Perton Parish Council 4 April to see how they operated internet banking. The Clerk wished to speak with the Clerk at Lapley, Stretton and Wheaton Aston Parish Council and was awaiting a response.

173** **Hillcrest footpath.** Clerk to contact Rights of Way team to secure the future of the footpath.

It was resolved that item 226* be removed from Matters Ongoing.

CORRESPONDENCE RECEIVED:

338. Members reviewed the Council's Training and Development Policy. Copies circulated prior to the meeting.

It was resolved that the revisions be approved for approval at the Annual meeting of the Council.

339. Members reviewed the Council's Employer's Pensions Discretions Policy Statements. Copies circulated prior to the meeting.

It was resolved that the revisions be approved for approval at the Annual meeting of the Council.

340. Members reviewed the Council's Asset Register. Copies circulated prior to the meeting.

It was resolved that the revisions be approved for approval at the Annual meeting of the Council.

Mrs M. Sambrook left the meeting while the following matter was discussed.

341. Email received from Mrs M. Sambrook requested permission to erect an additional shed on one of her two allotments. The caretaker had no objections.

It was resolved that Mrs M. Sambrook be granted permission to erect a 8' x 6' shed on allotment plot 8b at Coven Heath.

342. Email received from Mr and Mrs Nickols requested permission to erect an 8' x 6' shed on allotment 39.

It was resolved that Mr and Mrs Nickols be granted permission to erect a 8' x 6' shed on allotment plot 39 at Coven Heath.

343. Members considered the report of the Clerk in respect of Brewood and District Voluntary Car Scheme. Copies circulated prior to the meeting.

It was resolved that the recommendations of the report be approved formalising Mrs Phillips' employment status. It was further resolved that a Working Party be established to consider the good practice guide from Staffordshire County Council.

344. Letter received from Paul Rochfort of Staffordshire County Council's rights of way team advising of the availability of the Community Paths Initiative grant for 2017-18. In addition to grants for path repairs and kissing gates, they offered funding for training and equipment.

It was resolved that the Clerk apply to the Community Paths Initiative for training in the use of a chainsaw and pole saw and associated tools and equipment.

345. Email received from Mrs J. Bradshaw regarding the minutes of Coven Traffic Management Working Party meeting held on 29 March. Copies circulated prior to the meeting.

It was resolved that Mrs J. Bradshaw be given permission to contact the Head Teacher of St Paul's First School, Coven to arrange a poster competition regarding inconsiderate parking outside of the school. It was further resolved that the Clerk contact Penkridge Parish Council with regard to its position on the West Midlands Interchange.

346. Bulletin from SPCA including a flier for the Rural Enterprise Programme offering grants from £10,000 and £65,000 to help small and medium sized businesses to convert underutilised buildings or construct new rural work spaces to increase productivity and create jobs.

It was resolved that details be posted on Parish Council notice boards, website and Facebook page.

347. **CORRESPONDENCE CIRCULATED:**

Penkridge Advertiser

Brewood Civic Society Minutes of meeting held 20 March

SPCA Bulletins 30 March, 6 April

348. **DISTRICT/COUNTY COUNCIL'S REPORT:**

Cllr Mrs D. M. Holmes had visited Hilton Green, Forest of Mercia and found it very interesting.

349. **CHAIRMAN'S OR OTHER COUNCILLORS' REPORTS:**

In the absence of Mrs L. Tomkins, Mr R Dakin reported that Mrs Tomkins had attended Coven Heath allotment inspection 5 April and a Housing White Paper consultation meeting at the Parish Council offices 12 April. Also on the 12 April she had attended the Allotment Working Party meeting and the Locality 2 Police Accountability Forum at Watling Street headquarters.

Mr R. Dakin reported that he had attended the Housing White Paper consultation meeting at the Parish Council offices 12 April and the Locality 2 Police Accountability Forum. Mr Dakin, Mr Kearney, Mr G. Sibley and Mr P. Tomkins had all attended Community Speed Watch training in Coven and Coven Heath.

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Members requested that consideration be given for a scroll to be presented to Coven Playing Field Committee members in recognition of their hard work and commitment to the rejuvenation project and the item be added to the next agenda.

350. **FINANCE REPORT:**

Members received the Finance Report from the Head of Finance, Mrs J. Carr and resolved the following matters:

1. Income (£303.02) and Expenditure (£377.94) report as at 13 April, **be approved.**
2. Grant payment of £1,500 to Brewood Tennis Club as agreed in the budget report for 2017-18, **be approved.**
3. Grant payment of £250 to the Friends of Barnfield Sandbeds as agreed in the budget report for 2017-18, **be approved.**

351. **PLANNING REPORT:**

The Council received the Planning Report from Head of Planning, Dr R. Taylor and considered the planning applications received.

