

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

MINUTES OF THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD
ON THURSDAY 10 AUGUST 2017 AT 7.30PM

PRESENT

Parish Cllrs J. Carr, R. Dakin, D. Evans, K. Kearney, A. Pupino, M. Sambrook, G. Sibley, R. Taylor, L. Tomkins, M. Webb MBE.

APOLOGIES:

Parish Cllrs M. Alden-Court (illness), D.M. Holmes (personal) J. Bradshaw (personal), J. Jeffries (personal). W. Sutton (personal).
 District Cllrs B. Cox, J. Bolton, County Cllr M. Sutton.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

The Minutes of the meeting of the Council held on 27 July 2017 were approved as being an accurate record and duly signed. Representation to be sent regarding the appeal against the decision on planning application 16/00892/LBC.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

Parish Cllr J. Carr arrived for the meeting.

115. **PUBLIC PARTICIPATION:**

The Chairman will moved that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

A resident from Shutt Green Lane, Brewood, spoke on behalf of Stop the Gailey Freight Hub. She gave a list of the local parish councils who had joined the collective and urged Members to consider joining. The collective was not adjoined to the limited company, it was merely for parish council to share knowledge and avoid duplication.

116. **POLICE REPORT:**

The Chairman read details of the Smart Alert bulletins including the sighting of a suspicious transit van in Brewood. Clerk's Report referred. Members agreed that the Council Chamber could be used for a Police surgery on Friday 1 September from 5pm until 7pm.

MATTERS ARISING:

93** **Car Park at Chillington.** Request to reconsider the Parish Council's resolution not to take over responsibility for the site in Port Lane, made at the meeting held on 14 July 2016. Consideration to be given to having a joint user agreement with the Giffard family. See attached report. Clerk's Report referred.

It was resolved that Parish Cllrs M. Sambrook, R. Taylor and L. Tomkins would form a working party to meet with Mr Giffard and establish what would be required of the Parish Council should it take over the management of the car parks at Chillington.

258* **Litter on Vicarage Road, Calf Heath.** Response received from Penkrudge Parish Council advising that they had requested regular litter picking by Veolia and that all lorries were covered with netting.

Matter of report.

69* **West Midlands Interchange.** Further information received, copy circulated prior to the meeting. Clerk's Report referred. Members agreed in principle to join the collective but required further information.

It was resolved that the Clerk invite Mrs D. Gilmartin to address the Parish Council prior to the meeting to be held on 7 September.

29. **Recycling Charges Staffordshire County Council.** Reply to Parish Council's letter received, copy circulated prior to the meeting. Statistics from only four authorities in the country were used and were not representative of this district.

It was resolved that the Clerk write asking for statistics to be sought from a greater range of authorities which may give a different outcome.

MATTERS ONGOING

30. **Parish Bench Provision.** Clerk's Report referred.

It was resolved that the Parish Council accepts the offer from Mr Warne to provide a memorial bench to replace the current unsatisfactory bench in Engleton Lane, Brewood. Clerk to seek quotes and pursue.

CORRESPONDENCE RECEIVED:

117. Letter received from Mr N. Cox of Pegasus Group on behalf of Bloor Homes, reported verbally at the last meeting. He has confirmed that Bloor Homes (West Midlands) had acquired interest in the site and was the sole developer.

It was resolved that Mr Cox be invited to address the Parish Council at 6.45pm on 7 September.

118. Brewood Tennis Club requested that consideration be given to providing a 25 year lease for the tennis club in order to apply for funding to resurface the courts. Clerk's Report referred.

It was resolved that the BPSA lease be used as a template. Clerk to liaise with the Council's solicitor.

Dr R. Taylor abstained from the vote.

119. Email received from Staffordshire County Council advising that the next phase of the road works associated with the Bericote development at Gravelly Way, Four Ashes started on 28 July and would continue until late autumn. The site was being prepared for the relocation of Gestamp, automotive parts manufacturers. The 52 acre site would provide 900,000 square feet of industrial floor space and create over 1,000 jobs.

