

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 8 JUNE 2017 AT 7.30PM**

**PRESENT:**

Parish Cllr M. Alden-Court, Parish Cllr Mrs J. Bradshaw, Parish Cllr Mrs J. Carr, Parish Cllr Mr R. Dakin, Cllr Mrs D. M. Holmes, Parish Cllr Mr K. Kearney, Parish Cllr Mr A. Pupino, Parish Cllr Mrs M. Sambrook, Parish Cllr Mr G. Sibley, Cllr Mrs W. Sutton, Parish Cllr Dr R. Taylor, Parish Cllr Mrs L. Tomkins.

**APOLOGIES:**

Parish Cllr Mr D. Evans, (personal), Parish Cllr Mrs J. Jeffries, (personal), Parish Cllr Mr M. Webb MBE, (personal), Cllr Mrs J. Bolton, Cllr M. Sutton.

**IN ATTENDANCE:**

Cllr B. Cox.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

There were no declarations of interest from Members and no requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

The Minutes of the meeting of the Council held on 25 May 2017 were approved as being an accurate record and duly signed with the exception of item 30 which should have read 'to also consider moving the Parish Council bench in Sandy Lane to the area of land in Sandy Lane outside Brewood Hall'.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

56. **PUBLIC PARTICIPATION:**

There were no members of the public in attendance at the meeting.

57. **POLICE REPORT:**

Members received the Staffordshire Smart Alert bulletins. There was no Police Report received. It was recommended that the Clerk write a letter of formal complaint against the Police to the Chief Constable of Staffordshire. Cllr W. Sutton to agree the wording.

**MATTERS ARISING:**

250.6 **Citizens Advice Bureau.** Report of the Clerk circulated prior to the meeting.

**It was resolved that no further action be taken until further information or requests were received.**

323\* **Brewood Defibrillator.** The cost of a defibrillator would be in the region of £3,000. No budget had been set aside in the Precept for a defibrillator. If a defibrillator was installed, Brewood Co-op would more than likely take over the future maintenance of it.

**It was resolved that the matter be deferred until the next meeting of the Parish Council.**

**MATTERS ONGOING**

The Council received the Matters Ongoing report, copy circulated prior to the meeting.

69\* **West Midlands Freight Hub.** Letter received from Mrs M. Jones of Lawn Lane, asking what plans the Parish Council had to support 'stop the freight hub'.

**It was resolved that the Clerk write to advise Mrs Jones that the Parish Council would consider the matter once details at Stage 2 consultation had been released.**

325\* **Church House Car Parking.** Response received from Rev Philip Moon advising that the Corser Trust had declined the request to consider public use of the Church House car park. Copy circulated prior to the meeting.

**It was resolved that the decision be accepted. It was further resolved that the Clerk write to The Swan Hotel, the Three Stirrups public house and the Bridge Inn asking them to enter into dialogue with the Parish Council concerning the use of their car parks by the public.**

**It was resolved to remove the following items from Matters Ongoing: 325\*, 250.6\* and 303\*.**

**CORRESPONDENCE RECEIVED:**

58. Correspondence received from Mr Follows of 1a New Buildings, Coven Heath. He had asked to purchase a small area of land currently unused allotment land owned by Bushbury Charities. Reply received from Mr Hilton of Dallow and Dallow Solicitors for Bushbury Charities advising that there would be a meeting of the trustees in June when the request would be discussed.

**It was resolved that the Clerk write to Dallow and Dallow requesting that the Parish Council be part of the consultation with Bushbury Charities.**

**59. CORRESPONDENCE CIRCULATED:**

Coven Heath Community Association Newsletter 24 May  
 SCC Pothole repair weekly update – includes Crestwood Park repair.  
 Wolverhampton West Magazine  
 SPCA Bulletin 1 June

**60. DISTRICT/COUNTY COUNCIL'S REPORT:**

There was no district or county council report received.

**61. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

The Chairman reported that he had attended the Chairman of Codsall's Civic Sunday on 4 June. On Monday 5 June he attended the trustees meeting at Coven Memorial Hall. The Community Speedwatch team was out for 8 June 2017

approximately 90 mins on Wednesday morning 5 June in Four Ashes Road, Brewood and 45 motorist were observed exceeding the 30 mph speed limit.

