

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 29 JUNE 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Council held on 8 June 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

66. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

67. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability. There was a break in at the rear of Spar on 14 June, an appeal for information was put on Facebook page at the request of the PCSOs following their visit.

Chief Constable Gareth Morgan took over Staffordshire Police with effect from 19 June.

MATTERS ARISING:

323* **Brewood Defibrillator.** Mrs Franklyn-Jones will have addressed the Parish Council earlier in the evening. The cost of a defibrillator is in the region of £3,000. No budget has been set aside in the Precept this financial year. If a defibrillator is installed, Brewood Co-op will more than likely take over the future maintenance of it.

Members' views.

58. **Land at Coven Heath Allotments.** The Parish Council has asked if a representative could attend the meeting to consider the request from Mr Follows of 1a New Buildings, Coven Heath to purchase a small area of

currently unused allotment land owned by Bushbury Charities. Unfortunately the solicitor has replied advising that meetings are not public and therefore Members are not able to attend. The Parish Council's comments have been forwarded to Dallow and Dallow.

Matter of report.

MATTERS ONGOING

173*** **Footpath – Hillcrest, Brewood.** The Parish Council has been approached by Mr David Rice from Gloucestershire offering to assist in getting the footpath adopted free of charge. Parish Councillor Richard Taylor may wish to speak to this item.

Members' views.

178*** **Unregistered Parish Council Land.** A valuation has been requested from the Valuation Office Agency in order to progress this matter as the solicitor is unable to establish the charges from Land Registry without it. Details have been forwarded the VOA.

Matter of report.

257* **South Staffordshire Council Lottery.** Email received from Emily Ogram of South Staffordshire Council's Policy and Partnership Services (26 January 2017 meeting) regarding the new Community Lottery. Ms Ogram had requested that the Parish Council advertise the link on its website.

Members' views.

321* **Damaged Wall Market Place.** Meeting held on 21 June with the Clerk, Mr S. Griffiths Staffordshire County Council Highways, Graham Bailey Brewood Civic Society and a representative from Hilton Main Construction. It was agreed that a pattern and cast of the existing railings be taken during week commencing 26 June. Repairs will be completed as soon as the railings are available. Tarta Steel will be recharged by Staffordshire County Council for the damage.

Matter of report.

69* **West Midlands Interchange.** Documents for stage 2 consultation will be available from 5 July. Link to website for progress report circulated to Members.

Recommended resolution: information to be put on Parish Council website and Facebook page.

29. **Charges at Staffordshire County Council's Recycling Centres.** Reply received from Gill Heath, Cabinet Member for Communities. Copy enclosed.

Members' views.

CORRESPONDENCE RECEIVED:

68. Letter received from Nick Harvey of Seafarers UK requesting that the Parish Council becomes involved in flying the flag for Merchant Navy Day on 3 September. The Council would be expected to fly the Red Ensign flag on its building. Participating councils will be added to the roll of honour on the website.

Members' views.

69. Email received from Mr B. Swift of Brewood Tennis Club advising that the club is considering adding new trees to the perimeter of the playing field and the removal of the existing conifers (which are on the Parish Council's side of the fence).

Members' views.

70. Email received from Mr G. Kelly commenting on the content of the Parish Council's Annual Report. Copy enclosed.

Members' views.

71. Email received from Ryan Leigh of Ricochet, makers of the BBC 2 series The Repair Shop. The company is looking for objects in need of repair. Copy enclosed.

Members' views.

72. It was brought to the Parish Council's attention that a resident had installed a gate into the playing field in Engleton Lane, Brewood. The Clerk wrote to the resident who has agreed to reinstate the fence as soon as the contractor becomes available in 2-3 weeks.

Matter of report.

73. Parish Cllr Richard Taylor has become a trustee of Brewood Tennis Club.

Matter of report.

74. Letter received from Parish Cllr David Evans advising that:

- children are using the perimeter fence as a toilet and recommending that the Parish Council does something about sanitary arrangements for families who visit the park, Brewood playing field has a public toilet.
- Bowling Club members have commented on footballs landing on the green. They are concerned that someone will get hurt scaling the fence when there are no members present to return the ball.

Members' views.

75. Letter received from St Dominic's School inviting the Chairman to the Pre-Preparatory Senior prize giving day on 12 July at 2.00pm and 5.30pm.

Matter of report.

76. M. Alden-Court has requested that Coven Traffic Management be placed on the agenda in order to arrange a meeting.

Recommended resolution Coven Traffic Management working party members to agree a suitable date.

77. Report received from the Assistant Clerk following a meeting with Mr G. Kerr at Coven allotments. Copy enclosed.

Members' views.

78. Email received from Staffordshire PCC advising that volunteers are required for South Staffordshire to play an active role in keeping their community safe. Scrutiny of the Police, inspection of custody and leading cadet units are some of the roles volunteers are asked to undertake.

Recommended resolution: details to be placed on Parish Council noticeboards, website and Facebook page.

79. Email received from Coven Christmas Lights Committee requesting permission from the Parish Council to register and use the power supply attached to the bus shelter at Chambley Green, Coven.

Members' views.

80. **CORRESPONDENCE CIRCULATED;**

Wolverhampton West magazine June 2017 edition.

SPCA Bulletin 15 and 22 June.

Staffordshire Cyber Security and Cyber Crime survey Oct 2016.

81. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

82. CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):

To receive the report of the Chairman, Parish Cllr Richard Dakin and any feedback from Councillors on courses etc attended.

83. FINANCE REPORT:

To receive the Finance Report from the Head of Finance, Parish Cllr Janet Carr and resolve the following matters:

1. To approve the income and expenditure report as at 29 June including salary payments.
2. To receive the Cashbook Summary arising from the Bank Reconciliation for April.
3. To consider the purchase of a pay-as-you-go mobile telephone for use at weekends should an emergency occur. The initial purchase would be below £30.
4. Letter received from Cynthia Heath, Treasurer of Brewood Village Community Council (Jubilee Hall) requesting payment of the grant of £2,880 as included in the precept.
5. Letter received from Lloyds Bank advising that the Financial Services Compensation Scheme level was increased to £85,000 in January 2017.
6. The portable goal posts at Bishop's Wood have been removed following health and safety concerns. There is a budget of £600 set aside this year. Members are asked to consider the size of goal posts required. Price range enclosed.

Members' views.

84. PLANNING REPORT:

To receive the Planning Report from Parish Cllr Richard Taylor and consider the planning applications received.

Planning application SS.17/07/620 W Variation of conditions 9 and 10 of planning permission SS 17/07/620 W to increase the permitted annual tonnage and the number of movements permitted during 1900 – 0700 hours at Four Ashes Materials Recovery Facility, Station Road, Four Ashes.

85. CLERK'S REPORT:

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING
TO BE HELD ON 29 JUNE 2017

Application No	Applicant's Name	Proposal	Comments
17/00341/FUL	Mr D. Roseblade	Demolition of existing workshop, proposed new dwelling and external works at Lilac Cottage, School Lane, Coven.	Amended plans