Matter of report.

120. Email received from Staffordshire County Council advising of road closures and diversions associated with the V Festival over the weekend of 18-21 August.

It was resolved that details to be posted on Parish Council notice boards, website and Facebook page.

Parish Cllr A. Pupino left the meeting.

121. Email received from Mr S. Dores, senior arbouriculturalist at South Staffordshire Council advising of essential tree works in the parish at Coven Heath by Western Power.

Matter of report.

122. Email received from Cllr Val Chapman thanking the Chairman for the invitation to his Civic Sunday.

Matter of report.

123. Articles for inclusion in the next Newsletter to be forwarded to the Clerk.

Matter of report.

124. **CORRESPONDENCE CIRCULATED;**

SPCA Bulletin 3 August

Village News August

Brewood Civic Society Minutes 17 July 2017

125. **DISTRICT/COUNTY COUNCIL'S REPORT;**

There were no District or County Councillors in attendance at the meeting.

126. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

Parish Cllr L. Tomkins had attended the official opening of Brewood Bowling Club and was delighted to have been asked to present the cheque for £5,000 from the Parish Council. Parish Cllr R. Taylor had attended the results ceremony of the Best Kept Village competition. Brewood had won first place in the Large Village category, the South Staffordshire trophy and had missed out to Gnosall for the County prize. Arrangements would be made to host a small reception in September following the ceremony when the 'totem pole' would be presented to the village.

Parish Cllr J. Carr reported that Coven playing field had never been so busy; the new equipment was being very well used and people of all ages were using the site.

Parish Councillor K. Kearney reported that there would be training on Saturday 12 August for Community Speed Watch. Mr B. Cooper from Bishop's Wood had agreed to attend. There would be a stand at the family fun day on Saturday at Bishop's Wood village hall and it was hoped that more people from Bishop's Wood would agree to join the Speed Watch volunteers.

127. **FINANCE REPORT:**

The Council received the Finance Report from the Head of Finance, Parish Cllr J. Carr and resolve the following matters:

1. The income and expenditure report as at 10 August **be approved.**
2. The payment of salaries for the month, there being no second meeting in August **be approved.**
3. The Clerk's annual membership to the Society of Local Council Clerks at a cost of £227 including membership of the Institute of Local Council Clerks, with effect from 1 September 2017 **be approved.**

10 August 2017

62.3 **Brewood Music Festival Grant.** At the meeting held 8 June, a letter received from Mr P. Element on behalf of Brewood Music Festival requesting a decision in principle regarding a grant towards Brewood Music Festival which was scheduled to take place from 13-15 July 2018. The grant award for the 2016 festival was £2,000. Approval would assist their financial planning as most expenditure took place prior to the actual event. Copy of accounts circulated prior to the meeting. Concern was expressed that stewards were being paid and may not be registered with HMRC for PAYE.

It was resolved that the Clerk advise Mr Element that a grant for Brewood Music Festival would be approved at the Precept meeting to be held in January 2018. Parish Cllr M. Sambrook had offered to assist the committee with any HMRC issues.

128. **PLANNING REPORT:**

The Parish Council received the Planning Report from Parish Cllr R. Taylor and consider the planning applications received.

129. **PLAYING FIELDS REPORT**

The Parish Council received the written Playing Fields Reports:

- Bishop's Wood playing field. Parish Cllr M. Sambrook reported that cable ties should be fitted to the cross bar on the toddler swings to stop birds and there were some mole hills to be dealt with.
- Brewood playing field and skateboard park. Parish Cllr D. Evans reported that there was still a gate from a rear garden into the playing field, there were brambles and the hedges required trimming and the north east corner required mowing.
- Coven playing field and skateboard park. Parish Cllr R. Dakin reported that the park was very busy and consequently there was a lot of litter. Two of the new benches had been damaged.
- The Bront. Parish Cllr G. Sibley reported that there was some Himalayan balsam on the opposite river bank. The Clerk to write to the farm manager and ask for it to be dealt with.

