

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 13 APRIL 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, The Minutes of the meeting of the Council held on 30 March 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

336. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

337. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability.

Inspector Giles Parsons will be holding a Community Engagement Event on Wednesday 12 April from 1.30pm until 3.30pm in Lazy Days Café, Stafford Street, Brewood. (Email advising of the event circulated to Members on 6 April).

MATTERS ARISING:

250.6. **Citizens' Advice Bureau Debt Benefit and Consumer Advice Service.** Response received from Sue Nicholls, Chief Executive Staffordshire South West CAB. Copy enclosed, together with the impact report-loss of county council funding. Details of access of the service by Brewood and Coven parish residents were as follows: benefits and tax credit advice – 54, Debt – 7 housing – 1 during the 12 months to Dec 2016 excluding those people who used their local CAB service in South Staffordshire. From the email it would appear that volunteers are required to provide a telephone advice service.

Members' views.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

129*. **Five Year Business Plan.** At the meeting held on 30 March Mr D. Evans raised the matter of Brewood Middle Schools Ofsted report and the impact of site allocation in Brewood and requested it be reflected in the Parish Council's business strategy.

Members' views.

CORRESPONDENCE RECEIVED:

338. To review the Council's Training and Development Policy for approval at the annual meeting of the Council to be held on 11 May. Copy enclosed.

339. To review the Council's Employer's pensions Discretions Policy Statements for approval at the annual meeting of the Council to be held on 11 May. Copies circulated prior to the meeting.

340. To review the Council's Asset Register for approval at the annual meeting of the Council to be held on 11 May. Copies circulated prior to the meeting.

341. Email received from Mrs M. Sambrook requesting permission to erect an additional shed on one of her two allotments. The caretaker has no objections.

Members' views.

342. Email received from Mr & Mrs Nickols requesting permission to erect a shed 8' x 6' on allotment 39.

Members' views.

343. To receive the report of the Clerk in respect of Brewood and District voluntary Car Scheme. Copy enclosed.

Members' views.

344. Letter received from Paul Rochfort of Staffordshire County Council's rights of way team advising of the availability of the Community Paths Initiative grant for 2017-18. In addition to grants for path repairs and kissing gates, they now also offer funding for training and equipment. The Council's handyman has asked if he could be considered for training in the use of a chainsaw and/or pole saw which would enable him to undertake minor tree works around the Parish for example fallen trees and overhanging branches at The Bront.

Members' views.

345. Email received from Mrs J. Bradshaw enclosing the minutes of Coven Traffic Management Working Party meeting held on 29 March. The working party would like the Parish Council to consider actions arising from the minutes. Copy enclosed.

Members' views.

346. Bulletin from SPCA including a flier for the Rural Enterprise Programme offering grants from £10,000 and £65,000 to help small and medium sized businesses to convert underutilised buildings or construct new rural work spaces to increase productivity and create jobs.

Recommended resolution: Details to be posted on Parish Council notice boards, website and Facebook page.

347. **CORRESPONDENCE CIRCULATED:**

Penkridge Advertiser
Brewood Civic Society Minutes of meeting held 20 March
SPCA Bulletins 30 March, 6 April

348. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

349. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman, Mrs L. Tomkins and any feedback from Councillors on courses etc attended.

350. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 13 April.
2. To approve the request for payment of the grant of £1,500 to Brewood Tennis Club as agreed in the budget report for 2017-18
3. To approve the request for payment of the grant of £250 to the Friends of Barnfield Sandbeds as agreed in the budget report for 2017-18.

351. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

352. **CLERK'S REPORT:**

To receive the written report of the Clerk.

353. **PLAYING FIELDS REPORTS:**

To receive the written Playing Fields Reports:

- Bishops Wood playing field from Mrs M. Sambrook.
- Brewood playing field and skateboard park from Mr D. Evans.
- Coven playing field and skateboard park from Mr R. Dakin.
- The Bront from Mr R. Dakin.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOD & COVEN PARISH COUNCIL

PLANNING APPLICATIONS CONSIDERED AT THE MEETING
HELD ON 13 APRIL 2017

Application No	Applicant's Name	Proposal
17/00275/FUL	Mr & Mrs J Bleach	2 Storey extension to an existing detached domestic property. 20 Crestwood Park, Brewood.
17/00282/FUL	Mr & Mrs Richardson	Double-storey rear extension, replacement roof to sun room and elevational alterations. 8 Stafford Street, Brewood.