Parish Councillor Linda Tomkins reported that there had been an inspection of all the benches in the parish (51 in total). The working party arranged to meet on 28 June at 10.00am to produce a policy and make recommendations for maintenance and future bench provision in the Parish.

#### 62. **FINANCE REPORT:**

The Council received the Finance Report from the Head of Finance, Parish Cllr Mrs J. Carr and resolved the following matters:

1. The income and expenditure report as at 11 June **be approved**; Income £138.60, net expenditure £2,055.94.
2. The end of year income and expenditure statement was circulated but due to technical problem this report was incomplete.
3. Letter received from Mr P. Element on behalf of Brewood Music Festival requesting a decision in principle regarding a grant towards Brewood Music Festival which was scheduled to take place from 13-15 July 2018. The grant award for the 2016 festival was £2,000. Approval would assist their financial planning as most expenditure took place prior to the actual event. Clerk's Report referred.  
**It was resolved that this matter be deferred until the most recent audited accounts were provided.**
4. Members received the audited accounts for Coven Christmas lights to 28 February 2017.  
**Matter of report.**

#### 63. **PLANNING REPORT:**

The Council received the Planning Report from Parish Cllr Dr R. Taylor and considered the planning applications received.

Cllr Mrs W. Sutton did not speak or vote on any matters relating to planning.

**Cllr Mrs W. Sutton left the meeting.**

#### 64. **PLAYING FIELDS REPORTS:**

The Council received the written Playing Fields Reports:

- Bishop's Wood playing field from Parish Cllr Mrs M. Sambrook. The portable goal posts to be removed.
- Brewood playing field and skateboard park from Parish Cllr Mr D. Evans. D shackles on the climbing frame required attention.
- Coven playing field and skateboard park from Parish Cllr Mr R. Dakin. Changing room: guttering required repair, ridge tiles had been replaced.
- The Bront from Parish Cllr Mr G. Sibley. Litter bins require repair. Himalayan balsam had begun to regrow in places. Parish Cllr Mr G. Sibley had arranged to meet with the contractor, report to be forwarded to Friends of The Bront. Consideration to be given to carry out works to reduce the flooding of the footpath.

65. **CLERK'S REPORT:**

The Council received the written report of the Clerk and noted its content.

**St Paul's School Sports Day.** Permission was granted for the school to use Coven playing field for its sports day to be held on 6 July 2017.

**ANY OTHER MATTERS OF REPORT:**

There being no further business, the meeting ended at 9.10pm

Chairman .....

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL  
TO BE HELD 8 JUNE 2017**

**MATTERS ARISING**

323\*. **Brewood Defibrillator.** Mrs Franklyn-Jones has advised that she will not be able to attend this meeting for personal reasons. She has confirmed that she has not yet received all the information from Community Heartbeat so she will attend the meeting to be held on 29 June.

**FINANCE**

62.3 **Brewood Music Festival.** The Clerk has asked for a copy of the accounts for the 2016 festival.

**OTHER MATTERS FOR THE CLERK'S REPORT**

**Travellers at land on Lawn Lane, Coven.** M. Alden-Court would like to speak to this item.

**St Paul's School, Coven Sports Day.** The head teacher has approached the Parish Council requesting permission to use the playing field at Coven for the children's sports day to be held on 6 July. The field at the school is waterlogged and cannot be used. A full risk assessment will be undertaken by the school staff.

**Members' views.**

**BREWOOD & COVEN PARISH COUNCIL**

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING**  
**HELD ON 8 JUNE 2017**

<b>Application No</b>	<b>Applicant's Name</b>	<b>Proposal</b>
17/00489/FUL	Mr & Mrs Groucutt	First floor extension over existing garage at 8 Churchfield Close, Coven. <b>Comments:</b> No objection.
17/00501/ADV	Mrs S. Gray	Retrospective application for a 'Brewood Pilates' sign at 3 Church Road, Brewood. <b>Comments:</b> Objection. The sign is within the Conservation Area. It is too big and obtrusive. It has no relevance to the building or business in Brewood. There is a danger that this will create a precedent.