

BREWOOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 13 JULY 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Council held on 29 June 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

86. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

87. **POLICE REPORT:**

To receive the Staffordshire Smart Alert and Police bulletins, subject to availability. The PCSO Gaz Lloyd visited the Parish Council office on 6 July. He agreed to monitor the parking near the entrance to Darelyn Park in Coven and issue advisory notices as required. He will be on shift on 29 July and will attend the Parish Council meeting, workload permitting.

Sixteen new PCSOs have been recruited by Staffordshire Police.

MATTERS ARISING:

323* **Brewood Defibrillator.** Meeting held 7 July. The group agreed that Mid Counties Co-op in conjunction with Community Heartbeat would have a new defibrillator installed at the Co-op in Brewood to meet current standards. They would also take responsibility for future maintenance and training and the removal of the unit outside the bakery. There was possibility for an emergency telephone to also be installed; Mr Fagan of Community Heartbeat to provide costings. The Co-op have raised over 50% of the funds and will continue to fund raise. Mr P. Element would approach Rotary should there be a shortfall. District and County Councillors also

had funds should they be required. Cllr M. Sutton to liaise with Mr Fagan regarding a survey for the provision of units for other locations in Brewwood.

Matter of report.

64.6 **Out and About Children's Activities (SUSSED).** Activities have been arranged for all three village halls during August free of charge for children aged 5-12 who live in the Parish.

Matter of report.

69* **West Midlands Interchange.** Dates released for consultation at a variety of venues during July. A meeting has been arranged for Monday 24 July at 7pm to decide on the Parish Council's position regarding the proposed development.

Matter of report.

68. **Merchant Navy Day.** Deferred from previous meeting. Members to consider alternative ways to participate in commemorating the day.

Members' views.

77. **Coven Allotments.** Meeting held 6 July with some allotment holders from Coven. A number of areas of concern were raised. A full report will be available for the meeting to be held on 27 July.

Matter of report.

MATTERS ONGOING

289* **Internet Banking.** Report to be considered by Finance Committee.

Recommended resolution: a meeting of the Finance Committee to be arranged.

343*. **Brewood and District Voluntary Car Scheme.** Meeting held 13 June. Awaiting further information from SSCVA. Clerk's Report will refer, subject to information being provided.

Matter of report.

CORRESPONDENCE RECEIVED:

88. Email from Staffordshire PCC requesting volunteers from the local community to join the independent panel to influence policing in the community. Anyone interested can register at www.staffordshire-pcc.gov.uk/safer-neighbourhood-panels/ or contact Helen Marshall as South Staffordshire Council.

Recommended resolution: details to be placed on the Parish Council noticeboard, website and Facebook page.

89. Invitation received from the Community Council of Staffordshire to the announcement of the results of the BKV competition to be held at Eccleshall Community Centre, Shaws Lane, Eccleshall on Monday 7 August at 7pm. RSVP by 28 July.

Matter of report.

90. Email received from Michele Ross of Wolverhampton City Council's Regional Strategy team regarding the Black Country Core Strategy issues and options documents. Consultation began on 3 July and will run until 8 September. Comments can be made at <http://blackcountrycorestrategy.dudley.gov.uk/>

Members' views.

91. Email received from Mr P. Tomkins of Coven Heath Community Association inviting the Chairman and his wife to a garden party to be held on 20 August. Parish Cllr R. Dakin has confirmed that he will be able to attend.

Matter or report.

92. Email received from Parish Cllr M. Alden-Court regarding an obsolete BT box outside the shops in Brewood Road Coven. M. Alden-Court will speak to this matter.

Members' views.

93. Letter received from Cllr Mrs Joyce Bolton regarding the A boards in Market Place, Brewood. Copy enclosed.

Members' view.

94. Email received from Matthew Ellis Staffordshire PCC advising of the Staffordshire Space scheme which provides activities for young people aged 11-17.

Recommended resolution: details to be posted on Parish Council noticeboards, website and Facebook page.

95. **CORRESPONDENCE CIRCULATED;**

Coven Heath Community Association Newsletter 29 June

Brewood Civic Society minutes 26 June

Staffordshire Wildlife magazine summer edition

SPCA Bulletin 6 July

Village News July

96. **DISTRICT/COUNTY COUNCIL'S REPORT;**

To receive the report of the District and/or County Council.

97. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended);**

To receive the report of the Chairman, Parish Cllr Richard Dakin and any feedback from Councillors on courses etc attended.

98. **FINANCE REPORT;**

To receive the Finance Report from the Head of Finance, Parish Cllr Janet Carr and resolve the following matters:

1. To approve the income and expenditure report as at 13 July.
2. To receive the Cashbook Summary arising from the Bank Reconciliation for May, copy enclosed.
3. To consider the request from Mr I Carless of 2nd Brewood Scouts for a grant towards providing disabled access at the Scout Hut. Copy enclosed.
4. A copy of the licence has been received from Brewood Tennis Club. It appears that the club should have been paying £10 per annum to the Parish Council. Having checked the electronic records back to 2009 this has not been collected, and no record can be found of when the last payment was made.

Members' views.

99. **PLANNING REPORT;**

To receive the Planning Report and consider the planning applications received.

Tree Preservation Order 190/2000 T1 oak. Reduce away from conifers by 2 meters, reduce away from Orchard Close by 2 meters remove two lowest branches hanging over rear fence. Crown thin by 20% up to 50mm planning application 17/00587/TREE_T

100. **PLAYING FIELDS REPORTS:**

To receive the written Playing Fields Reports:

- Bishops Wood playing field from Parish Cllr Mrs M. Sambrook
- Brewood playing field and skateboard park from Parish Cllr Mr D. Evans.
- Coven playing field and skateboard park from Parish Cllr Mr R. Dakin
- The Bront from Parish Cllr Mr G. Sibley.

101. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING
TO BE HELD ON 29 JUNE 2017**

Application No	Applicant's Name	Proposal	Comments
17/00592/FUL	Mr S May	Front door to have glazed panels to allow extra light into hallway. Rear of property to have additional windows added. One in lounge, one in dining room, one in downstairs bathroom. First floor bathroom to have window installed and a roof light window. The Byre, Lawn Farm Barns, Lawn Lane, Coven.	
17/00606/FUL	Mr D. Bibb	Single storey garden room to rear. 4 Woodlands Drive, Coven.	
17/00531/COM	Mr J. Cook Veolia Environmental Services UK	Proposed variation to increase the permitted annual tonnage and the number of movements permitted during 1900-0700 hours. Four Ashes Materials Recovery Facility, Station Road, Four Ashes.	