352. **CLERK'S REPORT:**

Members received the written report of the Clerk and noted its content.

Email received from Mr S. Griffiths of Staffordshire County Council advising that the Neighbourhood Highways Team would be available between 24 April and 27 October. Dr R. Taylor would forward this information to Mrs S. Hayes, BKV Brewood.

Mr Maiden had been requested to remove an 'A' board from the seating area in Market Place, Brewood. Cllr Mrs W. Sutton to contact the Enforcement Team regarding the matter and report back to the Council at the next meeting.

353. **PLAYING FIELDS REPORT:**

The Council received the written Playing Fields Reports:

- Bishop's Wood playing field: Mrs M. Sambrook reported that the grass needed to be cut and a plastic part on the goal post was broken.
- Brewood playing field and skateboard park: Mr D. Evans reported that the climbing frame D bolts were showing signs of rust and the spring stop on the zip-wire was damaged. The bowling green had been turfed and the verge entrance had been re-seeded by the contractor. A section of the bowling club perimeter fence had been re-done. The adult exercise equipment was being well used but required signage to restrict unsupervised access by minors.
- Coven playing field and skateboard park: Mr Dakin reported that a roof tile was loose on the guttering of the changing room roof. Five ridge tiles needed re-fixing, 2 gutter brackets and 1 joining bracket had been damaged and a length of guttering had been pushed out of the bracket. The grey bin was overflowing with rubbish and the playing field was heavily littered. Someone had tried to light a fire underneath one of the skateboard ramps.
- The Bront: Mr R. Dakin reported that a lot of colourful flowers were in bloom but unfortunately litter had not been put in the bins.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

Mrs J. Carr requested that the purchase of a noticeboard for Coven be placed on the next agenda.

There being no further business, the meeting ended at 9.20pm.

Chairman

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 13 APRIL 2017**

MATTERS ARISING

198.5 **Fingerpost Port Lane, Brewood.** It was reported that the letters were peeling off the newly repaired fingerpost. Mr Cox, the repairer, has advised that he will remove the post on Friday 14 April and replace the letters.

321. **Police Report.** The Clerk was asked to find out what the 50-50 campaign was. It is the Police's new 50 day campaign of policing activity to demonstrate that criminals across the county are never safe from prosecution. Over 50 days police officers will be arresting a number of known criminals that intelligence has shown to be committing unlawful acts. Using a range of techniques and technologies the police will capture criminals for a variety of crimes and put a huge dent into the criminal operations in Staffordshire.

OTHER MATTERS FOR THE CLERK'S REPORT

Email received from Mr S. Griffiths of Staffordshire County Council advising that the Neighbourhood Highways Team will be available between 24 April and 27 October to carry out work should there be an event or amenity initiative in the Parish. Members are requested to advise of any work required in connection with events such as the Best Kept Village competition etc.

Copy of a planning enforcement notice received from Cllr Mrs J. Bolton addressed to Maiden's Butchers in Stafford Street. Mr Maiden has been requested to remove an 'A' board from the seating area in Market Place, Brewood as he does not have the required permission from South Staffordshire Council's planning officer. Cllr Mrs Bolton has advised that Lazy Days Tea Room and the Three Stirrups Public House have received similar notices.

BREWOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING HELD ON 13 APRIL 2017

Application No	Applicant's Name	Proposal
17/00275/FUL	Mr & Mrs J Bleach	2 Storey extension to an existing detached domestic property. 20 Crestwood Park, Brewood. Comment: No objection.
17/00282/FUL	Mr & Mrs Richardson	Double-storey rear extension, replacement roof to sun room and elevational alterations. 8 Stafford Street, Brewood. Comment: No objection.
17/00286/FUL	Mr G Fellows	Construction of sun room in lieu of patio to existing mobile home. 2 Darelyn Mobile Homes Park, Poplars Farm Way, Coven. Comment: No objection.
17/00304/FUL	Mr B Parker	Single storey rear kitchen extension. Heythrop, Light Ash Lane, Coven. Comment: No objection.
17/00329/AGR	Mr G Davies	Agricultural barn to be used for the storage of machinery, animal foodstuff and for the shelter of animals during inclement weather and during the winter period. Gin House Farm, Cartwrights Lane, Coven. Comment: No objection. However there should be a non-permanency restriction and time limited to the period that Mr Davies is farming the smallholding. To be reviewed every three years, in line with planning application 17/00254/FUL.