The Chairman moved the suspension of Standing Order 3.w to in order for the meeting to continue beyond 9.30pm.

130. **CLERK'S REPORT:**

The Parish Council received the written report of the Clerk and noted its content.

It was agreed that the Gardener/Handyman Mr M. Smith would attend the Civic Society meeting on 13 September to collect the certificate for the Floral Front Garden competition on behalf of the Parish Council. The director of Wedgewood Museum would be the guest speaker after the presentations. At the following meeting the guest speaker would be Ed Phillips from Bishop's Wood, speaking about the 'Bugs of Brewood'.

ANY OTHER MATTERS OF REPORT:

Parish Cllr. R. Taylor advised that Parish Cllr J. Jeffries had discovered that a fence had been erected on bridle path 59/60 which was causing an obstruction. There was serious concern that emergency vehicles would not be able to gain access to properties further down the path. Parish Cllr R. Taylor requested that the matter be placed on the agenda for the next meeting.

Parish Cllr R. Dakin reported that windows had been broken at the changing rooms at Brewood Parish Sports Association ground in Engleton Lane, Brewood.

There being no further business, the meeting ended at 9.45pm

Chairman

10 August 2017

**REPORT OF THE CLERK FOR THE MEETING OF THE COUNCIL
TO BE HELD 10 AUGUST 2017**

POLICE REPORT

PCSO Gaz Lloyd has advised that he will prepare a Police Report for the first meeting of every month. He has requested use of the Parish Council Chamber on either Friday 1st September, 5pm – 7pm or Saturday 2nd September, 5pm – 7pm (Clerk is on annual leave) and in future to hold regular surgeries jointly with Parish Councillors. He will also be contacting the booking secretaries for Coven Memorial Hall and Bishop's Wood village hall to arrange surgeries there too.

PCSO Lloyd is still pursuing the RTI in Market Place (damaged wall outside The Mess). See Correspondence Received, below.

MATTERS ARISING

93** **Car Park at Chillington.** It has now emerged that both car parks at Chillington are being handed back by Staffordshire County Council. Parish Cllr R. Taylor has forwarded copies of the licences (not joint user agreements) for them. The following items (and others) are contained in the current licences for the **Council** to be responsible for:

- To form a hard base for the off road parking consisting of well compacted 200mm to dust crushed limestone (both sites).
- To erect notices requesting that any litter be taken home by the public (both sites).
- To
- provide a pole barrier and padlock in a position to be agreed by the Licensor (Upper Ave only).
- To provide an information board (both sites).
- To fence the site with a post and rail fence and to provide a wicket gate to join up with the adjoining bridleway (Lower Ave only).
- To carry out landscaping works to the reasonable satisfaction of the Licensor (both sites).
- To provide grass cutting and hedge cutting as required by the Licensor and to remove any rubbish and at all times to keep the sites clean and tidy to the reasonable satisfaction of the Licensor BUT subject to available resources at any time (both sites).
- In order to avoid any misunderstanding it is hereby agreed between the parties that this agreement constitutes a licence and confers no tenancy upon the Licensee (Council) and that possession is retained by the Licensor subject however to the rights created by this Licence (both sites).

69* **West Midlands Interchange.** Advice requested from Staffordshire Parish Councils Association and Society of Local Council Clerks. SPCA have stated the following: *'You are right to express caution although I believe a contribution could be made under the terms of section 137 of LGA 1972, providing that the council is satisfied that the work of the body concerned is consistent with its own objectives and that there is the usual 'direct benefit to the area and some or all of its inhabitants' etc. It should be borne in mind that contributions towards pressure groups associated with resistance to commercial or housing developments will often prove contentious and leave the council open to criticism and challenge from those who might not share majority opinion.*

The council should certainly first insist on seeing the Articles of Association of this limited company (which I imagine is a 'company limited by guarantee') and ensure that it is characterised as a non-profit making undertaking and you will certainly need some assurances of how any money will be spent.'

