

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL**  
**TO BE HELD IN THE COUNCIL OFFICES, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 7 SEPTEMBER 2017 AT 7.30PM**

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

To approve for accuracy, the Minutes of the meeting of the Council held on 10 August 2017.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

131. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

132. **POLICE REPORT:**

To receive the report of PCSO Gaz Lloyd and the Smart Alert and Police bulletins, subject to availability.

Staffordshire Police Release: Five men have been jailed (August 25) for a total of 50 years for their part in a spree of violent robberies and burglaries across Staffordshire and the West Midlands. The men are responsible for threatening members of staff with a blade, stealing cigarettes and £5,000 cash from Spar, Brewood.

**MATTERS ARISING:**

93\*\* **Car Park at Chillington.** Working party (Parish Cllrs R. Taylor, M. Sambrook and L. Tomkins) to agree a date to meet with Mr Giffard. M. Alden-Court has requested to be part of the working party.

**Members' views.**

69\* **West Midlands Interchange.** Advice received from SLCC, copy enclosed. Members to decide whether or not to join the collective.

**Members' views.**

## **MATTERS ONGOING**

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

129\* **Five Year Business Plan.** To be reviewed in September, meeting to be arranged.  
**Members' views.**

30. To receive and approve the recommendations of the Memorial Working Party, copy enclosed.  
**Members' views.**

72. **Boundary Fence Engleton Lane, Brewood.** Further email received from Mrs L Jones of Micklegate, following the Parish Council's letter regarding the unauthorised gate into the playing field in Engleton Lane, copy enclosed. The caretaker has advised that there is now another unauthorised gate from a different property. These gates breach the security of children using the playing field as well as the security of the area once the field is closed.  
**Members' views.**

104. **Safeguarding Policy.** Copies circulated for Members to retain.  
**Recommended resolution: all Parish Councillors, staff and volunteers to sign a register agreeing to the terms of the policy.**

98.3 **2<sup>nd</sup> Brewood Scout Hut.** Progress update regarding application for finance towards providing disabled access. Parish Cllr Mrs L. Tomkins may wish to speak to this item.  
**Members' views.**

## **CORRESPONDENCE RECEIVED:**

133. Local resident Mr Bobby Dunbar has won a gold medal for table tennis in the Special Olympics. Members are asked to consider awarding a scroll to recognise this achievement.  
**Members' views.**

134. Copies of the latest edition of the Good Councillor's Guide are available for Members to collect.  
**Matter of report.**

135. Email received from South Staffordshire Council regarding the Building Better Opportunities training; helping get long term unemployed people back to work, to be held on 25 Oct at South Staffordshire Council.  
**Interested Members to advise the Clerk.**

136. Email received from Staffordshire County Council advising that the length of School Lane, Coven from its junction with A449 Stafford Road to a point just before a property known as Lilac Cottage will be closed to vehicular traffic (unless the vehicle requires access to premises). The order will come into operation 30 October 2017 and is anticipated that the works will be completed by 1 November 2017.  
**Recommended resolution: details to be posted on Parish Council notice boards, website and Facebook page.**

137. Email received from Parish Cllr R. Taylor regarding distribution of minutes of the meeting of the Parish Council. Parish Cllr R. Taylor will speak to this matter.  
**Members' views.**

138. **CORRESPONDENCE CIRCULATED:**

SPCA Bulletin 17 August, 24 August, 31 August  
Brewood Civic Society Minutes 14 August  
Wolverhampton Arts & Heritage Events diary  
Penkridge Advertiser  
Village News September 2017

139. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

140. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman, Parish Cllr Richard Dakin and any feedback from Councillors on courses etc attended.

141. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Parish Cllr Janet Carr and resolve the following matters:

1. To approve the income and expenditure report as at 7 September.
2. To ratify the payment of salaries for the month, there being no second meeting in August.
3. Letter received from Mrs Y Millward, Coven BKV Team, requesting payment of monies held by the Parish Council (£1,000) as delivery of Coven Village Sign is imminent.

**Members' views.**

62.3 **Brewood Music Festival Grant 2018.** Mr Element has been advised that the Parish Council would in principle allow at least £2,000 as a grant towards the music festival to be held in 2018. Mr Element has been in contact with Parish Cllr M. Sambrook to explain that stewards are not employed by the music festival committee.

77. **Coven Allotments Water Supply.** Email received from Carl Edwards from Severn Trent advising that the current charges for processing an application for a new 25mm or 32mm water connection is £137.88 inc VAT. Once the application has been processed the cost would be between £1,500 and £2,000 if no traffic management is necessary but if there is traffic management (which there probably would be in this case) the cost would be between £3,500 and £7,000. Mr Edwards could not be more specific without an assessment having taken place. The Allotments Act states that a local authority's duty is to provide only the land for allotment gardens. The annual income from allotment rent is £300 if all allotments are let.

**Members' views.**

173\*\* **Footpath Hillcrest.** Email sent to Open Spaces Society requesting advice. The Parish Council is not a member of the Society therefore is not entitled to receive advice. Membership fees are £45 per annum. Members are asked to consider joining the Society.

**Members' views.**

126. **BKV Results.** Request received from Parish Cllr R. Taylor to consider setting a budget in the region of £300 to cover the cost of hosting a reception for the Best Kept Village Competition presentation of the trophy to Brewood village.

**Members' views.**

142. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

143. **PLAYING FIELDS REPORT**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field from Parish Cllr Mrs M. Sambrook
- Brewood playing field and skateboard park from Parish Cllr Mr D. Evans.
- Coven playing field and skateboard park from Parish Cllr Mr R. Dakin
- The Bront from Parish Cllr Mr G. Sibley.

144. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING**

**TO BE HELD ON 7 SEPTEMBER 2017**

<b>Application No</b>	<b>Applicant's Name</b>	<b>Proposal</b>
17/00534/FUL	Mr M. Williams	Demolish existing cottage and outbuildings and erect one detached bungalow with basement living accommodation. Port Lane Cottage, Port Lane, Coven.
17/00761/OUT	Mrs A. Perkins	4 no. new detached dwellings adjacent Ruma Saya. Ruma Saya, Paradise Lane, Slade Heath.
17/00764/FUL	Mr F. Dorsett	Erection of a grain store, associated hardstanding, access and infrastructure. Land adjacent Parkside Garage, Old Stafford Road, Slade Heath.
17/00766/FUL	Mr A. Gee	Ground floor modifications and replacement of existing roof to form dormer bedrooms. Blue Cedars, Ivetsey Bank Road, Bishop's Wood.
17/00677/ADV	Mr S. Gwinnett	Billboard. Four Ashes Inn, Station Drive, Four Ashes.
17/00781/FUL	Littywoods Farms Ltd	Retrospective application for soft fruit production under Spanish polytunnels (major development). Land at Wolverhampton Road, Gailey.