

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 27 APRIL 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Council held on 13 April 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

354. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

355. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability.

MATTERS ARISING:

173** **Hillcrest Footpath.** Email received from Mr P. Rochfort Principle Rights of Way Officer at Staffordshire County Council advising that the matter has been forwarded to the Legal Services team as it relates to a section 53 of the Planning Act 2008. The County Council is not in a position to resurface the path as it is not currently a recorded public right of way. The landowner could undertake any necessary surface repairs for the benefit of the local community. Clerk's Report will refer.

198.5 **Fingerpost Port Lane, Brewood.** The letters have been replaced.
Matter of report.

343. **Brewood Voluntary Car Scheme.** Best Practice Guide has been received.
Recommended resolution: a Working Party be established to review the document and meet with the Car Scheme Coordinator if necessary.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

CORRESPONDENCE RECEIVED:

356. Dr R. Taylor requested that consideration be given to presenting members of Coven Playing Field Committee with a scroll in recognition of their hard work in raising funds for Coven playing field rejuvenation.

Members' views.

357. Removal of A boards in Brewood. Cllr Mrs W. Sutton to provide information from the Enforcement team at South Staffordshire Council. Letter received from M. Heath of Stafford Street supporting the use of A boards. She has also asked if there is any film in the CCTV camera in Market Place. Copy enclosed.

Members' views.

358. Email received from Mr S. Hadley of Coven United U14s enquiring about the hire of Coven playing field for football matches next season. He has requesting that consideration be given to marking out the smaller pitch to accommodate a 7-a-side and a 9-a-side team. They may also be interested in hiring both pitches in the long term. There are two teams that currently hire the pitch but it is uncertain at this stage whether they will continue next season.

Recommended resolution: Members to form a Coven football management team working party to consider the above.

359. **CORRESPONDENCE CIRCULATED:**

Coven Heath Community Association Newsletter April
Brewood Civic Society Minutes of meeting held 10 April
SPCA Bulletin 20 April
Rt. Hon Gavin Williamson MP Newsletter 20 April

360. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

361. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman, Mrs L. Tomkins and any feedback from Councillors on courses etc attended.

362. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Mrs J. Carr and resolve the following matters:

1. To approve the income and expenditure report as at 27 April, including salary payments; additional 5.75 hours of the Assistant Clerk due to financial year end preparations previously approved by full Council.
2. To receive the Financial Summary Cashbook reconciliation for March.
3. To consider the quotes received for a replacement notice board at Coven. Copy enclosed.

4. To consider the request for a grant of £1,500 from BPSA. Copy enclosed together with details of the financial position.
5. To consider the request from Brewood Tennis Club for them to trim conifer trees which overhang the tennis court. The Club has offered to pay for the work to be done at a cost of £100 exclu VAT from its grant of £1,500 which was approved at the last meeting.
6. Lloyds Bank has advised that the Brewood Branch will close permanently on 9 October 2017.

363. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

364. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT (for inclusion on the agenda for the next meeting if appropriate).

BREWOOD & COVEN PARISH COUNCIL

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING
TO BE HELD ON 27 APRIL 2017**

Application No	Applicant's Name	Proposal
17/00318/FUL	Mr M Morrall	Single storey rear extension with 2 No. roof lanterns at Hollies, Stafford Road, Coven Heath.