It should be noted that this Council has the General Power of Competence which overrides s137. However expenditure is still open to challenge by the auditor or any elector who may wish to object.

There has not been a response from SLCC yet.

Members' views.

10 August 2017

107. **HGVs Using Ivyhouse Lane.** Cllr M. Sutton to raise the matter with Mr M. Keeling.

MATTERS ONGOING

30. **Parish Bench Provision.** Mr Warne would like to donate up to £500 for a wooden bench with a plaque in memory of his wife to replace the low metal bench near to the entrance to Jubilee Park in Engleton Lane. Clerk to establish the cost.

CORRESPONDENCE RECEIVED

321* **Wall Outside The Mess.** Part of the railings have been taken away for casting by the company commissioned by Staffordshire County Council.

Matter of report.

118. **Tennis Club Licence.** The Solicitor has advised that if the duration of the agreement is to be 25 years then this should be arranged by way of a lease with provisions, similar to the current licence that members of the public be allowed access and use of the club. A licence should allow termination with service of a 12 month written notice. Would any long serving Councillors recall why a licence and not a lease was issued originally?

Members' views.

FINANCE

98.3 **Ramp at Brewood Scout Headquarters.** Parish Cllr W. Sutton has been unable to gain answers to questions posed by herself and Cllr M. Sutton regarding other sources of funding. It is possible that a reply will not be received until after the summer holidays.

Matter of report.

Coven Heath Community Grant. Email received from Mr P. Tomkins of Coven Heath Community Association thanking the Parish Council for its annual grant. The funds will be used for the benefit of Coven Heath community starting with a Garden Party to be held on 22 August.

Parish Council Trailer. This has been stored in Parish Cllr J. Carr's garden for a number of years and is looking dilapidated. The caretaker and janitor will take a look at it to see if it can be repaired or if it should be disposed of.

OTHER MATTERS FOR THE CLERK'S REPORT

The Parish Council has been awarded a Highly Commended in the business section of the Floral Front Garden Competition. Prize giving will take place on Wednesday 13 September at 7.30pm in the Jubilee Hall. A representative from the Parish Council has been invited to collect the certificate. An indication as to who will attend is required.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING
TO BE HELD ON 10 AUGUST 2017

Application No	Applicant's Name	Proposal	Comments
17/00661/FUL	Mr G. Davies	Proposed erection of new agricultural barn at Gin House Farm, Penderford Hall Lane, Coven	No objection. However this appears to be over development for the amount of land contained within the curtilage of the property.
17/00684/FUL	Mr & Mrs Jennings	Removal of side dormer window and insertion of two rooflights to side elevation at 1 Kingsbridge, Coven	No objection.
17/00699/FUL	ND Brown Ltd	First floor office extension at Slade Heath Garage, Old Stafford Road, Slade Heath	No objection.
17/00722/ADV	Mr Frith Mitchells and Butler Retail Ltd	New and replacement signage at The Fox and Anchor, Brewood Road, Coven	No objection.
17/00723/FUL	Mr Cooper	Add a tree house to existing sycamore tree in rear garden of property, non-dwelling and non-permanent play platform for use by children at 22 Whiteoaks Drive, Bishop's Wood	The Parish Council has reservations: The tree house would be very close to a public walkway in a side garden so neighbours opposite will see it and its size makes it intrusive.
17/00702/FUL	Mr I Bonser	1) Removal of existing and the erection of new ball-stop fencing to golf driving range 2) Proposed change of use and sub-division of existing dwelling to create an additional one bedroomed dwelling at Three Hammers Golf Complex and Farm House, Old Stafford road Cross Green.	No comment.
17/00708/FUL	Cowley, Wilder and Sadler-Brooks	Construction of an annex at Streetway House, Watling Street Stretton	Objection. No special reasons given.